



**CiTi Board of Education Meeting**  
**E-220, Board Room**  
**179 County Route 64, Mexico, NY 13114**  
**Executive Session – 6:30 p.m. (If Needed)**

**Wednesday**  
**June 15, 2016**

**Regular Meeting**

**AGENDA**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Presentations**
  - 3.1 Logging Training Presentation – Daniel Shaver
  - 3.2 Mobile Audiology Booth Presentation
4. **Facilities Report**
5. **Public Comments**
6. **Approval of Minutes of the May 11, 2016 Regular Board Meeting**
7. **Finance**
  - 7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.
  - 7.2 Financial Reports. Please see enclosures.
    - 7.21 Student Club Account Report
    - 7.22 Treasurer's Report
    - 7.23 Budget Status Report & Transfers Greater Than \$50,000
  - 7.3 Bids and Awards. Please see enclosures.
    - 7.31 Cooperative Bid – Ice Cream Bid #B16-1201
    - 7.32 Cooperative Bid – Milk and Dairy Products Bid #B16-0601
    - 7.33 Cooperative Bid – Bread Products Bid #B16-0901
    - 7.34 Cooperative Bid – Transportation Fuels Bid #B16-2000
    - 7.35 Cooperative Bid – USDA Food and Meat Purchase NOI Bid #B16-8005
    - 7.36 Single District Bid – Speech, Occupational and Physical Therapy Services Bid #B16-8006
    - 7.37 Cooperative Bid – Athletic Equipment & Supplies Bid #B16-3001
  - 7.4 Internal Claims Auditor Report. Please see enclosures.
  - 7.5 Resolution for Disposal of Surplus Equipment – June 15, 2016. Please see enclosure.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby declares the attached listing of equipment as surplus and authorizes proper disposal of such.
  - 7.6 Resolution Authorizing Participation in OCM BOCES Cooperative Purchasing. (Please see enclosure)

**WHEREAS**, The Cooperative Purchasing Service is a plan of a number of public school districts in the Onondaga-Cortland-Madison Counties Board of Cooperative Educational Services (OCM BOCES) Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS**, The Center for Instruction, Technology & Innovation (CiTi) [legal name: Oswego County Board of Cooperative Educational Services] is desirous of participating with other districts in the OCM BOCES region in the joint bidding of technology supplies, equipment, peripherals, copy paper, specialty paper and envelopes as authorized by General Municipal Law, Section 119-o, and

**WHEREAS**, CiTi wishes to appoint OCM BOCES to advertise for the bid, accept, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED**, CiTi hereby appoints OCM BOCES to represent it in all matters relating above, and designates the OCM BOCES' designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications,

**BE IT FURTHER RESOLVED**,

That CiTi authorizes OCM BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED**, That CiTi agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of OCM BOCES; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**BE IT FURTHER RESOLVED**, that this resolution be approved retroactively to July 1, 2015.

## **Finance (Continued)**

### **7.7 Resolution to Appoint Audit Committee Member.** Please see enclosure

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby amends Resolution 8.23 Appointment of Audit Committee Member, originally adopted at the July 1, 2016 Reorganizational Meeting of the Board, to appoint Mr. Gregory Muench as an Audit Committee Member for the term July 1, 2015 through June 30, 2016.

### **7.8 Resolution to Accept Continuing Education Sponsorship**

RESOLVED, that the Oswego County Board of Cooperative Educational Services accepts the sponsorship of participating component districts for the 2016-2017 Continuing Education Program.

### **7.9 Resolution to Authorize Funding of a Retirement Contribution Reserve:**

WHEREAS the Oswego County Board of Cooperative Educational Services has established a Retirement Contribution Reserve Fund ("RCRF") in accordance with General Municipal Law section 6-r; and

WHEREAS the RCRF may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .802 object codes within those programs, or the increase of the .802 object codes as necessary to fund an aggregate total contribution to the RCRF in an amount not to exceed **\$100,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of this total based on the percent of qualifying NYSERS salary earned in each program and the proceeds shall be used as may be determined necessary for the payment of required employer NYSERS contributions.

### **7.10 Resolution to Authorize Funding of a (Legal) Liability Reserve**

WHEREAS the Oswego County Board of Cooperative Educational Services had previously established a liability reserve in accordance with Education Law section 1950.4.cc; and

WHEREAS the Liability Reserve Fund may be funded from budgetary appropriations of program surpluses remaining at the end of the year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other codes within each program budget to the .400 object codes within those programs, or the increase of the .400 object codes as necessary to fund an aggregate total contribution to the liability reserve fund in an amount not to exceed **\$50,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of the total program surplus and the proceeds shall be used as may be determined necessary for the purposes as outlined in Education Law section 1950.4.cc.

### **7.11 Resolution to Authorize Funding an Unemployment Insurance Reserve**

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Unemployment Insurance Reserve Fund in accordance with General Municipal Law section 6-m; and

WHEREAS the Unemployment Insurance Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .801 object codes within those programs, or the increase of the .801 object codes as necessary to fund an aggregate total contribution to the Unemployment Insurance Reserve Fund in an amount not to exceed **\$100,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying claims for this purpose.

## **Finance (Continued)**

### **7.12 Resolution Authorizing Funding of an Employee Benefit Accrued Liability Reserve**

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Employee Benefits Accrued Liability Reserve Fund in accordance with General Municipal Law section 6-p; and

WHEREAS the Employee Benefits Accrued Liability Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .804 object codes within those programs, or modification of the .804 object codes as necessary to enact an aggregate total adjustment to the Employee Benefits Accrued Liability Reserve Fund in an amount determined in accordance with the established calculation methodology of multiplying the applicable per diem allowance for each employee by the applicable balance of their unused sick days for employees ages 40 and older, less the portion of this total, estimated based on historical trend, to be paid to employees ages 55 and older in the next fiscal year. The amount of adjustment to each program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying contractual obligations allowed for this purpose.

### **7.13 Resolution Authorizing Funding of a Career Education Instructional Equipment Reserve Funding**

WHEREAS the Oswego County Board of Cooperative Educational Services passed a resolution at their December 19, 2012 meeting to establish a Career and Technical Education (CTE) Instructional Equipment Reserve Fund in accordance with Education Law Section 1950 (4)(ee) and Section 170.3(K) of the Regulations of the Commissioner of Education; pending majority approval of the component Boards; and

WHEREAS the fund was unanimously approved by all component districts during winter and spring 2013; and

WHEREAS the CTE Instructional Equipment Reserve may be funded by budgetary expense from the Career and Technical Education budget;

BE IT RESOLVED that effective for the 2015-2016 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other CTE budget codes to the 101-3010-200 code or the increase of the 101-3010-200 code as necessary to fund contribution to the CTE Instructional Equipment Reserve in an amount not to exceed **\$300,000** with the actual amount to be established by the Board at a subsequent Board meeting, following consideration of a recommendation that may be made from the Oswego County Chief School Officers in advance of said meeting.

### **7.14 Resolution to Accept Donation for the CTE Program.** Please see enclosure

BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the donation of one (1) Portable Lathe and Tools, valued at approximately \$2,000 from Jude C. O'Connor to our Career & Technical Education Program.

### **7.15 2014-15 Audit Committee Summary and Update.** Please see enclosure

## **8. Personnel**

### **8.1 Personnel Actions.** Please see enclosure.

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated (unless extended in accordance with the law). These expiration dates are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

8.11 Leave of Absence

8.12 Resignations

8.13 Retirements

8.14 Appointments

8.15 Probationary Appointments

8.16 Substitutes

**9. Instructional Support**

9.1 Points of Pride – June 2016. Please see enclosures

9.2 Resolution to Approve an Overnight Field Trip. Please see enclosure.

BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services grants permission for Exceptional Education Summer School classes to participate in an overnight camping field trip on August 4, 2016 at Camp Hollis. In the event of an uncertain situation, the District Superintendent or his designee will have the discretion to cancel this trip.

**10. Superintendent's Report**

10.1 Recognition for Achievement of Excellence in DOT Inspection. Please see enclosure.

10.2 New Vision Reception.

10.3 Regionalization of Services.

10.4 Capital Project Update.

10.5 Appointment of Interim Superintendent at Central Square School District.

10.6 Sandy Creek Superintendent Search Update.

10.7 Oswego County Olympiad.

10.8 Director of RIC Interviews.

10.9 PTECH Governance Committee.

10.10 JMT and University of Albany Partnership.

10.11 Meetings with Legislators and Governor's Office Representatives.

10.12 Deborah Groom, Weeklies Reporter – CiTi Article.

10.13 CTE and Exceptional Education Graduation Ceremonies.

10.14 BoardDocs Training

**11. President's Report**

11.1 Second Reading and Approval of Board Policies.

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the Second Reading and approval of the 5000, 6000 and 7000 Series of Board Policies with changes as noted on the Policy notes and corrections Cover page.


11.2 Discussion of Board Meeting Dates/Times for 2016-2017.

**12. Board Forum/Discussion**

**13. Adjournment**

## INTEROFFICE MEMORANDUM

**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Administrative Services Report for the Board of Education

**DATE:** 06/08/16

Enclosed are the following items for the Finance/Administrative Services section of the June 15, 2016 Board of Education meeting:

- Enclosed for the information of the Board is a list of bills approved and ordered paid by the Internal Claims Auditor.
- Student Club Account Report for the periods ending April 30, 2016 and May 31, 2016 as prepared by Vickie Rowe, Treasurer of Student Club Accounts, and submitted by Jim Huber, Chief Faculty Advisor of Student Club Accounts.
- Treasurer's Report for the period ending April 30, 2016, as prepared and submitted by Kelly Wood, Treasurer.
- General Fund Budget Status Report as of May 31, 2016, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, Printing, Public Relations and Special Projects.
- Cooperative Bid Award #B16-1201– Ice Cream, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-0601 – Milk and Dairy Products, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-0901 – Bread Products, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-2000 – Transportation Fuels, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-8005 – USDA Food and Meat Purchases NOI Bid, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Single District Bid Award #B16-8006 – Speech, Occupational and Physical Therapy Services, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid – Athletic Equipment and Supplies Bid #B16-3001 Revised
- Approval of Surplus Equipment – June 15, 2016, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, PR & Special Projects.
- Resolution Authorizing Participation in OCM BOCES Cooperative Purchasing
- Resolution to Appoint Audit Committee Member
- Resolution to Accept Continuing Education Sponsorship

- Resolution to Authorize Funding of Reserves
- Resolution to Accept Donation for Career & Technical Education Program
- 2015-2016 Audit Committee Summary and Update (for information only)

Please contact me if you have any questions or require any additional information.

MJS:mak

Enclosures

**MINUTES OF THE OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
REGULAR MEETING  
May 11, 2016**

The Regular Meeting of the Oswego County Board of Cooperative Educational Services was held on Wednesday, May 11, 2016 at the BOCES Area Center in Mexico, New York.

Mr. John Shelmidine, Board President called the meeting to order at 6:37 p.m.

Board Members Present:	Donna Blake, Vice President Casey Brouse David Cordone Gregory Muench John Shelmidine, President
Board Members Absent:	Eric Behling Kevin Dix William "Dave" White Ted Williams
Central Administration:	Christopher J. Todd, District Superintendent Roseanne Bayne Mark LaFountain Michael Sheperd
Other CITI Staff	Shannon Babbie Gisèle Benigno Marla Berlin Jim Huber Sue Jerrett Robyn Proud Dr. John Ramin Amy Rhinehart Wayne Wideman
Officers:	Melissa Allard, District Clerk Kelly Wood, Treasurer

**The Pledge of Allegiance was recited.**

**Facilities Report**

District Superintendent Todd informed the Board that the first round of moves of employees at the Fulton CCC site have taken place back to the Mexico Campus. Mr. Todd thanked Wayne Wideman and crew, as well as, the Technology Department for making the move as smooth as it was.

**Approval of the Minutes of the April 20, 2016 Regular Board Meeting**

It was:

Moved by Casey Brouse, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services approves the minutes of the April 20, 2016 Regular Board meeting as presented.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**Public Comments**

None.

**Finance**

- 7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.
- 7.2 Financial Reports.
  - 7.21 Treasurer's Report
  - 7.22 Budget Status Report & Transfers Greater Than \$50,000
- 7.3 Bids and Awards.
  - 7.31 Cooperative Bid – Athletic Equipment and Supplies Bid #B16-3001
  - 7.32 Cooperative Bid – Custodial Supplies Bid #B16-0401
  - 7.33 Cooperative Bid – Health Supplies Bid #B16-0501
  - 7.34 Cooperative Bid – Musical Instruments and Supplies Bid #B16-2501
  - 7.35 Cooperative Bid – HVAC Filters and Consult Services Bid #B16-0451
  - 7.36 Cooperative Bid – Multiple Vehicles Bid #B16-8021
  - 7.37 CITI Bid – CITI IMB Bladeserver Maintenance Renewal Bid #B16-8032
- 7.4 Internal Claims Auditor Report.

Finance (Continued)

- 7.5 Resolution for Disposal of Surplus Equipment – April 20, 2016. Please see enclosure.  
BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby declares the attached listing of equipment as surplus and authorizes proper disposal of such.

- 7.6 Resolution to Adopt the 2016-2017 Annual General Fund Budget. (Please see enclosure)  
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby adopts the Oswego County BOCES annual budget for the 2016-2017 fiscal year, in the amount of \$48,952,843.

- 7.7 Resolution to Approve Revenue Anticipation Note. Please see enclosure  
Resolved by the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York As follows:

Section 1. Revenue Anticipation Notes (herein called "Notes") of the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York (herein called the "BOCES"), in the principal amount of not to exceed \$3,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 25.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the receipt of moneys expected to be received by BOCES from the component districts of the BOCES for services and administrative and clerical expenses during the fiscal year commencing July 1, 2016 (such moneys herein referred to as the "Revenue"), and the proceeds of the Notes shall be used only for the purposes of paying the expenses of the BOCES for said fiscal year payable from the Revenue in anticipation of which they are issued.
- (b) The Notes are not issued in renewal of any other notes.
- (c) The Notes shall mature within the period of one year from the date of their issuance.
- (d) No revenue anticipation notes have been heretofore issued in anticipation of said revenue.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Section 50.00 and Sections 56.00 to 61.00 of the Law, inclusive, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board, the chief fiscal officer of the BOCES.

Section 4. The Notes shall be executed in the name of the BOCES by the manual signature of the President of the Board, the Vice President of the Board, the District Treasurer, the District Clerk, or such other officer of the BOCES as shall be designated by the chief fiscal officer of the BOCES, and shall have the corporate seal of the BOCES impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. This resolution shall take effect immediately.

- 7.8 Resolution Authorizing Participation in Erie 1 BOCES Bid. (Please See Attachment)  
WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3<sup>rd</sup> L Corp, A+ Educators, Achieve3000, Adobe, AKJ Books, American Reading Company, Answer Pad, Blackboard, Inc., Bloomboard, Blue Ribbon Testing, Brain Hurricane, Bridges Transitions, c8 Sciences, Cambium Learning, Carnegie Learning, Centris, Certica, ClassLink, Collaborative Learning, Compass Learning, Curriculum Associates, Desire 2 Learn, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, Edvotion, eSpark, FastBridge Learning, Hobsons, Hot Math, Houghton Mifflin, Imagine Learning, Instructure, Interactive Media, iDesign, iSafe, iStation, It's Learning, IXL, Knovation, Learning Sciences International, Learning.com, Let's Go Learn, Lexia Learning, Lightsail, Linkit, Mastery Connect, McGraw-Hill, Mind Research Institute, Modular Robotics, Montage, MyLearning Plan, Newsela, NWEA, Pearson Digital Learning, Randa, RE Reinert & Assoc, Redbird Math, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scholastic, Inc., School Improvement Network, School Specialty, SchoolBinder, Schoology, Scientific Learning, Service Infinity, Shmoop, ST4 Learning, SunGard, Teachscape, Teg, Think Through Math, Thinkmap, Inc., Triumph Learning, Virtuoso Chester Technical Services, Vocabulary.com, Waterford, and,

WHEREAS, The Center for Instruction, Technology & Innovation (CITI) is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Center for Instruction, Technology & Innovation (CITI) Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation (CITI) Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation (CITI) Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Respectfully Submitted

Melissa Allard, District Clerk



## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

**Finance (Continued)**

7.9 Resolution to Authorize Write-Off Accounts Receivables from Adult Ed Students. (Please See Attachment)  
 BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services, upon the recommendation of the District Superintendent and the BOCES' external auditor, hereby authorizes that the total sum of \$40,843.53 owed to the BOCES for participation in various BOCES Adult and Continuing Education programs, as are specifically noted on the list of debtors with amounts owed and attached hereto as Exhibit "A", be written off the books of the BOCES inasmuch as all reasonable means to collect such debts have been exhausted, including submitting such claims to a collection agency and in some cases having had the debtor file for bankruptcy.

It was:

Moved by Gregory Muench, seconded by Dave Cordone, that the Oswego County Board of Cooperative Educational Services approves 7.1 through 7.9 of the Finance Section of the Board Agenda.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**PERSONNEL**

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated (unless extended in accordance with the law). These expiration dates are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Resignations							
Name	Program	Position	Effective Date				
Morse, Segan	Alternative Education	English Teacher	6/30/2016				
Wright, Kimberly	Career & Technical Education	New Visions Allied Health Teacher	6/30/2016				
Retirements							
Name	Program	Position	Effective Date				
Goss, Mary Renee	Exceptional Education	Teaching Assistant	6/24/2016				
Lougee, Mary	Exceptional Education	Teaching Assistant	6/24/2016				
Thompson, Clement	Exceptional Education	School Counselor	6/24/2016				
Tenures							
Name	Program	Position	Effective Date				
Wilson, Lynne	Exceptional Education	Teacher of the Visually Impaired	9/1/2016				
Babbie, Shannon	Alternative Education	English/Social Studies Teacher	9/1/2016				
Berlin Maria	Career & Technical Education	Principal	8/29/2016				
Jerrett, Susan	Career & Technical Education	Culinary Arts Instructor	9/1/2016				
Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Adult Education	Grey, Nathan	Heavy Equipment & Repair Instructor	Reapp	\$26.01 /hr	05/16/2016	6/30/2016	as per timesheet
Business Office	Harrington, Autumn	Senior Account Clerk	Reapp Perm	\$17.76 /hr	12/01/2015		
Career & Technical Education	Dilmore, Tamara	English Teacher Long Term Sub.	Reapp	\$280.90 /day	03/22/2016	06/30/2016	as per timesheet
Distance Learning	Covert, Frederick	Regents Reviewer	Reapp	\$36.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Cox, Christopher	Regents Reviewer	Reapp	\$36.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Kampf, Valerie	Regents Facilitator	Reapp	\$20.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Loveless, Amy	Regents Facilitator	Reapp	\$20.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Tupper, Sandra	Regents Facilitator	Reapp	\$20.00 /hr	05/11/2016	06/30/2016	as per timesheet
Exceptional Ed. Summer School	Agugliaro, Kathleen	Teacher	Reapp	\$382.62 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Barnaby, Erika	Speech Pathologist	Temp	\$274.59 /day	07/05/2016	08/16/2016	12 days; contingent upon enrollment

**PERSONNEL (CONTINUED)**

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Batchelor, Morgan	Teaching Assistant/Interpreter	Reapp	\$92.63	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Becker, Marian	Teacher	Reapp	\$397.22	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Benjamin , Michelle	Teaching Assistant /Interpreter	Reapp	\$167.25	/day	07/05/2016	08/15/2016	24 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Blundell, Joan	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Bradbury, Amy	Educational Audiologist	Reapp	\$368.60	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Bradley, Jessie	Educational Audiologist	Reapp	\$368.11	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Brand, Holly	Teaching Assistant	Reapp	\$106.79	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Brett, Deborah	Teaching Assistant	Reapp	\$109.06	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Brooks, Joanna	Teaching Assistant	Reapp	\$106.79	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Brown, Elaine	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Burningham, Theresa	Teaching Assistant	Reapp	\$98.56	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract

## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

PERSONNEL (CONTINUED)

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Butler, Cathy	Teaching Assistant	Reapp	\$154.78	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Carr, Nancy	Speech Therapist	Reapp	\$373.93	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Caster, Kelly	Teacher	Reapp	\$274.59	/day	07/05/2016	08/16/2016	16 days; contingent upon enrollment
	Colling, Connie	Teaching Assistant	Reapp	\$103.26	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooley, Marikay	Teaching Assistant	Reapp	\$88.79	/day	07/06/2016	08/16/2016	28 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooper, Chelsea	Teaching Assistant/Interpreter	Reapp	\$90.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooper, Morgan	Teaching Assistant/Interpreter	Reapp	\$91.67	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooper, Nancy	Teacher of Deaf Education	Reapp	\$298.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Craig, Rebecca	Teacher	Reapp	\$326.13	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Cummings, Tammy	Library Media Specialist	Reapp	\$288.42	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
Exceptional Ed. Summer School	DeCare , Vicky	Teaching Assistant	Reapp	\$154.78	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Delaney, Jennifer	Teaching Assistant	Reapp	\$106.94	/day	07/05/2016	08/16/2016	31 days; cont. upon enrollment; to be adjusted according to negotiated contract

## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

**PERSONNEL (CONTINUED)**

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	DeLong, Janet	Teaching Assistant	Reapp	\$149.82	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Dennison, Diane	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Densmore, Kathy	Teaching Assistant	Reapp	\$116.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Dupree, Roseangela	Teaching Assistant	Reapp	\$109.31	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Eastman, Bonnie	Teacher	Reapp	\$339.95	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Frawley, Kelly	Teacher	Reapp	\$274.59	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Friot, Karen	School Nurse/RN	Reapp	\$236.31	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Galletta, Susan	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/15/2016	30 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Gardner, Patricia	Teaching Assistant	Reapp	\$143.93	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Gates, Krista	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract

## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

PERSONNEL (CONTINUED)

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Haumann, Elizabeth	Teaching Assistant	Reapp	\$113.75	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hicks , Beth	Teaching Assistant	Reapp	\$122.32	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hirsch, Mary	Teacher	Reapp	\$393.50	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Holland, Amylynn	Teaching Assistant/Lifeguard	Reapp	\$87.02	/day	07/05/2016	08/12/2016	29 days; contingent upon enrollment; to be adjusted to according to negotiated contract
	Hoosock, Cheryl	Speech Therapist	Reapp	\$274.59	/day	07/05/2016	08/16/2016	19 days; contingent upon enrollment
	Hopkins, Charlene	Teaching Assistant	Reapp	\$106.79	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hughes, Mary	Teaching Assistant	Reapp	\$103.26	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Jewell, Eileen	Teaching Assistant	Reapp	\$121.52	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Jewell, Lee	Teaching Assistant	Reapp	\$88.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Kaban, Tina	Audiometric Technician	Reapp	\$160.29	/day	07/05/2016	08/16/2016	20 days; contingent upon enrollment
	Kearns, Michaela	Teaching Assistant/Lifeguard	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; cont. upon enrollment; to be adjusted according to neg. contract

PERSONNEL (CONTINUED)

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Kellogg, Rebecca	Teaching Assistant	Reapp	\$113.26	/day	07/27/2016	08/16/2016	15 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Kessler, Julie	Teaching Assistant	Reapp	\$98.90	/day	07/05/2016	08/16/2016	26 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Kickbush, Barbara	Teacher	Reapp	\$384.67	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Krahl, Krystal	Teaching Assistant/Interpreter	Reapp	\$90.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	LaBarge, Susan	Teaching Assistant	Reapp	\$103.11	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Ladd, Kimberlee	Teaching Assistant	Reapp	\$101.15	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Lane, Irene	Teaching Assistant	Reapp	\$90.34	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Larca, Nicole	Teacher	Reapp	\$287.04	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Lippert, Nicholle	Physical Education Teacher	Reapp	\$279.87	/day	07/05/2016	08/16/2016	7 days; contingent upon enrollment
	Lippert, Nicholle	Teaching Assistant/Lifeguard	Reapp	\$122.53	/day	07/06/2016	08/16/2016	24 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Lougee, Mary	Teaching Assistant/Interpreter	Reapp	\$90.67	/day	07/05/2016	08/16/2016	31 days; cont. upon enrollment; to be adjusted according to neg. contract

## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

PERSONNEL (CONTINUED)

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Lynch, Jennifer	School Psychologist	Reapp	\$343.41	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Mahaney, Ann	Teaching Assistant	Reapp	\$118.50	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Maniccia, Kathleen	Physical Education Teacher	Reapp	\$373.68	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
Exceptional Ed. Summer School	Mannise , Katherine	Teacher	Reapp	\$274.59	/day	07/05/2016	08/16/2016	29 days; contingent upon enrollment
	March, Alicia	Speech Therapist	Reapp	\$348.76	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Marmon, Pamela	School Nurse/RN	Reapp	\$243.11	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Martin, Ann Marie	Educational Audiologist	Reapp	\$331.34	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Martin, Colleen	School Counselor	Reapp	\$369.08	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	McAuslan, Justin	Teaching Assistant	Reapp	\$114.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	McCarthy, Nicole	Teaching Assistant	Reapp	\$90.89	/day	07/05/2016	08/16/2016	28 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Morrow, Susan	Audiometric Technician	Reapp	\$152.93	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Miller, Teresa	Teaching Assistant	Reapp	\$99.34	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Moretti, Stephanie	Teacher of Deaf & Hearing Impaired	Reapp	\$375.81	/day	07/05/2016	08/16/2016	28 days; contingent upon enrollment
	Neacosia, Denise	Teacher	Reapp	\$286.38	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment

**PERSONNEL (CONTINUED)**

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Nearbin, Christine	Teaching Assistant	Reapp	\$193.22	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Nelson, Robert	Summer School Principal	Reapp	\$412.49	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Nesbitt, Kerrie	School Audiologist	Reapp	\$319.66	/day	07/05/2016	08/16/2016	7 days; contingent upon enrollment
	Nevills, Kristy	Work Study Coordinator	Reapp	\$292.24	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Ochsner, Darlene	Teacher	Reapp	\$381.21	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Oja, Tina	Teaching Assistant	Reapp	\$99.42	/day	07/05/2016	08/16/2016	29 days; contingent upon enrollment; to be adjusted according negotiated contract
	Oswald, Emily	Audiology Intern	Reapp	\$150.00	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Owen, Denise	Teaching Assistant	Reapp	\$149.82	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Passer, Samuel	Teaching Assistant	Reapp	\$186.46	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according negotiated contract
	Phillips, Anna	Teaching Assistant	Reapp	\$151.37	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Pinkevicz, Michelle	Teacher	Reapp	\$245.59	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Quade, Mary	Teaching Assistant	Reapp	\$145.35	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract



## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

**PERSONNEL (CONTINUED)**

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Redsicker, Tessa	Teacher of Visually Impaired	Reapp	\$282.53	/day	07/05/2016	08/31/2016	19 days; contingent upon enrollment
	Rogers, Colleen	Teaching Assistant	Reapp	\$106.94	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Saunderson, Roseanne	Teaching Assistant	Reapp	\$153.69	/day	07/05/2016	08/16/2016	30 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Scheppard, Kimberly	Teaching Assistant	Reapp	\$106.79	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Scott, Brittany	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Sereno, Jacob	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Sereno, Karen	Teaching Assistant	Reapp	\$116.07	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Seymour, Dawn	Teacher	Reapp	\$374.28	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Shaw, Kimberly	Teaching Assistant	Reapp	\$118.09	/day	07/05/2016	08/16/2016	30 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Sherwood, Jaclyn	Teacher of Visually Impaired	Reapp	\$284.63	/day	07/05/2016	08/16/2016	19 days; contingent upon enrollment
	Smegelsky , Joann	School Counselor	Reapp	\$315.06	/day	07/05/2016	08/16/2016	25 days; contingent upon enrollment

**PERSONNEL (CONTINUED)**

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Snyder-VanRy, Brandy	Teacher	Reapp	\$245.59	/day	07/05/2016	08/12/2016	16 days; contingent upon enrollment
	Soboleski, Steven	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
Exceptional Ed. Summer School	Somers, Kerry	Teaching Assistant/Interpreter	Reapp	\$123.88	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Spawn, Carolyn	School Nurse/RN	Reapp	\$307.97	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Sperati, Linda	Teaching Assistant	Reapp	\$113.26	/day	07/05/2016	08/16/2016	25 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Stec, Amy	Teacher	Reapp	\$285.60	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Stiles, Whitney	Behavioral Specialist	Reapp	\$274.59	/day	07/05/2016	08/16/2016	16 days; contingent upon enrollment
	Thibado, Nichole	Science Teacher	Reapp	\$286.58	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Throne, Mary	Teacher	Reapp	\$378.55	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Tighe, Diane	Teacher	Reapp	\$381.31	/day	07/05/2016	08/15/2016	30 days; contingent upon enrollment
	Titman, Kathleen	Teacher	Reapp	\$391.50	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Trump, Lorie	Teacher	Reapp	\$380.05	/day	07/05/2016	08/16/2016	25 days; contingent upon enrollment
	Tryniski, Patricia	Teacher	Reapp	\$381.13	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Turtura, Stacey	School Counselor	Reapp	\$314.05	/day	07/05/2016	08/16/2016	19 days; contingent upon enrollment

## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

PERSONNEL (CONTINUED)

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Vallance, Cassandra	Teacher	Reapp	\$274.59	/day	07/05/2016	08/16/2016	16 days; contingent upon enrollment
	Vecchiarelli, Lana	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Wakeman, Danyal	Teaching Assistant	Reapp	\$113.42	/day	07/05/2016	07/26/2016	16 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Waters, Patricia	Teaching Assistant	Reapp	\$119.17	/day	07/05/2016	07/31/2016	19 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Wells, Teri	Teaching Assistant	Reapp	\$110.35	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Whalen, Sue	Teaching Assistant	Reapp	\$109.62	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Wilson, Lynne	Teacher	Reapp	\$391.18	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Woodmancy, Kathleen	Teaching Assistant	Reapp	\$103.26	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Yerdon, Monique	Teaching Assistant	Reapp	\$139.83	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
Instructional Technology	Canale, Anthony	Computer Services Assistant	Reapp Prob	\$15.20	/hr	05/01/2016	05/01/2017	
Migrant Education	Beck, Karalyn	ESL Tutor	Reapp	\$15.00	/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Netusil, Terencia	Migrant Tutor	Reapp	\$15.00	/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Stanton-Smith, Marjorie	Migrant Tutor	Reapp	\$15.00	/hr	04/20/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Whitney, Doneita	Senior Typist (part-time)	Reapp	\$23.99	/hr	07/01/2016	06/30/2017	0-25 hrs/wk as per timesheet

## May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes

**PERSONNEL (CONTINUED)**

Probationary Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
Exceptional Education	LaValley, Todd	School Psychologist	Reapp Prob	\$78,703.81	/yr	09/01/2016	09/01/2020	
	Nevills, Kristy	Work Study Coordinator	Reapp Prob	\$58,448.00	/yr	09/01/2016	09/01/2020	
PTECH	Heffron, Brian	PTECH Teacher	Prob	\$68,785.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Lupa, Daniel	PTECH Teacher	Prob	\$65,621.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Ruiz-Tossas, Wendy	PTECH Teacher	Prob	\$62,618.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Wolfer, Timothy	PTECH Teacher	Prob	\$54,470.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Yaddaw, Misti	PTECH Teacher	Prob	\$55,378.00	/yr	07/01/2016	07/01/2020	11 Month Position
Substitutes								
Exceptional Education								
Bye, Jessica				\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr				
Cieszeski, Jeanne				\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr				
Davis, Barbra				\$80.95/day; \$10.75/hr; \$10.20/hr				
Olin, Tanna				\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr				
Samson, Heidi				\$9.00/hr				
Scanlon, Carolyn				\$10.75/hr; \$10.20/hr				

It was:

Moved by Donna Blake, seconded by Dave Cordone, that the Oswego County Board of Cooperative Educational Services approves Section 8.1 of the Personnel Section of the Board Agenda, effective as indicated with revisions.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**INSTRUCTIONAL SUPPORT****9.1 Resolution to Approve Skills USA National Competition Field Trip.**

BE IT RESOLVED, that Oswego County Board of Cooperative Educational Services hereby grants permission for four students from CITI to compete in the SkillsUSA National Competition on June 20-25, 2016 in Louisville, KY. Students will be housed at the Crowne Plaza Hotel. Travel arrangements and chaperones will be finalized at a later date. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

It was:

Moved by Casey Brouse, seconded by Dave Cordone, that Oswego County Board of Cooperative Educational Services hereby grants permission for four students from CITI to compete in the SkillsUSA National Competition on June 20-25, 2016 in Louisville, KY. Students will be housed at the Crowne Plaza Hotel. Travel arrangements and chaperones will be finalized at a later date. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**9.2 Resolution to Approve NYS Conservation Competition Field Trip.**

BE IT RESOLVED, that Oswego County Board of Cooperative Educational Services hereby grants permission for students in the Outdoor Power Equipment program to participate in the 2016 New York State Conservation Competition at Paul Smith's College on May 18-19, 2016. Students will be accommodated in tents at the Paul Smith's Alumni Campground and transported via two CITI BOCES' DOT Inspected vans. Chaperones will be Daniel Shaver, Instructor and Carolyn Deary-Petrocci. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

It was:

Moved by Donna Blake, seconded by Gregory Muench, that Oswego County Board of Cooperative Educational Services hereby grants permission for students in the Outdoor Power Equipment program to participate in the 2016 New York State Conservation Competition at Paul Smith's College on May 18-19, 2016. Students will be accommodated in tents at the Paul Smith's Alumni Campground and transported via two CITI BOCES' DOT Inspected vans. Chaperones will be Daniel Shaver, Instructor and Carolyn Deary-Petrocci. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**May 11, 2016 Oswego County BOCES Regular Meeting Board Minutes**

**INSTRUCTIONAL SUPPORT**

**9.3     Request to Approve Close-Up Migrant Field Trip.**

RESOLVED, that the Oswego County Board of Cooperative Educational Services grants permission for Migrant Outreach Students to attend the Close-Up Foundation Washington, D.D. High School Program on June 26, 2016 – July 1, 2016. Students will be staying at the Key Bridge Marriot, 1401 Lee Highway, Arlington, VA and will be transported by Claudia Cook to Hancock International Airport, where they will then travel with Robin Robbins and students from other regional MET's to Washington Dulles International Airport. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

It was:

Moved by Dave Cordone, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services grants permission for Migrant Outreach Students to attend the Close-Up Foundation Washington, D.D. High School Program on June 26, 2016 – July 1, 2016. Students will be staying at the Key Bridge Marriot, 1401 Lee Highway, Arlington, VA and will be transported by Claudia Cook to Hancock International Airport, where they will then travel with Robin Robbins and students from other regional MET's to Washington Dulles International Airport. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**9.4     Resolution to Approve an Overnight Field Trip – Migrant Education.**

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby grants approval for one student in the Migrant Outreach Education Program to attend an overnight fieldtrip to be recognized with a scholarship award from the Gloria & Joseph Mattera National Scholarship Fund for Migrant Children at Desmond Hotel in Albany, NY May 11-13, 2016. Transportation will be provided via a CITI BOCES' DOT Inspected vehicle. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

It was:

Moved by Donna Blake, seconded by Dave Cordone, that the Oswego County Board of Cooperative Educational Services hereby grants approval for one student in the Migrant Outreach Education Program to attend an overnight fieldtrip to be recognized with a scholarship award from the Gloria & Joseph Mattera National Scholarship Fund for Migrant Children at Desmond Hotel in Albany, NY May 11-13, 2016. Transportation will be provided via a CITI BOCES' DOT Inspected vehicle. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**SUPERINTENDENT'S REPORT**

District Superintendent Todd thanked the Senior Administrators and Melissa Allard for keeping things going at CITI while he has had to spend time filling in as Interim Superintendent at the Central Square Central School District.

**PRESIDENT'S REPORT**

**11.1     Second Reading and Approval of Board Policies. Please see enclosures**

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the Second Reading and approval of the 3000 and 4000 Series of Board Policies with changes as noted on the Policy notes and corrections Cover page.

It was:

Moved by Gregory Muench, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services hereby approves the Second Reading and approval of the 3000 and 4000 Series of Board Policies with changes as noted on the Policy notes and corrections Cover page.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**11.2     District Superintendents 2015-16 Annual Evaluation**

President Shelmidine informed those in attendance that the District Superintendent's evaluation will be shared with Mr. Todd and discussed in Executive Session this evening. Mr. Shelmidine stated that he was sorry more Board Members were not in attendance to share the evaluation with Mr. Todd.

**11.3     Board of Education Self-Evaluation**

President Shelmidine thanked Mr. Cordone for keeping the Board on track with Board Policy and making sure the Board does a self-evaluation. Mr. Shelmidine stated that the self-evaluation process will also be talked about in executive session this evening. He stated at the June Board Meeting there will be a brief Executive Session regarding the self-evaluation.

**PRESIDENT'S REPORT – (CONTINUED)**

- 11.4 First Reading of the 5000, 6000 and 7000 Series of Board Policies. Please see enclosures  
RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the First Reading of the 5000, 6000 and 7000 Series of Board Policies with changes as noted on the Policy notes and corrections cover page.

It was:

Moved by Donna Blake, seconded by Gregory Muench, that the Oswego County Board of Cooperative Educational Services hereby approves the First Reading of the 5000, 6000 and 7000 Series of Board Policies with changes as noted on the Policy notes and corrections cover page.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**Other Items to Come Before the Board**

President Shelmidine reminded the Board of the CNY SBA Annual Meeting coming up and asked Melissa Allard who was registered. Melissa responded she had RSVP's from Dave Cordone, Gregory Muench, Donna Blake, John Shelmidine and Mr. Todd. Mr. Todd shared that he was not going to be able to attend the meeting now.

**EXECUTIVE SESSION**

It was:

Moved by Casey Brouse, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services enter into an Executive Session to discuss matters relating the employment history of a particular person.

The CITI BOCES Board entered into an Executive Session at 7:28 p.m. at the CITI main campus. Those present for Executive Session were: Donna Blake (Vice President), Casey Brouse, Dave Cordone, Gregory Muench, John Shelmidine (President) and Christopher Todd.

Vote on the motion: Ayes 5, Nays 0, motion carried.

**Regular Board Meeting Reconvened**

It was:

Moved by Casey Brouse, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services adjourn the Executive Session and reconvene to the Regular Board Meeting.

Vote on the motion: Ayes 5, Nays 0, motion carried.

The BOCES Board adjourned the Executive Session and reconvened the Regular Board meeting at 7:55 p.m.

**Meeting Adjourned**

It was:

Moved by Dave Cordone, seconded by Gregory Muench, that the BOCES Board Meeting be adjourned.

Vote on the motion: Ayes 5, Nays 0, motion carried.

The BOCES Board adjourned at 7:57 p.m.

Respectfully Submitted,

Melissa Allard  
District Clerk

# OSWEGO COUNTY BOCES

## APR Check Register

Bank Account: Capital Chck - Capital Fund Checking

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001529	05/04/2016	C	Lawman Heating & Cooling, Inc.	0021		No	No			\$47,050.27	001529
001530	05/04/2016	C	PAC & Associates of Oswego, Inc.	0021		No	No			\$83,081.00	001530
001531	05/17/2016	C	A-VERDI	0021		No	No			\$570.00	001531
001532	05/17/2016	C	Cayuga Community College	0021		No	No			\$50,000.00	001532
001533	05/20/2016	C	Oswego Mechanical, Inc.	0021		No	No			\$5,521.00	001533
001534	05/20/2016	C	Pulver Roofing Co., Inc.	0021		No	No			\$27,648.00	001534
001535	05/31/2016	C	A-VERDI	0021		No	No			\$460.00	001535
001536	05/31/2016	C	Asbestos & Environmental Consulting Corp	0021		No	No			\$5,231.00	001536
001537	05/31/2016	C	Patricia Electric, Inc.	0021		No	No			\$93,545.95	001537
Subtotal for Bank Account: Capital Chck - Capital Fund Checking											
Grand Total										\$313,117.22	
Void Total										\$0.00	
Net										\$313,117.22	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001843	05/17/2016	C	Atlantic Coast Marketing, Inc.	0021		No	No			\$653.27	001843
001844	05/17/2016	C	Auli-Klaben/Brenda J.	0021		No	No			\$100.00	001844
001845	05/17/2016	C	Cook/Claudia D.	0021		No	No			\$478.01	001845
001846	05/17/2016	C	CPS Recruitment Inc	0021		No	No			\$535.68	001846
001847	05/17/2016	C	Drake/Helen Y.	0021		No	No			\$123.66	001847
001848	05/17/2016	C	Elia/Roberto L.	0021		No	No			\$30.67	001848
001849	05/17/2016	C	Fisher/William J.	0021		No	No			\$178.74	001849
001850	05/17/2016	C	GENESEO MIGRANT CENTER	0021		No	No			\$500.59	001850
001851	05/17/2016	C	Gingold/Hetty	0021		No	No			\$800.00	001851
001852	05/17/2016	C	Hampton Inn Albany	0021		No	No			\$230.00	001852
001853	05/17/2016	C	Hernandez/Alberto	0021		No	No			\$25.00	001853
001854	05/17/2016	C	J.J.KELLER & ASSOC.	0021		No	No			\$438.54	001854
001855	05/17/2016	C	Jimenez/Wilmer O.	0021		No	No			\$77.76	001855
001856	05/17/2016	C	Johnson Newspaper Corporation	0021		No	No			\$37.52	001856
001857	05/17/2016	C	Just ASK Publications	0021		No	No			\$450.00	001857
001858	05/17/2016	C	Kathy's Cakes and Specialty Treats	0021		No	No			\$303.00	001858
001859	05/17/2016	C	Kunes/Imrry R.	0021		No	No			\$253.80	001859
001860	05/17/2016	C	Learning A-Z	0021		No	No			\$284.85	001860
001861	05/17/2016	C	Lewandowski/Evelyn M.	0021		No	No			\$146.88	001861
001862	05/17/2016	C	Marroquin/Yesenia M.	0021		No	No			\$149.04	001862
001863	05/17/2016	C	Mexico Central Schools	0021		No	No			\$58.44	001863
001864	05/17/2016	C	Neulieb/Marilyn K.	0021		No	No			\$148.50	001864
001865	05/17/2016	C	Neulieb/Robert L.	0021		No	No			\$187.92	001865
001866	05/17/2016	C	Prye/Lisa M.	0021		No	No			\$25.25	001866
001867	05/17/2016	C	Pullens Enterprises, LLC	0021		No	No			\$862.00	001867
001868	05/17/2016	C	Rich-Walters/Jennifer	0021		No	No			\$300.00	001868
001869	05/17/2016	C	Ryder Transportation Services	0021		No	No			\$54.64	001869
001870	05/17/2016	C	Vaccarella/Jenna M.	0021		No	No			\$1,313.36	001870
001871	05/17/2016	C	VOUTSINAS/ANNE MARIE	0021		No	No			\$200.00	001871
001872	05/17/2016	C	Watson-Tavolacci/Catherine C.	0021		No	No			\$275.00	001872
001873	05/17/2016	C	Williamson Pizza, Inc.	0021		No	No			\$185.91	001873
001874	05/17/2016	C	Wilson/Edward	0021		No	No			\$88.56	001874
001875	05/17/2016	C	Yudin/P. Maria	0021		No	No			\$325.07	001875
001876	05/17/2016	C	New York State Commissioner	0021		No	No			\$805.00	001876
001877	05/17/2016	C	New York State Commissioner	0021		No	No			\$690.00	001877
001878	05/20/2016	C	Finger Lakes Coalition of Farmworker Age	0021		No	No			\$240.00	001878
001879	05/20/2016	C	Oswego County BOCES	0021		No	Yes	5/20/2016	Need separate checks	\$115,500.00	001879
001880	05/20/2016	C	Prince of Peace Lutheran Church	0021		No	No			\$100.00	001880
001881	05/20/2016	C	Verizon Wireless	0021		No	No			\$1,741.25	001881
001882	05/20/2016	C	Oswego County BOCES	0021		No	Yes	5/20/2016	Incorrect bank	\$500.00	001882

Payment Type: Co-Computer Check - Outstanding Payment  
Payee Name is different from current vendor name



# OSWEGO COUNTY BOCES

Apn Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001883	05/20/2016	C	Oswego County BOCES	0021		No	Yes	5/20/2016	Incorrect bank	\$115,000.00	001883
001884	05/31/2016	C	American Library Assoc.	0021		No	No			\$271.00	001884
001885	05/31/2016	C	Cayuga Onondaga BOCES	0021		No	No			\$2,865.46	001885
001886	05/31/2016	C	CDW Government, Inc.	0021		No	No			\$904.00	001886
001887	05/31/2016	C	CPS Recruitment Inc	0021		No	No			\$435.24	001887
001888	05/31/2016	C	CulottiKaren A.	0021		No	No			\$54.38	001888
001889	05/31/2016	C	FarringtonPolly-Allida	0021		No	No			\$300.00	001889
001890	05/31/2016	C	GugelPaul A.	0021		No	No			\$233.59	001890
001891	05/31/2016	C	HartMary Jo	0021		No	No			\$236.41	001891
001892	05/31/2016	C	Haun Welding Supply	0021		No	No			\$430.00	001892
001893	05/31/2016	C	Hotel Indigo	0021		No	No			\$230.00	001893
001894	05/31/2016	C	Hyland-HaakJodi E.	0021		No	No			\$200.56	001894
001895	05/31/2016	C	JimenezWilmer O.	0021		No	No			\$64.80	001895
001896	05/31/2016	C	LundDaisy L.	0021		No	No			\$632.88	001896
001897	05/31/2016	C	MosherTracy S.	0021		No	No			\$328.80	001897
001898	05/31/2016	C	MSC Industrial Supply Co.	0021		No	No			\$13,893.24	001898
001899	05/31/2016	C	NicosiaNicole M.	0021		No	No			\$475.00	001899
001900	05/31/2016	C	NYSUT Building Corp.	0021		No	No			\$850.00	001900
001901	05/31/2016	C	NYSUT ELT	0021		No	No			\$2,650.00	001901
001902	05/31/2016	C	OliveraMaria D.	0021		No	No			\$253.26	001902
001903	05/31/2016	C	PALLADIUM TIMES, INC.	0021		No	No			\$200.00	001903
001904	05/31/2016	C	PaulineCindy	0021		No	No			\$300.00	001904
001905	05/31/2016	C	Staples Advantage	0021		No	No			\$122.03	001905
001906	05/31/2016	C	SYNCEB/Amazon	0021		No	No			\$209.30	001906
001907	05/31/2016	C	Syracuse Media Group	0021		No	No			\$337.35	001907
001908	05/31/2016	C	TrowbridgeAdele L.	0021		No	No			\$1,068.28	001908
001909	05/31/2016	C	Universal Background Screening	0021		No	No			\$296.00	001909
001910	05/31/2016	C	Wal-Mart Community	0021		No	No			\$507.41	001910
001911	05/31/2016	C	WaldronSerena	0021		No	No			\$475.00	001911
001912	05/31/2016	C	WhitneyDoneita M.	0021		No	No			\$20.09	001912
Subtotal for Bank Account: FEDERALFN - First Niagara - Federal Fund											
Grand Total										\$273,239.99	
Void Total										(\$231,000.00)	
Net										\$42,239.99	

OSWEGO COUNTY BOCES

A/P Check Register  
Bank Account: FederalKey - Key Bank - Federal

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
032570	04/30/2015	C	Griffin/Sarah	0019		No	Yes	5/18/2016	Uncashed, unable to contact	(\$275.00)	032570
033112	05/25/2016	C	Oswego County BOCES	0021		No	No			\$500.00	033112
033113	05/25/2016	C	Oswego County BOCES	0021		No	No			\$115,000.00	033113
Subtotal for Bank Account: FederalKey - Key Bank - Federal											
Grand Total										\$115,500.00	
Void Total										(\$275.00)	
Net										\$115,225.00	

# OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004178	04/15/2016	C	Frank\Steven	0019		No	Yes	5/18/2016	cancelled	(\$1,500.00)	004178
004284	04/15/2016	C	Statewide BOCES	0019		No	Yes	5/2/2016	Attendee cancelled	(\$420.00)	004284
004431	04/28/2016	C	NY State Assoc. of Municipal Purchasing	0019		No	Yes	5/3/2016	Registration cancelled	(\$500.00)	004431
004460	04/29/2016	C	R & H Theatricals	0019		No	Yes	5/3/2016	Incorrect amount	(\$3,981.03)	004460
004507	05/03/2016	C	Benedict\Liane E.	0021		No	No			\$40.00	004507
004508	05/03/2016	C	Benigno\Gisele M.	0021		No	No			\$40.00	004508
004509	05/03/2016	C	Daniels\Melissa	0021		No	No			\$40.00	004509
004510	05/03/2016	C	Dusharm\Leland H.	0021		No	No			\$40.00	004510
004511	05/03/2016	C	Euson\Roxanne M.	0021		No	No			\$40.00	004511
004512	05/03/2016	C	Fleming\Tracy O.	0021		No	No			\$40.00	004512
004513	05/03/2016	C	Fox\Suzanne K.	0021		No	No			\$40.00	004513
004514	05/03/2016	C	Hardesty\Jacqueline L.	0021		No	No			\$40.00	004514
004515	05/03/2016	C	Himes\Naomi E.	0021		No	No			\$40.00	004515
004516	05/03/2016	C	Kather\Nancy E.	0021		No	No			\$40.00	004516
004517	05/03/2016	C	Kocher\Roger I.	0021		No	No			\$40.00	004517
004518	05/03/2016	C	McCroble\Sarah C.	0021		No	No			\$40.00	004518
004519	05/03/2016	C	Olsen\Joseph T.	0021		No	No			\$40.00	004519
004520	05/03/2016	C	Proud\Robyn L.	0021		No	No			\$40.00	004520
004521	05/03/2016	C	Rechio-Demmin\Barbara E.	0021		No	No			\$40.00	004521
004522	05/03/2016	C	Rhinehart\Amy S.	0021		No	No			\$40.00	004522
004523	05/03/2016	C	Shear\Todd A.	0021		No	No			\$40.00	004523
004524	05/03/2016	C	Shepard\Michael	0021		No	No			\$40.00	004524
004525	05/03/2016	C	Statewide BOCES	0021		No	No			\$320.00	004525
004526	05/03/2016	C	Trevett\Rebecca R.	0021		No	No			\$40.00	004526
004527	05/04/2016	C	R & H Theatricals	0021		No	No			\$3,891.03	004527
004528	05/05/2016	C	Trevett\Rebecca R.	0021		No	No			\$142.24	004528
004529	05/05/2016	C	Wingate by Windham	0021		No	No			\$259.98	004529
004530	05/05/2016	C	Statue Cruises	0021		No	No			\$864.00	004530
004531	05/09/2016	C	Creative Conversions, Inc.	0021		No	No			\$9,950.00	004531
004532	05/17/2016	C	A-VERDI	0021		No	No			\$1,090.00	004532
004533	05/17/2016	C	Academic Entertainment, Inc.	0021		No	No			\$1,245.00	004533
004534	05/17/2016	C	Agostino & Co. Performing Arts	0021		No	No			\$2,300.00	004534
004535	05/17/2016	C	Airgas USA, Inc.	0021		No	No			\$11.00	004535
004536	05/17/2016	C	Allard\Melissa A.	0021		No	No			\$500.16	004536
004537	05/17/2016	C	Alisco	0021		No	No			\$348.84	004537
004538	05/17/2016	C	American Red Cross	0021		No	No			\$1,809.00	004538
004539	05/17/2016	C	American Welding Society	0021		No	No			\$261.00	004539
004540	05/17/2016	C	Amica Medical Supply	0021		No	No			\$1,677.80	004540
004541	05/17/2016	C	Annese & Associates, Inc.	0021		No	No			\$5,075.14	004541
004542	05/17/2016	C	Apple Computer, Inc.	0021		No	No			\$734.00	004542

# OSWEGO COUNTY BOCES

ASP Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004543	05/17/2016	C	APW Central School	0021		No	No			\$90.68	004543
004544	05/17/2016	C	Auxiliary Services	0021		No	No			\$29.95	004544
004545	05/17/2016	C	AZBAN, INC.	0021		No	No			\$1,167.05	004545
004546	05/17/2016	C	B&H Photo Video	0021		No	No			\$9,604.30	004546
004547	05/17/2016	C	B&T Sport Shop	0021		No	No			\$999.60	004547
004548	05/17/2016	C	Ball in the House, LLC	0021		No	No			\$10,080.00	004548
004549	05/17/2016	C	Barnes & Noble	0021		No	No			\$552.50	004549
004550	05/17/2016	C	Beaver Lake Nature Center	0021		No	No			\$414.00	004550
004551	05/17/2016	C	Becker/Marian D.	0021		No	Yes	5/20/2016	incorrect amount	\$119.34	004551
004552	05/17/2016	C	Benedict/Lane E.	0021		No	No			\$59.81	004552
004553	05/17/2016	C	Benigno/Gisele M.	0021		No	No			\$465.77	004553
004554	05/17/2016	C	Bialas/Mary Jeanne	0021		No	No			\$600.00	004554
004555	05/17/2016	C	Books Come Alive Inc.	0021		No	No			\$600.00	004555
004556	05/17/2016	C	Bruno Wessel, Inc.	0021		No	No			\$427.28	004556
004557	05/17/2016	C	Burnax	0021		No	No			\$889.15	004557
004558	05/17/2016	C	C & B FARM & GARDEN	0021		No	No			\$69.99	004558
004559	05/17/2016	C	Camp/Ronald A.	0021		No	No			\$428.76	004559
004560	05/17/2016	C	Carr/Nancy L.	0021		No	No			\$120.96	004560
004561	05/17/2016	C	CBT Nuggets	0021		No	No			\$998.00	004561
004562	05/17/2016	C	CDW Government, Inc.	0021		No	No			\$8,172.13	004562
004563	05/17/2016	C	Center for Puppetry Arts	0021		No	No			\$280.00	004563
004564	05/17/2016	C	Central Square Central School District	0021		No	No			\$2,335.78	004564
004565	05/17/2016	C	Chin/Jason	0021		No	No			\$1,300.00	004565
004566	05/17/2016	C	* Cirimo/Michael	0021		No	No			\$200.00	004566
004567	05/17/2016	C	City Electric Co.	0021		No	No			\$179.41	004567
004568	05/17/2016	C	CLAYSCAPES POTTERY, INC.	0021		No	No			\$495.00	004568
004569	05/17/2016	C	Cleveland Museum of Art	0021		No	No			\$35.00	004569
004570	05/17/2016	C	CNY ARTS, INC.	0021		No	No			\$418.50	004570
004571	05/17/2016	C	Collins/Timothy J.	0021		No	No			\$500.00	004571
004572	05/17/2016	C	Cooper/Nancy G.	0021		No	No			\$258.93	004572
004573	05/17/2016	C	Cornerstone Training Institute	0021		No	No			\$125.00	004573
004574	05/17/2016	C	Courier Printing Corporation	0021		No	No			\$3,627.19	004574
004575	05/17/2016	C	Crest Good MFG.Co.	0021		No	No			\$1,000.00	004575
004576	05/17/2016	C	Custom Computer Specialists, Inc.	0021		No	No			\$481.98	004576
004577	05/17/2016	C	Daniels/Melissa	0021		No	No			\$107.19	004577
004578	05/17/2016	C	Darien Lake	0021		No	No			\$1,295.19	004578
004579	05/17/2016	C	Dell Marketing L.P.	0021		No	No			\$175.98	004579
004580	05/17/2016	C	DeSantis/Matthew D.	0021		No	No			\$51.46	004580
004581	05/17/2016	C	deVries/Rachel Guido	0021		No	No			\$1,875.00	004581
004582	05/17/2016	C	Digi-Key Corp.	0021		No	No			\$217.17	004582

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer, Manual, M=Manual Check

Payee Name is different from current vendor name

# OSWEGO COUNTY BOCES

AP Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004583	05/17/2016	C	Dupli Envp & Graphics	0021		No	No			\$525.00	004583
004584	05/17/2016	C	Engineering Education Service Center	0021		No	No			\$291.86	004584
004585	05/17/2016	C	Erie 1 BOCES	0021		No	No			\$2,595.25	004585
004586	05/17/2016	C	Erie Canal Museum	0021		No	No			\$630.00	004586
004587	05/17/2016	C	ESM Clay Club	0021		No	No			\$50.00	004587
004588	05/17/2016	C	Exploring Robotics	0021		No	No			\$220.00	004588
004589	05/17/2016	C	Fleming Tracy O.	0021		No	No			\$335.66	004589
004590	05/17/2016	C	Fluke Electronics	0021		No	No			\$500.00	004590
004591	05/17/2016	C	Forestry Suppliers	0021		No	No			\$308.80	004591
004592	05/17/2016	C	Franklin Covey Co.	0021		No	No			\$54,000.00	004592
004593	05/17/2016	C	Frank Steven	0021		No	No			\$200.00	004593
004594	05/17/2016	C	Friends of Rosamond Gifford Zoo	0021		No	No			\$988.80	004594
004595	05/17/2016	C	Frontline Technologies Group LLC	0021		No	No			\$2,500.00	004595
004596	05/17/2016	C	Fulton City School Dist	0021		No	No			\$1,200.00	004596
004597	05/17/2016	C	Fun And Function	0021		No	No			\$77.94	004597
004598	05/17/2016	C	Gerchman Iraina M.	0021		No	No			\$389.96	004598
004599	05/17/2016	C	Get Smart Products	0021		No	No			\$333.79	004599
004600	05/17/2016	C	Gopher	0021		No	No			\$128.40	004600
004601	05/17/2016	C	Grainger Inc.	0021		No	No			\$8,184.62	004601
004602	05/17/2016	C	Graham Jack	0021		No	No			\$800.00	004602
004603	05/17/2016	C	Greater Southern Tier Boces	0021		No	No			\$4,950.00	004603
004604	05/17/2016	C	Hall Charlotte R.	0021		No	No			\$161.46	004604
004605	05/17/2016	C	HALSEY MACHINERY CO., INC	0021		No	No			\$100.04	004605
004606	05/17/2016	C	Hampton Inn	0021		No	No			\$230.00	004606
004607	05/17/2016	C	Harris School Solutions	0021		No	No			\$50.00	004607
004608	05/17/2016	C	Hartford Aleisha	0021		No	No			\$63.94	004608
004609	05/17/2016	C	Haun Welding Supply	0021		No	No			\$67.96	004609
004610	05/17/2016	C	Hebert Linda A.	0021		No	No			\$73.98	004610
004611	05/17/2016	C	Hill & Markes	0021		No	No			\$82.95	004611
004612	05/17/2016	C	Hillyard / New York	0021		No	No			\$50.00	004612
004613	05/17/2016	C	Honors Tommy J.	0021		No	No			\$138.24	004613
004614	05/17/2016	C	Horth Kathleen A.	0021		No	No			\$28.70	004614
004615	05/17/2016	C	Hyatt Regency Rochester	0021		No	No			\$101.00	004615
004616	05/17/2016	C	Improvement First LLC	0021		No	No			\$20,300.00	004616
004617	05/17/2016	C	International Wolf Center	0021		No	No			\$105.00	004617
004618	05/17/2016	C	IV4, Inc.	0021		No	No			\$1,750.00	004618
004619	05/17/2016	C	J & M SCHAEFFER, INC.	0021		No	No			\$260.52	004619
004620	05/17/2016	C	James Stanfield Co.	0021		No	No			\$4,999.00	004620
004621	05/17/2016	C	Javelina Software, LLC	0021		No	No			\$291.38	004621
004622	05/17/2016	C	Jefferson Lewis BOCES	0021		No	No			\$19,953.90	004622

# OSWEGO COUNTY BOCES

AUP Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004623	05/17/2016	C	Jerome Fire Equipment Co	0021		No	No			\$1,075.00	004623
004624	05/17/2016	C	Jerrett\Susan K.	0021		No	No			\$73.80	004624
004625	05/17/2016	C	Johnson Newspaper Corporation	0021		Yes	No			\$111.40	004625
004626	05/17/2016	C	Jones\William M.	0021		No	No			\$345.67	004626
004627	05/17/2016	C	Kather\Nancy E.	0021		No	No			\$36.18	004627
004628	05/17/2016	C	King\Amy Sarig	0021		No	No			\$2,000.00	004628
004629	05/17/2016	C	Laerdal Medical Corp.	0021		No	No			\$528.80	004629
004630	05/17/2016	C	LaFountain\Mark	0021		No	No			\$114.86	004630
004631	05/17/2016	C	Larcal\Nicole	0021		No	No			\$18.36	004631
004632	05/17/2016	C	LaValley\Todd	0021		No	No			\$151.74	004632
004633	05/17/2016	C	Lawson Products	0021		No	No			\$1,663.21	004633
004634	05/17/2016	C	LIGHT'S AUTO PARTS INC.	0021		No	No			\$189.99	004634
004635	05/17/2016	C	Lighthouse Lanes	0021		No	No			\$145.61	004635
004636	05/17/2016	C	Lightspeed Technologies	0021		No	No			\$5,040.00	004636
004637	05/17/2016	C	Lindenmeyr Munroe	0021		No	No			\$3,465.18	004637
004638	05/17/2016	C	Little Bits	0021		No	No			\$284.95	004638
004639	05/17/2016	C	Logisoft Computer Product	0021		No	No			\$9,697.42	004639
004640	05/17/2016	C	Magnify Learning	0021		No	No			\$300.00	004640
004641	05/17/2016	C	MakerBot Industries LLC	0021		No	No			\$411.16	004641
004642	05/17/2016	C	Manning\Kevin	0021		No	No			\$1,025.00	004642
004643	05/17/2016	C	March\Alicia	0021		No	No			\$102.06	004643
004644	05/17/2016	C	Marte\Donald G.	0021		No	No			\$80.50	004644
004645	05/17/2016	C	Martin\Ann Marie	0021		No	No			\$373.68	004645
004646	05/17/2016	C	McCombie\Alexander J.	0021		No	No			\$88.50	004646
004647	05/17/2016	C	Morrow\Susan	0021		No	No			\$346.60	004647
004648	05/17/2016	C	Merry Go Round Playhouse	0021		No	No			\$16,595.00	004648
004649	05/17/2016	C	Mexico Central Schools	0021		No	No			\$2,606.03	004649
004650	05/17/2016	C	Mexico Central Schools	0021		No	No			\$4,548.88	004650
004651	05/17/2016	C	Microsonics, Inc.	0021		No	No			\$372.00	004651
004652	05/17/2016	C	MobileWorks.io, LLC	0021		No	No			\$360.00	004652
004653	05/17/2016	C	MOST	0021		No	No			\$1,447.50	004653
004654	05/17/2016	C	MSC Industrial Supply Co.	0021		No	No			\$3,927.68	004654
004655	05/17/2016	C	Muskingum Valley Educational Service	0021		No	No			\$220.00	004655
004656	05/17/2016	C	Napa Auto Parts	0021		No	No			\$581.00	004656
004657	05/17/2016	C	Nasco	0021		No	No			\$11.63	004657
004658	05/17/2016	C	NCCER	0021		No	No			\$2,798.00	004658
004659	05/17/2016	C	Neacosia\Denise	0021		No	No			\$403.92	004659
004660	05/17/2016	C	Nesbitt\Kerrie L.	0021		No	No			\$481.68	004660
004661	05/17/2016	C	New Haven Building Supply	0021		No	No			\$581.95	004661
004662	05/17/2016	C	Nocti-Natl Occupational Competency Te	0021		No	No			\$2,148.30	004662

Payment Types C=Computer Check A=Automated Payment E=Electronic Transfer Manual M=Manual Check

Payee Name is different from current vendor name

# OSWEGO COUNTY BOCES

APR Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004663	05/17/2016	C	NYS WECA	0021		No	No			\$35.00	004663
004664	05/17/2016	C	NYSSBA	0021		No	No			\$150.00	004664
004665	05/17/2016	C	Oak Tree Products, Inc.	0021		No	No			\$736.56	004665
004666	05/17/2016	C	Office World, Inc.	0021		No	No			\$86.34	004666
004667	05/17/2016	C	Onondaga Community College	0021		No	No			\$14,500.00	004667
004668	05/17/2016	C	Operation Oswego County, Inc.	0021		No	No			\$5,511.42	004668
004669	05/17/2016	C	Pacemaker Steel & Piping Company	0021		No	No			\$173.00	004669
004670	05/17/2016	C	PALLADIUM TIMES, INC.	0021		No	No			\$358.22	004670
004671	05/17/2016	C	Patchboy, Inc.	0021		No	No			\$387.18	004671
004672	05/17/2016	C	Patterson Medical Supply, Inc.	0021		No	No			\$555.60	004672
004673	05/17/2016	C	Pearson Education	0021		No	No			\$1,098.76	004673
004674	05/17/2016	C	Pearson VUE	0021		No	No			\$2,550.00	004674
004675	05/17/2016	C	Physics Factory	0021		No	No			\$500.00	004675
004676	05/17/2016	C	PrestonAmber L.	0021		No	No			\$83.72	004676
004677	05/17/2016	C	ProBuild Company LLC	0021		No	No			\$158.96	004677
004678	05/17/2016	C	Provantage LLC	0021		No	No			\$525.00	004678
004679	05/17/2016	C	PrunnenPeter	0021		No	No			\$500.00	004679
004680	05/17/2016	C	PryeLisa M.	0021		No	No			\$25.25	004680
004681	05/17/2016	C	Pureland Supply	0021		No	No			\$127.77	004681
004682	05/17/2016	C	Putnam-Westchester BOCES	0021		No	No			\$1,795.20	004682
004683	05/17/2016	C	Pyramid School Products	0021		No	No			\$258.65	004683
004684	05/17/2016	C	QuadeMary	0021		No	No			\$13.50	004684
004685	05/17/2016	C	Quill Corporation	0021		No	No			\$506.58	004685
004686	05/17/2016	C	Recchio-DemminiBarbara E.	0021		No	No			\$124.74	004686
004687	05/17/2016	C	Red's Equipment Warehouse, Inc.	0021		No	No			\$2,850.00	004687
004688	05/17/2016	C	RenziJennifer E.	0021		No	No			\$230.58	004688
004689	05/17/2016	C	Residence Inn Saratoga Springs	0021		No	No			\$120.00	004689
004690	05/17/2016	C	Reymore Chevrolet Sales	0021		No	No			\$523.05	004690
004691	05/17/2016	C	Ricoh USA, Inc.	0021		No	No			\$4,432.25	004691
004692	05/17/2016	C	RITTENHOUSE BOOK DIST.	0021		No	No			\$1,403.75	004692
004693	05/17/2016	C	ROCK & RESCUE	0021		No	No			\$1,953.57	004693
004694	05/17/2016	C	Rosamond Gifford Zoo	0021		No	No			\$238.00	004694
004695	05/17/2016	C	RupertDaniel R.	0021		No	No			\$83.48	004695
004696	05/17/2016	C	RyanMary E.	0021		No	No			\$35.10	004696
004697	05/17/2016	C	Safari Montage	0021		No	No			\$4,890.00	004697
004698	05/17/2016	C	Sandy Creek Central School Dist.	0021		No	No			\$75.36	004698
004699	05/17/2016	C	SantangeloKathleen A. M.	0021		No	No			\$500.00	004699
004700	05/17/2016	C	School Specialty	0021		No	No			\$912.42	004700
004701	05/17/2016	C	SchulzKelly J.	0021		No	No			\$101.52	004701
004702	05/17/2016	C	Sciencecenter	0021		No	No			\$336.00	004702

# OSWEGO COUNTY BOCES

AJ's Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004703	05/17/2016	C	Sergeant Laboratories, Inc.	0021		No	No			\$5,579.09	004703
004704	05/17/2016	C	Server Supply.com Inc.	0021		No	No			\$16,520.00	004704
004705	05/17/2016	C	Sheperd/Michael	0021		No	No			\$380.27	004705
004706	05/17/2016	C	Sherwin Williams	0021		No	No			\$982.83	004706
004707	05/17/2016	C	Sky Zone Syracuse	0021		No	No			\$513.00	004707
004708	05/17/2016	C	Smegelsky/Joann	0021		No	No			\$302.99	004708
004709	05/17/2016	C	SmithSam	0021		No	No			\$100.00	004709
004710	05/17/2016	C	Spencer/Lisa A.	0021		No	No			\$46.57	004710
004711	05/17/2016	C	Staples Advantage	0021		No	No			\$1,158.65	004711
004712	05/17/2016	C	State University of New York at Oswego	0021		No	No			\$1,592.25	004712
004713	05/17/2016	C	Sumdog, Inc.	0021		No	No			\$300.00	004713
004714	05/17/2016	C	SYSCO Food Services	0021		No	No			\$912.24	004714
004715	05/17/2016	C	Tamora Pierce, LLC	0021		No	No			\$2,000.00	004715
004716	05/17/2016	C	The Desmond	0021		No	No			\$798.00	004716
004717	05/17/2016	C	THE TREE HOUSE, INC	0021		No	No			\$1,429.55	004717
004718	05/17/2016	C	The Wild Animal Park	0021		No	No			\$783.00	004718
004719	05/17/2016	C	Thompson & Johnson	0021		No	No			\$586.00	004719
004720	05/17/2016	C	Thompson/Clement	0021		No	No			\$63.72	004720
004721	05/17/2016	C	Time Warner Cable	0021		No	No			\$449.51	004721
004722	05/17/2016	C	Todd/Christopher J.	0021		No	No			\$2,417.52	004722
004723	05/17/2016	C	Tom Knight Productions	0021		No	No			\$650.00	004723
004724	05/17/2016	C	Tompkins-Seneca-Toga BOCES	0021		No	No			\$292.50	004724
004725	05/17/2016	C	Tops Markets LLC	0021		No	No			\$242.57	004725
004726	05/17/2016	C	TRAINER'S WAREHOUSE	0021		No	No			\$314.52	004726
004727	05/17/2016	C	U Line	0021		No	No			\$628.38	004727
004728	05/17/2016	C	UNIFIRST CORPORATION	0021		No	No			\$245.36	004728
004729	05/17/2016	C	Uniforms Etc.	0021		No	No			\$289.50	004729
004730	05/17/2016	C	United Parcel Service	0021		No	No			\$13.88	004730
004731	05/17/2016	C	Usherwood & Associates of NY	0021		No	No			\$6,840.08	004731
004732	05/17/2016	C	Verizon	0021		No	No			\$153.80	004732
004733	05/17/2016	C	Ward's Science	0021		No	No			\$634.78	004733
004734	05/17/2016	C	Waste Management of Syracuse	0021		No	No			\$1,384.13	004734
004735	05/17/2016	C	Wegmans Food Markets Inc.	0021		No	No			\$74.07	004735
004736	05/17/2016	C	Weiss/Garrette J.	0021		No	No			\$210.48	004736
004737	05/17/2016	C	Wex Bank	0021		No	No			\$153.98	004737
004738	05/17/2016	C	Wings of Eagles Discovery Center	0021		No	No			\$147.50	004738
004739	05/17/2016	C	Wonderworks Syracuse LLC	0021		No	No			\$611.49	004739
004740	05/17/2016	C	Wood/Kelly R.	0021		No	No			\$36.25	004740
004741	05/17/2016	C	National Grid	0021		No	No			\$234.54	004741
004742	05/17/2016	C	Windstream Communications	0021		No	No			\$554.09	004742

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer (Monthly), M=Manual Check

\* Payee Name is different from current vendor name



# OSWEGO COUNTY BOCES

ADP Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004743	05/20/2016	C	AIRIGAMI	0021	No	No	No			\$850.00	004743
004744	05/20/2016	C	Creative Conversions, Inc.	0021	No	No	No			\$9,345.00	004744
004745	05/20/2016	C	Darien Lake	0021	No	No	No			\$1,818.80	004745
004746	05/20/2016	C	Oswego County BOCES Treasurer	0021	No	No	Yes	5/20/2016	Need separate checks	\$3,500.00	004746
004747	05/20/2016	C	Syracuse Stage	0021	No	No	No			\$780.00	004747
004748	05/20/2016	C	USPS - Hasler	0021	No	No	No			\$5,000.00	004748
004749	05/20/2016	C	Verizon Wireless	0021	No	No	No			\$1,521.28	004749
004750	05/20/2016	C	Oswego County BOCES Treasurer	0021	No	No	Yes	5/20/2016	Incorrect bank	\$500.00	004750
004751	05/20/2016	C	Oswego County BOCES	0021	No	No	Yes	5/20/2016	Incorrect bank	\$3,000.00	004751
004752	05/31/2016	C	5 Wits	0021	No	No	No			\$269.82	004752
004753	05/31/2016	C	A-VERDI	0021	No	No	No			\$220.00	004753
004754	05/31/2016	C	ABC SUPPLY COMPANY	0021	No	No	No			\$722.20	004754
004755	05/31/2016	C	Academic Entertainment, Inc.	0021	No	No	No			\$1,345.00	004755
004756	05/31/2016	C	Acco Brands USA LLC	0021	No	No	No			\$1,041.80	004756
004757	05/31/2016	C	Adams Eden Camp. LLC	0021	No	No	No			\$600.00	004757
004758	05/31/2016	C	Airgas USA, Inc.	0021	No	No	No			\$187.50	004758
004759	05/31/2016	C	Allegro	0021	No	No	No			\$1,800.00	004759
004760	05/31/2016	C	Alsco	0021	No	No	No			\$116.28	004760
004761	05/31/2016	C	American Welding Society	0021	No	No	No			\$470.00	004761
004762	05/31/2016	C	Apple Computer, Inc.	0021	No	No	No			\$4,588.85	004762
004763	05/31/2016	C	Appliance Connection	0021	No	No	No			\$1,398.00	004763
004764	05/31/2016	C	ASCD	0021	No	No	No			\$681.25	004764
004765	05/31/2016	C	B&H Photo Video	0021	No	No	No			\$1,328.29	004765
004766	05/31/2016	C	Babbie/Shannon L.	0021	No	No	No			\$261.85	004766
004767	05/31/2016	C	Beaver Lake Nature Center	0021	No	No	No			\$184.00	004767
004768	05/31/2016	C	Becker/Marian D.	0021	No	No	No			\$124.28	004768
004769	05/31/2016	C	Bee-Bot from Terrapin	0021	No	No	No			\$224.90	004769
004770	05/31/2016	C	Benedict/Liane E.	0021	No	No	No			\$278.21	004770
004771	05/31/2016	C	Benigno/Gisele M.	0021	No	No	No			\$282.74	004771
004772	05/31/2016	C	Bennett/Maureen	0021	No	No	No			\$319.82	004772
004773	05/31/2016	C	Blackboard Inc.	0021	No	No	No			\$16,007.75	004773
004774	05/31/2016	C	Books Come Alive Inc.	0021	No	No	No			\$600.00	004774
004775	05/31/2016	C	Brett/Deborah L.	0021	No	No	No			\$19.44	004775
004776	05/31/2016	C	Bricks 4 Kidz	0021	No	No	No			\$795.00	004776
004777	05/31/2016	C	Brown/Richard S.	0021	No	No	No			\$75.00	004777
004778	05/31/2016	C	Burke's Home Center	0021	No	No	No			\$117.38	004778
004779	05/31/2016	C	Capital Region BOCES	0021	No	No	No			\$5,461.02	004779
004780	05/31/2016	C	Carolina Biological	0021	No	No	No			\$37.87	004780
004781	05/31/2016	C	Cascades School Supplies, Inc.	0021	No	No	No			\$278.97	004781
004782	05/31/2016	C	CDW Government, Inc.	0021	No	No	No			\$22,142.26	004782

Payee Name is different from current vendor name

# OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004783	05/31/2016	C	Central Programs Inc.	0021		No	No			\$1,732.95	004783
004784	05/31/2016	C	Central Square Central School District	0021		No	No			\$2,482.38	004784
004785	05/31/2016	C	CLAYCAPES POTTERY, INC.	0021		No	No			\$1,500.00	004785
004786	05/31/2016	C	CNY Medical Products Inc.	0021		No	No			\$174.45	004786
004787	05/31/2016	C	Corporate Payment Systems	0021		No	No			\$2,939.10	004787
004788	05/31/2016	C	Cortland Repertory Theatre	0021		No	No			\$570.00	004788
004789	05/31/2016	C	Courier Printing Corporation	0021		No	No			\$4,737.57	004789
004790	05/31/2016	C	Crystal Grove Diamond Mine & Campground	0021		No	No			\$700.00	004790
004791	05/31/2016	C	Cummings\Tammy L.	0021		No	No			\$289.68	004791
004792	05/31/2016	C	Custom Novelty Prints	0021		No	No			\$10.00	004792
004793	05/31/2016	C	D&W Diesel Inc.	0021		No	No			\$897.25	004793
004794	05/31/2016	C	Daniels\Melissa	0021		No	No			\$40.00	004794
004795	05/31/2016	C	Darien Lake	0021		No	No			\$223.86	004795
004796	05/31/2016	C	DeFelice\Cynthia	0021		No	No			\$1,500.00	004796
004797	05/31/2016	C	Dell Marketing L.P.	0021		No	No			\$3,779.70	004797
004798	05/31/2016	C	Displays2Go	0021		No	No			\$448.59	004798
004799	05/31/2016	C	Duffy's Equip. Svce. Inc.	0021		No	No			\$195.67	004799
004800	05/31/2016	C	Dupli Envip & Graphics	0021		No	No			\$200.00	004800
004801	05/31/2016	C	Dusharm\Leland H.	0021		No	No			\$174.46	004801
004802	05/31/2016	C	EASTERN COPY PRODUCTS	0021		No	No			\$37,659.33	004802
004803	05/31/2016	C	Euson\Roxanne M.	0021		No	No			\$40.00	004803
004804	05/31/2016	C	EXXONMOBIL	0021		No	No			\$7.42	004804
004805	05/31/2016	C	Fathers\Kathryn	0021		No	No			\$1,150.00	004805
004806	05/31/2016	C	Fedex	0021		No	No			\$78.61	004806
004807	05/31/2016	C	Ferrara, Fiorenza P.C.	0021		No	No			\$11,157.59	004807
004808	05/31/2016	C	Fleming\Tracy O.	0021		No	No			\$40.00	004808
004809	05/31/2016	C	Fox\Suzanne K.	0021		No	No			\$40.00	004809
004810	05/31/2016	C	Friends of Rosamond Gifford Zoo	0021		No	No			\$670.00	004810
004811	05/31/2016	C	Frontline Technologies Group LLC	0021		No	No			\$244.80	004811
004812	05/31/2016	C	Furlong\Tammy T.	0021		No	No			\$120.96	004812
004813	05/31/2016	C	Genesee Valley BOCES	0021		No	No			\$586.66	004813
004814	05/31/2016	C	Gerchman\Irina M.	0021		No	No			\$282.21	004814
004815	05/31/2016	C	Giuffre\Gina M.	0021		No	No			\$200.00	004815
004816	05/31/2016	C	Global	0021		No	No			\$9,241.62	004816
004817	05/31/2016	C	Global Industries	0021		No	No			\$1,656.10	004817
004818	05/31/2016	C	Goldberg\Irwin S.	0021		No	No			\$300.00	004818
004819	05/31/2016	C	Grainger Inc.	0021		No	No			\$10.38	004819
004820	05/31/2016	C	Gramlich\Jack	0021		No	No			\$8,100.00	004820
004821	05/31/2016	C	Halstead\Ann Marie G.	0021		No	No			\$400.00	004821
004822	05/31/2016	C	Hardesty\Jacqueline L.	0021		No	No			\$40.00	004822

Payment Types: E=Electronic Check A=Automated Payment E=Electronic Transfer Manual M=Manual Check  
Payment Method is different from supplier/vendor name

# OSWEGO COUNTY BOCES

## A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004823	05/31/2016	C	Harrington/Autumn	0021		No	No			\$810.00	004823
004824	05/31/2016	C	HENRYMICHELE	0021		No	No			\$599.00	004824
004825	05/31/2016	C	Hillside Children's Center	0021		No	No			\$57,355.84	004825
004826	05/31/2016	C	Hillyard / New York	0021		No	No			\$4,480.65	004826
004827	05/31/2016	C	Himes/Naomi E.	0021		No	No			\$40.00	004827
004828	05/31/2016	C	Horth/Kathleen A.	0021		No	No			\$10.80	004828
004829	05/31/2016	C	Hotel Indigo	0021		No	No			\$230.00	004829
004830	05/31/2016	C	Huber/James E.	0021		No	No			\$271.08	004830
004831	05/31/2016	C	Jenkins/Clay	0021		No	No			\$1,500.00	004831
004832	05/31/2016	C	Jensen Tools Inc.	0021		No	No			\$128.00	004832
004833	05/31/2016	C	Johnson/Vanessa	0021		No	No			\$650.00	004833
004834	05/31/2016	C	Jones/William M.	0021		No	No			\$85.00	004834
004835	05/31/2016	C	Kather/Nancy E.	0021		No	No			\$40.00	004835
004836	05/31/2016	C	Kocher/Roger I.	0021		No	No			\$40.00	004836
004837	05/31/2016	C	Larrabee/William	0021		No	No			\$1,000.00	004837
004838	05/31/2016	C	Lazani/Marion Blumental	0021		No	No			\$8,000.00	004838
004839	05/31/2016	C	Learning Forward	0021		No	No			\$78.50	004839
004840	05/31/2016	C	Lirne Hollow Nature Center	0021		No	No			\$1,125.00	004840
004841	05/31/2016	C	Little Bits	0021		No	No			\$14,534.65	004841
004842	05/31/2016	C	Logisoft Computer Product	0021		No	No			\$233.92	004842
004843	05/31/2016	C	Lynch/Lennifer	0021		No	No			\$89.12	004843
004844	05/31/2016	C	MakerBot Industries LLC	0021		No	No			\$11,098.00	004844
004845	05/31/2016	C	Manning/Kevin	0021		No	No			\$1,025.00	004845
004846	05/31/2016	C	Marcks/Ira	0021		No	No			\$2,000.00	004846
004847	05/31/2016	C	McCrobie/Sarah C.	0021		No	No			\$40.00	004847
004848	05/31/2016	C	McElligott/Matthew	0021		No	No			\$1,750.00	004848
004849	05/31/2016	C	Mexico Central Schools	0021		No	No			\$813.69	004849
004850	05/31/2016	C	Mexico Central Schools	0021		No	No			\$72.00	004850
004851	05/31/2016	C	Modular Robotics	0021		No	No			\$1,839.95	004851
004852	05/31/2016	C	Montezuma Audubon Center	0021		No	No			\$1,708.00	004852
004853	05/31/2016	C	MOST	0021		No	No			\$1,439.50	004853
004854	05/31/2016	C	MSC Industrial Supply Co.	0021		No	No			\$3,285.56	004854
004855	05/31/2016	C	National Institute for Metalworking	0021		No	No			\$1,968.00	004855
004856	05/31/2016	C	NATIONAL TECHNICAL HONOR SOCIETY	0021		No	No			\$7,151.00	004856
004857	05/31/2016	C	Natural Heritage Trust	0021		No	No			\$300.00	004857
004858	05/31/2016	C	Nelson-Sukert/Peri M.	0021		No	No			\$98.55	004858
004859	05/31/2016	C	New York State Council of	0021		No	No			\$514.00	004859
004860	05/31/2016	C	New York State Thruway	0021		No	No			\$34.00	004860
004861	05/31/2016	C	NYS Conservation Competition	0021		No	No			\$120.00	004861
004862	05/31/2016	C	NYS OPRHP	0021		No	No			\$84.00	004862

Payment Types: C=Computer Check, A=AutoCheck, P=Payroll, M=Manual Check

Payee Name is different from current vendor name

Recheck (Transmittal Manual)

# OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004863	05/31/2016	C	NYSMEC	0021		No	No			\$16,863.09	004863
004864	05/31/2016	C	Oak Tree Products, Inc.	0021		No	No			\$197.63	004864
004865	05/31/2016	C	OCM BOCES	0021		No	No			\$2,081,060.63	004865
004866	05/31/2016	C	Old Fort Niagara Association	0021		No	No			\$280.00	004866
004867	05/31/2016	C	Olsen/Joseph T.	0021		No	No			\$40.00	004867
004868	05/31/2016	C	On The Farm Discovery Center, Inc.	0021		No	No			\$742.00	004868
004869	05/31/2016	C	Onondaga County Parks	0021		No	No			\$300.00	004869
004870	05/31/2016	C	Oficon Inc.	0021		No	No			\$5,907.80	004870
004871	05/31/2016	C	PALLADIUM TIMES, INC.	0021		No	No			\$1,664.99	004871
004872	05/31/2016	C	Paul Smith's College Conf. Services	0021		No	No			\$42.98	004872
004873	05/31/2016	C	PCM-G	0021		No	No			\$80.80	004873
004874	05/31/2016	C	Pearson VUE	0021		No	No			\$3,731.00	004874
004875	05/31/2016	C	Phonak, Inc.	0021		No	No			\$118.39	004875
004876	05/31/2016	C	Proud/Robyn L.	0021		No	No			\$40.00	004876
004877	05/31/2016	C	Pureland Supply	0021		No	No			\$121.77	004877
004878	05/31/2016	C	Recchio-Demmin/Barbara E.	0021		No	No			\$1,666.91	004878
004879	05/31/2016	C	Rehab Resources	0021		No	No			\$6,380.10	004879
004880	05/31/2016	C	Research Foundation of SUNY	0021		No	No			\$80.00	004880
004881	05/31/2016	C	Reymore Chevrolet Sales	0021		No	No			\$638.66	004881
004882	05/31/2016	C	Rhinehart/Amy S.	0021		No	No			\$40.00	004882
004883	05/31/2016	C	RITTENHOUSE BOOK DIST.	0021		No	No			\$5,546.80	004883
004884	05/31/2016	C	River's End Bookstore	0021		No	No			\$2,574.00	004884
004885	05/31/2016	C	Rupert/Daniel R.	0021		No	No			\$69.44	004885
004886	05/31/2016	C	Sally's Beauty Supply	0021		No	No			\$157.34	004886
004887	05/31/2016	C	Sandy Creek CSD	0021		No	No			\$297.55	004887
004888	05/31/2016	C	Sanford & Buris Fire	0021		No	No			\$1,056.75	004888
004889	05/31/2016	C	Seahill/Debra L.	0021		No	No			\$103.68	004889
004890	05/31/2016	C	School Specialty	0021		No	No			\$265.48	004890
004891	05/31/2016	C	Shear/Todd A.	0021		No	No			\$40.00	004891
004892	05/31/2016	C	Shepard/Michael	0021		No	No			\$380.56	004892
004893	05/31/2016	C	Shred Solvers, Inc.	0021		No	No			\$918.00	004893
004894	05/31/2016	C	Skills USA-New York	0021		No	No			\$14,225.00	004894
004895	05/31/2016	C	Skinner/Amy	0021		No	No			\$22.95	004895
004896	05/31/2016	C	Staples Advantage	0021		No	No			\$476.24	004896
004897	05/31/2016	C	SUNY Oswego	0021		No	No			\$252.30	004897
004898	05/31/2016	C	SYNCB/Amazon	0021		No	No			\$497.12	004898
004899	05/31/2016	C	Synergy Global Solutions	0021		No	No			\$13,168.76	004899
004900	05/31/2016	C	Syracuse Media Group	0021		No	No			\$6,276.28	004900
004901	05/31/2016	C	Syracuse Stage	0021		No	No			\$2,668.00	004901
004902	05/31/2016	C	Sysco Food Services	0021		No	No			\$276.46	004902

# OSWEGO COUNTY BOCES

AD? Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004903	05/31/2016	C	Tailwater Lodge	0021		No	No			\$177.00	004903
004904	05/31/2016	C	Tams-Witmark Music Library	0021		No	No			\$301.25	004904
004905	05/31/2016	C	Tequipment	0021		No	No			\$19,380.00	004905
004906	05/31/2016	C	The Desmond	0021		No	No			\$387.00	004906
004907	05/31/2016	C	The Holocaust Memorial and	0021		No	No			\$125.00	004907
004908	05/31/2016	C	The Wild Animal Park	0021		No	No			\$618.00	004908
004909	05/31/2016	C	Theatreworks/USA	0021		No	No			\$8,771.50	004909
004910	05/31/2016	C	Time Warner Cable	0021		No	No			\$1,597.45	004910
004911	05/31/2016	C	Titman/Kathleen L.	0021		No	No			\$78.84	004911
004912	05/31/2016	C	TotalFunds by Hasler	0021		No	No			\$1,000.00	004912
004913	05/31/2016	C	TRAINER'S WAREHOUSE	0021		No	No			\$298.22	004913
004914	05/31/2016	C	Transportation Supplies, Inc.	0021		No	No			\$691.18	004914
004915	05/31/2016	C	Travel Leaders	0021		No	No			\$1,413.40	004915
004916	05/31/2016	C	Trevett/Rebecca R.	0021		No	No			\$430.96	004916
004917	05/31/2016	C	Trout/Nikki L.	0021		No	No			\$116.11	004917
004918	05/31/2016	C	U Line	0021		No	No			\$655.95	004918
004919	05/31/2016	C	UNIFIRST CORPORATION	0021		No	No			\$285.94	004919
004920	05/31/2016	C	UNITED RADIO	0021		No	No			\$5,367.78	004920
004921	05/31/2016	C	Varidesk, LLC	0021		No	No			\$3,050.00	004921
004922	05/31/2016	C	VOLNEY MULTIPLEX	0021		No	No			\$263.40	004922
004923	05/31/2016	C	Wacheva Cultural Arts, Inc.	0021		No	No			\$3,200.00	004923
004924	05/31/2016	C	Wal-Mart Community	0021		No	No			\$553.14	004924
004925	05/31/2016	C	Ward's Science	0021		No	No			\$82.89	004925
004926	05/31/2016	C	Watson/Rachel L.	0021		No	No			\$19.44	004926
004927	05/31/2016	C	Wex Bank	0021		No	No			\$144.12	004927
004928	05/31/2016	C	Wood/Kelly R.	0021		No	No			\$2.48	004928
4995883538 M	05/12/2016	M	Reef HQ Aquarium	0021		No	No			\$264.53	4995883538 M
Subtotal for Bank Account: GENERALFN - First Niagara - General Fund										\$2,903,112.80	
Grand Total										(\$13,648.14)	
Void Total										\$2,889,464.66	
Net											

Payment Types: C=Computer Check, A=Automated Payment, B=Electronic Funds Transfer, M=Manual Check

\* Payee Name is followed by account number, if any

# OSWEGO COUNTY BOCES

All Check Register

Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
111395	05/25/2016	C	Oswego County BOCES	0021		No	No			\$3,000.00	111395
111396	05/25/2016	C	Oswego County BOCES Treasurer	0021		No	No			\$500.00	111396
Subtotal for Bank Account: GeneralKey - Key Bank - Gen Fund											
Grand Total										\$3,500.00	
Void Total										\$0.00	
Net										\$3,500.00	

# OSWEGO COUNTY BOCES

A/P Check Register  
Bank Account: T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
912780	05/25/2016	C	Oswego County BOCES	0022		No	No			\$500.00	912780
912781	05/25/2016	C	Oswego County BOCES	0022		No	No			\$13,500.00	912781
912782	05/25/2016	C	Oswego County BOCES	0022		No	No			\$82,472.66	912782
Subtotal for Bank Account: T&AKey - Key Bank - T&A Fund										\$96,472.66	
Grand Total										\$0.00	
Void Total										\$96,472.66	
Net											

Arp Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001235	05/02/2016	C	BOCES Supp/Employee Assn	0020		No	No			\$1,178.28	001235
001236	05/02/2016	C	BOCES Teachers Assoc.	0020		No	No			\$3,253.44	001236
001237	05/02/2016	C	HAYLOR, FREYER & COON, INC.	0020		No	No			\$625.00	001237
001238	05/02/2016	C	HCC Life Insurance Company	0020		No	No			\$23,982.90	001238
001239	05/02/2016	C	NYS Teachers Retirement	0020		No	No			\$4,669.00	001239
001240	05/02/2016	C	NYSHESC	0020		No	No			\$140.70	001240
001241	05/02/2016	C	NYSUT ELT	0020		No	No			\$1,158.02	001241
001242	05/02/2016	C	Oswego County Sheriff	0020		No	No			\$586.89	001242
001243	05/02/2016	C	POMCO	0020		No	No			\$21,395.97	001243
001244	05/02/2016	C	Preferred Group Plan, Inc	0020		No	No			\$2,609.59	001244
001245	05/02/2016	C	Social Security Administra	0020		No	No			\$50.00	001245
001246	05/02/2016	C	The S.A.A.N.Y.S.	0020		No	No			\$1,229.31	001246
001247	05/02/2016	C	U.S. DEPT OF EDUCATION	0020		No	No			\$434.32	001247
001248	05/02/2016	C	United Teaching Assistant	0020		No	No			\$1,587.34	001248
001249	05/02/2016	C	United Way of Greater	0020		No	No			\$23.50	001249
001250	05/02/2016	C	Vote/Cope	0020		No	No			\$43.75	001250
001251	05/17/2016	C	BOCES Supp/Employee Assn	0022		No	No			\$1,178.28	001251
001252	05/17/2016	C	BOCES Teachers Assoc.	0022		No	No			\$3,271.44	001252
001253	05/17/2016	C	HAYLOR, FREYER & COON, INC.	0022		No	No			\$625.00	001253
001254	05/17/2016	C	HCC Life Insurance Company	0022		No	No			\$24,038.85	001254
001255	05/17/2016	C	NYS Teachers Retirement	0022		No	No			\$4,569.94	001255
001256	05/17/2016	C	NYSHESC	0022		No	No			\$140.70	001256
001257	05/17/2016	C	NYSIF	0022		No	No			\$1,644.66	001257
001258	05/17/2016	C	NYSUT ELT	0022		No	No			\$1,158.02	001258
001259	05/17/2016	C	Oswego County Sheriff	0022		No	No			\$466.73	001259
001260	05/17/2016	C	Preferred Group Plan, Inc	0022		No	No			\$2,609.59	001260
001261	05/17/2016	C	Social Security Administra	0022		No	No			\$50.00	001261
001262	05/17/2016	C	The Hartford	0022		No	No			\$2,559.39	001262
001263	05/17/2016	C	The S.A.A.N.Y.S.	0022		No	No			\$1,158.26	001263
001264	05/17/2016	C	U.S. DEPT OF EDUCATION	0022		No	No			\$434.32	001264
001265	05/17/2016	C	United Teaching Assistant	0022		No	No			\$1,541.95	001265
001266	05/17/2016	C	United Way of Greater	0022		No	No			\$23.50	001266
001267	05/17/2016	C	Vote/Cope	0022		No	No			\$43.75	001267
001268	05/20/2016	C	Oswego County BOCES	0022		No	Yes	5/20/2016	need seprate checks	\$96,472.66	001268
001269	05/20/2016	C	Oswego County BOCES	0022		No	Yes	5/20/2016	Incorrect bank	\$500.00	001269
001270	05/20/2016	C	Oswego County BOCES	0022		No	Yes	5/20/2016	Incorrect bank	\$13,500.00	001270
001271	05/20/2016	C	Oswego County BOCES	0022		No	Yes	5/20/2016	Incorrect bank	\$82,472.66	001271
001272	05/20/2016	C	Oswego County BOCES	0021		No	Yes	5/20/2016	Need seprate checks	\$3,000.00	001272
001273	05/31/2016	C	BOCES Supp/Employee Assn	0022		No	No			\$1,178.28	001273
001274	05/31/2016	C	BOCES Teachers Assoc.	0022		No	No			\$3,199.44	001274



# OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001275	05/31/2016	C	Fidelity Security Life Insurance Company	0022		No	No			\$23,017.46	001275
001276	05/31/2016	C	NYS & Local Retirement Systems	0022		No	No			\$22.08	001276
001277	05/31/2016	C	NYS Teachers Retirement	0022		No	No			\$4,740.94	001277
001278	05/31/2016	C	NYSHESC	0022		No	No			\$140.70	001278
001279	05/31/2016	C	NYSUT ELT	0022		No	No			\$1,158.02	001279
001280	05/31/2016	C	Oswego County Sheriff	0022		No	No			\$457.86	001280
001281	05/31/2016	C	Preferred Group Plan, Inc	0022		No	No			\$164.50	001281
001282	05/31/2016	C	Preferred Group Plan, Inc	0022		No	No			\$2,609.59	001282
001283	05/31/2016	C	Social Security Administration	0022		No	No			\$50.00	001283
001284	05/31/2016	C	The S.A.A.N.Y.S.	0022		No	No			\$989.05	001284
001285	05/31/2016	C	U.S. DEPT OF EDUCATION	0022		No	No			\$434.32	001285
001286	05/31/2016	C	United Teaching Assistant	0022		No	No			\$1,541.95	001286
001287	05/31/2016	C	United Way of Greater	0022		No	No			\$23.50	001287
001288	05/31/2016	C	Vote/Cope	0022		No	No			\$43.75	001288
1624AETNA	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$4,255.00	1624AETNA
1624AMERCE	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$750.00	1624AMERCE
1624CABANK	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$1,270.00	1624CABANK
1624CAPGUA	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$200.00	1624CAPGUA
1624EMPBEN	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$1,780.00	1624EMPBEN
1624EQUIT	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$2,036.40	1624EQUIT
1624ERS4	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$385.40	1624ERS4
1624ERS5	05/06/2016	E	NYS & Local Retirement Systems	0022		No	No			\$318.94	1624ERS5
1624ERS6	05/06/2016	E	NYS & Local Retirement Systems	0022		No	No			\$994.85	1624ERS6
1624ERSARR	05/06/2016	E	NYS & Local Retirement Systems	0022		No	No			\$91.95	1624ERSARR
1624ERSLON	05/06/2016	E	NYS & Local Retirement Systems	0022		No	No			\$2,609.00	1624ERSLON
1624FEDTAX	05/06/2016	E	NYS & Local Retirement Systems	0022		No	No			\$80,207.93	1624FEDTAX
1624FICA	05/06/2016	E	Key Bank of Central NY	0022		No	No			\$83,975.68	1624FICA
1624FIDELI	05/06/2016	E	Key Bank of Central NY	0022		No	No			\$925.00	1624FIDELI
1624FIRSTI	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$75.00	1624FIRSTI
1624IDSLIF	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$551.31	1624IDSLIF
1624LINCOL	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$61.90	1624LINCOL
1624MASSVA	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$45.00	1624MASSVA
1624MEDI	05/06/2016	E	Key Bank of Central NY	0022		No	No			\$19,639.44	1624MEDI
1624MET	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$1,124.69	1624MET
1624NY	05/06/2016	E	Key Bank of Central NY	0022		No	No			\$30,118.64	1624NY
1624NYSDEF	05/06/2016	E	Bank of New York	0022		No	No			\$99.81	1624NYSDEF
1624OPPENH	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$3,059.57	1624OPPENH
1624OSWSCU	05/06/2016	E	New York State Processing Center	0022		No	No			\$59.53	1624OSWSCU
1624SB	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$125.00	1624SB
1624UNITYM	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$50.00	1624UNITYM

# OSWEGO COUNTY BOCES

APR Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
1824VANGUA	05/06/2016	E	J. P. Morgan Chase	0022		No	No			\$800.00	1624VANGUA
1825AETNA	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$4,255.00	1625AETNA
1825AMERCE	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$750.00	1625AMERCE
1825CABANK	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$1,270.00	1625CABANK
1825CAPGUA	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$200.00	1625CAPGUA
1825EMPBEN	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$1,780.00	1625EMPBEN
1825EQUIT	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$2,035.50	1625EQUIT
1825ERS4	05/20/2016	E	NYS & Local Retirement Systems	0022		No	No			\$374.89	1625ERS4
1825ERS5	05/20/2016	E	NYS & Local Retirement Systems	0022		No	No			\$325.33	1625ERS5
1825ERS8	05/20/2016	E	NYS & Local Retirement Systems	0022		No	No			\$1,004.49	1625ERS8
1825ERSARR	05/20/2016	E	NYS & Local Retirement Systems	0022		No	No			\$91.95	1625ERSARR
1825ERSLON	05/20/2016	E	NYS & Local Retirement Systems	0022		No	No			\$2,609.00	1625ERSLON
1825FEDTAX	05/20/2016	E	NYS & Local Retirement Systems	0022		No	No			\$82,783.97	1625FEDTAX
1825FICA	05/20/2016	E	Key Bank of Central NY	0022		No	No			\$84,989.38	1625FICA
1825FIDELI	05/20/2016	E	Key Bank of Central NY	0022		No	No			\$925.00	1625FIDELI
1825FIRSTI	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$50.00	1625FIRSTI
1825IDSLIF	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$551.31	1625IDSLIF
1825LNCOL	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$61.90	1625LNCOL
1825MASSVA	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$45.00	1625MASSVA
1825MEDI	05/20/2016	E	Key Bank of Central NY	0022		No	No			\$19,878.98	1625MEDI
1825MET	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$1,124.69	1625MET
1825NY	05/20/2016	E	Key Bank of Central NY	0022		No	No			\$30,895.44	1625NY
1825NYSDEF	05/20/2016	E	Bank of New York	0022		No	No			\$88.81	1625NYSDEF
1825OPPENH	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$3,059.57	1625OPPENH
1825OSWSCU	05/20/2016	E	New York State Processing Center	0022		No	No			\$59.53	1625OSWSCU
1825SB	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$125.00	1625SB
1825UNITYM	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$50.00	1625UNITYM
1825VANGUA	05/20/2016	E	J. P. Morgan Chase	0022		No	No			\$600.00	1625VANGUA
Subtotal for Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund										\$819,614.53	
										(\$195,945.32)	
										\$623,669.21	

Grand Total  
Void Total  
Net

Grand Total  
Void Total  
Net

Selection Criteria





Exceptional Education  
 JAMES E. HUBER  
Director of Exceptional Education  
P: 315.963.4315 | C: 315.402.6141  
[jhuber@oswegooces.org](mailto:jhuber@oswegooces.org)

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**MEMO**

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**TO:** MICHAEL SHEPERD  
**FROM:** VICKIE ROWE  
**SUBJECT:** STUDENT CLUB ACCOUNT REPORT  
**DATE:** JUNE 3, 2016

Attached please find the April and May Student Club Account Reports for the Board of Education Meeting in June.

If you have any questions please let me know.

Attachment

## Center for Instruction, Technology & Innovation

Student Club/Class Accounts Report May 1, 2016 through May 31, 2016

<u>Club/Class Account</u>	<u>5/1/2016 Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>5/31/2016 Ending Balance</u>
Adult Health Occupations	\$ 511.41	\$389.00	\$57.00	\$843.41
Auto Body	\$ 30.53	\$0.00	\$0.00	\$30.53
Campus Café	\$ 8,053.52	\$4,109.17	\$3,363.20	\$8,799.49
Deaf Education	\$ 1,906.89	\$1,149.50	\$1,434.40	\$1,621.99
Digital Media Class	\$ -	\$90.00	\$0.00	\$90.00
Law Enforcement #873	\$ 1,256.35	\$0.00	\$0.00	\$1,256.35
Retail CiTi (Manufacturing Plus)	\$ 4,613.03	\$661.40	\$547.49	\$4,726.94
S.T.E.R.N.	\$ 17.17	\$0.00	\$0.00	\$17.17
Signature Club	\$ 3,441.95	\$75.00	\$0.00	\$3,516.95
Skills USA VICA	\$ 1,899.41	\$465.00	\$1,216.00	\$1,148.41
The Star Ceramics Club	\$ 919.72	\$185.00	\$61.55	\$1,043.17
Vocational Training Prog	\$ 894.17	\$0.00	\$0.00	\$894.17
<b>TOTAL:</b>	<b>\$23,544.15</b>	<b>\$7,124.07</b>	<b>\$6,679.64</b>	<b>\$23,988.58</b>

**Center for Instruction, Technology & Innovation**  
**Student Club/Class Accounts Report April 1, 2016 through April 30, 2016**

<u>Club/Class Account</u>	<u>4/1/2016 Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>4/30/2016 Ending Balance</u>
Adult Health Occupations	\$ 432.41	\$179.00	\$100.00	\$511.41
Auto Body	\$ 30.53	\$0.00	\$0.00	\$30.53
Campus Café	\$ 11,799.11	\$1,285.19	\$5,030.78	\$8,053.52
Deaf Education	\$ 1,801.39	\$105.50	\$0.00	\$1,906.89
Digital Media Class	\$	\$0.00	\$0.00	\$0.00
Law Enforcement #873	\$ 1,256.35	\$0.00	\$0.00	\$1,256.35
Retail CiTi (Manufacturing Plus)	\$ 3,924.79	\$707.68	\$19.44	\$4,613.03
S.T.E.R.N.	\$ 17.17	\$0.00	\$0.00	\$17.17
Signature Club	\$ 3,441.95	\$0.00	\$0.00	\$3,441.95
Skills USA VICA	\$ 2,199.41	\$0.00	\$300.00	\$1,899.41
The Star Ceramics Club	\$ 887.46	\$128.00	\$95.74	\$919.72
Vocational Training Prog	\$ 894.17	\$0.00	\$0.00	\$894.17
<b>TOTAL:</b>	<b>\$26,684.74</b>	<b>\$2,405.37</b>	<b>\$5,545.96</b>	<b>\$23,544.15</b>



Administrative Services

KELLY R. WOOD

Treasurer

P: 315.963.4203

[kwood@oswegoboces.org](mailto:kwood@oswegoboces.org)

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## INTEROFFICE MEMORANDUM

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**TO:** MICHAEL SHEPERD  
**FROM:** KELLY R. WOOD, TREASURER  
**SUBJECT:** FINANCIAL REPORTS FOR THE BOARD OF EDUCATION  
**DATE:** 6/1/2016  
**CC:** GISELE BENIGNO

➤ Included in this packet please find, April 30, 2016 the following accounts:

- General Checking – The main checking account for CITI.
- General Money Markets – Money Markets where all ACH deposits are made to and transfer out to other accounts. Money is transferred into the account to earn interest.
- General Money Market Reserve Account - Money Market for Retirement Contribution, Employee Benefit, and Liability Reserve.
- Federal Checking – Checking account for Adult Education, Grants, Preschool, Exceptional Ed Summer School.
- Trust & Agency Checking – Checking account for employee's payroll deductions.
- Trust & Agency Health Benefits – Checking account for employee's health benefits.
- Trust & Agency Health Money Market – The health insurance reserve for active and retired employees. Money is transferred into the account to earn interest.
- Trust & Agency Payroll – Checking account for the payment of the net payroll.
- Capital – Checking account for all our capital projects.
- Capital Money Market – Money is transferred into the account to earn interest.
- OCTC Excess Fund – Oswego County Teacher Center excess savings account.
- The Accounts Receivable Balance reflects all account balances as of May 31, 2016.

Please contact me if you have any questions

**A BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer







Administrative Services

**GISÈLE BENIGNO**  
*Coordinator of Business Administration, PR & Special Projects*  
P: 315.963.4241 | C: 315.297.1830  
[gbenigno@CiTiboces.org](mailto:gbenigno@CiTiboces.org)

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## MEMORANDUM

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**TO:** Michael Sheperd  
Assistant Superintendent for Administrative Services

**FROM:** Gisèle Benigno  
Coordinator of Business Administration, PR & Special Projects

**RE:** Budget Status Report & Budget Transfers Greater than \$50K

**DATE:** June 3, 2016

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Enclosed is the Budget Status Report as of May 31, 2016.

The Center for Instruction, Technology & Innovation 2015-2016 initial budget is \$45,339,055. The report indicates adjustments totaling \$2,936,652 resulting in a current budget for 2015-2016 of \$48,275,707.

There were no budget transfers greater than \$50,000 between May 1, 2016 and May 31, 2016.

# OSWEGO COUNTY BOCES

Budget Status Report, As of 05/31/2016

Fiscal Year: 2016

## Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
001 ADMINISTRATION		6,543,551.00	-462,766.79	6,080,784.21	2,129,929.60	602,424.75	3,348,429.86	3,347,763.32
002 CAPITAL PROJECTS		390,815.00	-8,031.58	382,783.42	334,928.29	47,850.65	4.48	4.48
101 CAREER & TECHNICAL EDUCATION		6,442,028.00	-104,835.92	6,337,192.08	3,178,794.64	2,794,049.63	364,347.81	362,772.21
200 Staffing 1:12:3 OCM BOCES		263,500.00	0.00	263,500.00	272,282.83	0.00	-8,782.83	-8,782.83
201 Exceptional Education 12:1:1		674,283.00	522,820.89	1,197,103.89	460,213.03	655,727.93	81,162.93	72,610.63
202 12:1:1 1/2 Day Work Study		419,091.00	125,090.14	544,181.14	302,614.72	214,459.88	27,106.54	27,106.54
203 Exceptional Education 12:1:4		373,324.00	300,645.80	673,969.80	242,940.19	408,176.82	22,852.79	22,721.54
205 Exceptional Education 8:1:1		121,840.00	-121,840.00	0.00	0.00	0.00	0.00	0.00
206 Staffing 1:6:1		0.00	57,863.12	57,863.12	57,863.12	0.00	0.00	0.00
207 Exceptional Education 6:1:1		3,632,739.00	2,109,918.30	5,742,657.30	2,289,249.84	3,397,871.93	55,535.53	55,535.53
208 Staffing 12:1:1		0.00	581,321.71	581,321.71	401,120.99	168,271.92	11,928.80	11,928.80
209 RESOURCE ROOM/CNSLTNT TCHR SRVCS		249,985.00	19,033.75	269,028.75	190,051.96	76,453.77	2,513.02	2,513.02
212 Deaf Hearing - OCM		222,600.00	38,792.34	261,392.34	292,536.31	0.00	-31,143.97	-31,143.97
217 Exceptional Education Day Treatment		2,218,782.00	-3,835.11	2,214,946.89	1,458,226.07	715,763.00	40,957.82	32,010.45
223 Exceptional Education 1:1 TEACHER ASSIST		3,186,049.00	-2,653,052.13	532,996.87	2,031,998.59	-1,553,049.16	54,347.44	54,347.44
300 Visually Impaired OCM BOCES		9,000.00	0.00	9,000.00	6,467.23	0.00	2,532.77	2,532.77
302 ITINERANT - VISUALLY IMPAIRED		482,804.00	69,713.35	552,517.35	423,400.06	118,431.19	10,686.10	10,686.10
303 ITINERANT - HEARING IMPAIRED		1,266,462.00	134,935.97	1,401,397.97	1,049,886.93	328,266.44	22,244.60	22,029.11
305 ITINERANT - SPEECH THERAPIST		268,923.00	-26,324.50	242,598.50	188,199.54	45,822.67	8,576.29	8,576.29
307 Itin: WBL Opportunities		17,877.00	14,109.12	31,986.12	31,172.31	0.00	813.81	813.81
316 Sch Food Supervisor Wayne Finger		0.00	33,001.10	33,001.10	33,001.10	0.00	0.00	0.00
317 Hospital Instruction - Cap Region		0.00	368.16	368.16	368.16	0.00	0.00	0.00
319 Itinerant Claims Auditor		7,241.00	-13.65	7,227.35	5,812.51	1,048.91	365.93	365.93
321 ITINERANT - PUBLIC RELATIONS		272,642.00	-272,642.00	0.00	0.00	0.00	0.00	0.00
352 HANDICAPPED: OTHER ITINERANT		755,008.00	25,787.82	780,795.82	581,056.14	168,144.20	11,595.48	11,595.48
355 Drivers Education - 10 Month		264,379.00	-5,296.96	259,082.04	143,593.83	39,751.74	75,736.47	75,736.47
401 Alternative Education - OCM		27,000.00	0.00	27,000.00	24,840.00	0.00	2,160.00	2,160.00
402 Project Explore Programs		1,071,164.00	-79,907.72	991,256.28	706,404.68	244,620.52	40,231.08	40,231.08
403 P-TECH Program		0.00	70,209.34	70,209.34	49,872.81	20,536.73	-200.00	-200.00
406 GIFTED AND TALENTED PROGRAMS		25,641.00	-2,916.00	22,725.00	15,243.60	3,321.46	4,159.94	4,159.94
407 Alt. Ed Behavioral Intervention		0.00	698,404.72	698,404.72	480,717.15	140,176.74	77,510.83	65,010.83
408 Credit Accrual		0.00	157,857.71	157,857.71	115,842.32	32,813.47	9,201.92	9,201.92
409 Altin Ed-Secondary- X-C Jeff Lewis		16,000.00	3,470.29	19,470.29	19,470.29	0.00	0.00	0.00
411 Portable Plantarium Oneida Herkimer		0.00	268.00	268.00	268.00	0.00	0.00	0.00
412 EQUIVALENT ATTENDANCE EDUCATION		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413 ALTERNATIVE ED PRG Madison Oneida		0.00	1,949.49	1,949.49	1,705.80	0.00	243.69	243.69
414 SUMMER SCHOOL - GENERAL EDUCATION		629,910.00	-10,146.71	619,763.29	481,162.62	72,751.57	65,849.10	65,849.10
415 PERFORMING ARTS - AESTHETIC EDUCATION		1,258,615.00	370,422.16	1,629,037.16	1,234,022.91	186,001.79	209,012.46	203,100.21
418 EXPLORATORY ENRICHMENT & PLANETARIUM		354,981.00	89,856.83	444,837.83	282,862.63	113,574.49	48,380.71	40,788.71

\* Includes a pending Budget Transfer Request

OSWEGO COUNTY BOCES

Budget Status Report As Of: 08/31/2016

Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
419 ENVIRONMENTAL EDUCATION		6,500.00	0.00	6,500.00	5,780.00	0.00	740.00	740.00
420 HOSPITAL BOUND INSTRUCTION OCM		0.00	270.00	270.00	270.00	0.00	0.00	0.00
423 Hospital Bound Instruction-TST BOCES		500.00	0.00	500.00	-170.37	0.00	670.37	670.37
425 Exploratory Enrichment		3,500.00	0.00	3,500.00	3,228.75	0.00	271.25	271.25
426 Hospital Bound Instruction-OCM BOCES		7,500.00	0.00	7,500.00	1,600.00	0.00	5,900.00	5,900.00
427 TASC		0.00	102,851.05	102,851.05	84,993.12	8,615.52	11,242.41	11,242.41
428 Challenger Learning - Monroe #1		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	1,000.00
441 Hospital Edu CEWW X-C		500.00	0.00	500.00	0.00	0.00	500.00	500.00
450 E-Learning - Cayuga Onondaga		30,000.00	0.00	30,000.00	11,795.84	0.00	18,204.16	18,204.16
472 E-Learning Connect- OCM		87,500.00	0.00	87,500.00	76,587.55	0.00	10,912.45	10,912.45
476 DL- Online Courses Cattaraugus Allegany		0.00	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00
477 DISTANCE LEARNING		229,774.00	12,345.85	242,119.85	161,897.37	65,815.76	14,406.72	13,526.72
502 Extracurricular Act Coord Jeff Lewis		1,000.00	0.00	1,000.00	598.86	0.00	401.14	401.14
504 STAFF DEVELOP-HOSTS & READING RECOVERY		93,500.00	0.00	93,500.00	458.34	0.00	93,041.66	93,041.66
505 Web Based - Putnam/ Northern		0.00	2,530.00	2,530.00	2,530.00	0.00	0.00	0.00
507 PLANNING - INSTRUCTIONAL SUPPORT		0.00	3,062.50	3,062.50	3,062.50	0.00	0.00	0.00
509 Instructional Technology-OCM BOCES		2,355,500.00	534,929.76	2,890,429.76	2,408,572.84	0.00	481,856.92	481,856.92
511 LEARNING TECHNOLOGIES		177,364.00	161,200.45	338,564.45	250,639.56	63,543.21	24,381.68	24,381.68
512 LIBRARY MEDIA		132,791.00	166.00	132,957.00	103,923.02	28,498.85	2,534.13	2,534.13
515 INSTRUCTIONAL TECHNOLOGY (CLO)		2,161,850.00	366,787.16	2,528,637.16	1,323,510.97	363,474.80	821,651.39	821,651.39
517 MODEL SCHOOLS		528,985.00	-24,118.52	504,866.48	438,508.22	44,523.51	21,834.75	21,834.75
522 Inter Scholastic Coord Jeff Lewis		0.00	3,862.08	3,862.08	3,862.08	0.00	0.00	0.00
526 HOME SCHOOL COORDINATION		17,187.00	-128.45	17,057.55	11,480.94	1,719.43	3,857.18	3,857.18
527 Home School GST BOCES		0.00	22,050.00	22,050.00	22,050.00	0.00	0.00	0.00
528 Academci Decathlon- OCM		600.00	0.00	600.00	0.00	0.00	600.00	600.00
532 Staff Development: Other		0.00	5,340.00	5,340.00	4,056.26	0.00	1,283.74	1,283.74
533 SCHOOL/CURR IMPROVEMENT		1,035,141.00	228,436.47	1,263,577.47	785,608.62	245,113.78	232,855.07	232,759.67
534 LIBRARY AUTOMATION		50,068.00	-1,079.25	48,988.75	22,122.90	13,558.46	13,307.39	13,307.39
535 Library Automation-OCM BOCES		22,000.00	0.00	22,000.00	19,575.00	0.00	2,425.00	2,425.00
537 LIBRARY COOPERATIVE COLLECTION DEVELOPME		238,092.00	37,256.88	275,348.88	212,829.37	18,082.02	44,457.48	44,457.48
539 Technical Services - OCM		1,000.00	0.00	1,000.00	556.75	0.00	443.25	443.25
540 ISS Curriculum Improvement-Cayuga BOCES		0.00	586.75	586.75	586.75	0.00	0.00	0.00
541 ISS Curriculum Improvement Monroe 2		20,000.00	0.00	20,000.00	14,863.09	0.00	5,116.91	5,116.91
542 ISS Curriculum Improvement-TST BOCES		0.00	187.50	187.50	187.50	0.00	0.00	0.00
544 ISS Curriculum Improvement-WSWHE		0.00	3,750.00	3,750.00	3,750.00	0.00	0.00	0.00
546 ISS Curriculum Improvement-Capital Reg		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	4,000.00
548 ISS Curriculum- OCM BOCES		158,000.00	51,587.77	209,587.77	249,311.94	0.00	-39,724.17	-39,724.17
553 ISS CURR. Genesee Valley BOCES		0.00	0.00	0.00	596.66	0.00	-596.66	-596.66
555 School/Curriculum Improvement Eric 1		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	1,500.00

\* Includes a pending Budget Transfer Request

# OSWEGO COUNTY BOCES

Budget Status Report As Of: 05/31/2016

Fiscal Year: 2016

## Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
558 Model Schools- Genesee Valley		200.00	0.00	200.00	0.00	0.00	200.00	200.00
593 INSTRUCTIONAL MATERIALS DEVELOPMENT		220,000.00	0.00	220,000.00	78,343.35	0.00	141,656.65	141,656.65
598 PRINTING		522,069.00	109,696.19	631,765.19	572,104.77	-47,922.44	107,582.86	107,582.86
600 Pupil Transportation- OCM BOCES		700.00	813.87	1,513.87	1,585.94	0.00	-72.07	-72.07
601 TELECOMMUNICATIONS		925,000.00	0.00	925,000.00	777,769.81	0.00	147,230.39	147,230.39
602 TELEPHONE INTERCONNECT		550,000.00	0.00	550,000.00	473,437.62	0.00	76,562.38	76,562.38
604 NEGOTIATIONS		7,700.00	0.00	7,700.00	0.00	0.00	7,700.00	7,700.00
605 Planning Service -Eric 1 BOCES		26,500.00	0.00	26,500.00	20,006.03	0.00	6,493.97	6,493.97
606 COMPUTER SERVICE: ADM X-CONT OCM BOCES		3,250,000.00	10,148.16	3,260,148.16	3,407,242.82	0.00	-147,094.66	-147,094.66
608 Recruiting		12,000.00	861.60	12,861.60	14,361.60	0.00	-1,500.00	-1,500.00
610 PLANNING: MANAGEMENT SUPPORT		0.00	0.00	0.00	4,491.67	-11,000.00	6,508.33	6,508.33
611 SUBSTITUTE COORDINATION		26,148.00	-600.00	25,548.00	17,176.32	680.86	7,690.82	7,690.82
612 SCHOOL/SAFETY RISK MANAGEMENT		215,398.00	41,295.55	256,693.55	208,497.01	10,908.45	37,288.09	36,366.89
617 Sub Coordination OCM		37,000.00	0.00	37,000.00	36,821.26	0.00	178.74	178.74
618 CBO - FINANCIAL TRACKING SRVC		37,000.00	0.00	37,000.00	32,112.50	0.00	4,887.50	4,887.50
620 Negotiations -OCM BOCES		80,000.00	7,438.00	87,438.00	98,926.50	0.00	-11,188.50	-11,188.50
621 Central Public Information Service		0.00	349,411.33	349,411.33	374,480.26	-57,332.36	32,263.43	31,277.27
622 GASB 45 -Capital Region BOCES		40,000.00	0.00	40,000.00	37,950.84	-10,000.00	12,049.36	12,049.36
623 GASB 45 Planning-Clinton Essex BOCES		10,000.00	0.00	10,000.00	3,600.02	0.00	6,399.98	6,399.98
624 Planning Service, Mgt-Questar III		28,500.00	30.00	28,530.00	31,700.00	-3,170.00	0.00	0.00
627 Negotiation-Cayuga Onondaga BOCES		69,500.00	0.00	69,500.00	48,742.88	0.00	20,757.12	20,757.12
630 EMPLOYEE ASSISTANCE PROGRAM		43,500.00	1,012.00	44,512.00	58,529.25	0.00	-14,017.25	-14,017.25
631 Medicaid Reimbursement Processing		0.00	2,019.50	2,019.50	2,019.50	0.00	0.00	0.00
635 STAC Processing - OCM		10,000.00	0.00	10,000.00	8,000.00	0.00	2,000.00	2,000.00
637 Planning Service, Management		0.00	36,834.88	36,834.88	32,963.52	3,538.36	333.00	333.00
638 Rcrds Mgmt RAMI		0.00	11,150.42	11,150.42	9,223.58	1,735.25	191.59	191.59
639 Computer Service: Management Madison One		0.00	6,454.50	6,454.50	6,454.50	0.00	0.00	0.00
643 Staff Development: Bus Drivers Jeff		0.00	450.00	450.00	450.00	0.00	0.00	0.00
653 Statewide BOCES Erie 1 X-C		0.00	0.00	0.00	571.43	0.00	-571.43	-571.43
655 Employee Benefit- Albany		3,500.00	51,181.38	54,681.38	60,142.40	0.00	-5,461.02	-5,461.02
665 Medicaid Reimbursement Processing		77,500.00	0.00	77,500.00	60,543.00	0.00	16,957.00	16,957.00
670 COOPERATIVE PURCHASING		87,744.00	-12,434.06	75,309.94	136,746.39	-62,127.01	690.56	690.56
671 Energy Management OCM BOCES		47,500.00	0.00	47,500.00	42,354.00	0.00	5,146.00	5,146.00
676 Employee Benefit Coordination OCM BOCES		160,000.00	0.00	160,000.00	190,630.13	0.00	-30,630.13	-30,630.13
680 Assett (Records Mgmt)		20,000.00	0.00	20,000.00	6,030.00	0.00	13,970.00	13,970.00
701 OPERATIONS & MAINTENANCE		0.00	14,620.69	14,620.69	1,861,560.43	-2,018,334.52	172,394.78	154,227.60
702 Vision Services		0.00	-4,061.80	-4,061.80	0.00	-6,780.30	2,718.50	2,718.50
703 Audio & TOD Services		0.00	-21,723.50	-21,723.50	0.00	-21,723.50	0.00	0.00
705 Speech Impaired		0.00	-258,122.90	-258,122.90	299.69	-258,906.32	483.73	483.73

# OSWEGO COUNTY BOCES

Budget Status Report As Of: 05/31/2016

Fiscal Year: 2016

## Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
711	INTERNAL TECHNOLOGY SUPPORT	0.00	94,026.74	94,026.74	931,464.96	-833,440.64	-3,997.58	-3,997.58
712	INSTRUCTIONAL SUPPORT SVCS ADMIN	0.00	-31,860.78	-31,860.78	240,511.99	-312,888.42	40,515.65	36,872.89
713	Internal Security	0.00	-7,321.19	-7,321.19	53,681.85	-60,742.29	-260.75	-260.75
720	Exceptional Education Administration	0.00	43,570.88	43,570.88	747,531.38	-696,593.40	-7,367.10	-29,579.10
721	STUDENT SERVICES ADMINISTRATION	0.00	21,796.50	21,796.50	342,525.33	-494,764.44	174,035.61	174,035.61
732	Counsel Services	0.00	-722,142.13	-722,142.13	830.30	-730,642.13	7,669.70	7,669.70
<b>Total GENERAL FUND</b>		<b>46,339,055.00</b>	<b>2,936,651.87</b>	<b>49,275,706.87</b>	<b>36,785,181.46</b>	<b>4,322,694.53</b>	<b>7,167,830.88</b>	<b>7,074,633.38</b>

\* Includes a pending Budget Transfer Request

Selection Criteria

Criteria Name: Shared: BUDSTAT-BOE  
Where: Budget,OBJECT#399  
Fund: A  
Budget type: Current Year  
As Of Date: 05/31/2016  
Suppress budgetcodes with no activity  
Print Summary Only  
Show Available Balance, not service  
Sort by: Fund/CoSer  
Printed by GISELE BENIGNO

## MEMORANDUM

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Amy Rhinehart, School Purchasing Officer  
**SUBJECT:** Bid Award #B16-1201 Ice Cream  
**DATE:** 6/2/16  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITi) coordinated a cooperative bid for ice cream for the participation of the following school districts: Altmar-Parish-Williamstown Central School District, Central Square Center School District, Hannibal Central School District, Mexico Academy & Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-1201 – Ice Cream, on April 20, 2016. In addition to advertising the bid in the Palladium Times and posting the bid opportunity on the CITi website, solicitations were emailed directly to two (2) vendors. A total of two (2) vendors responded to the bid.

Quantities provided on this bid are estimated monthly numbers for ice cream products and the contract resulting from this bid will be for one (1) year. The bid solicitation requested pricing for thirty (30) items and reserved the right to award the bid in an aggregate manner, a line-by-line manner, or by subcategory method. This bid will be awarded in a line-by-line manner and a tabulation of the analysis is as follows:

Vendor Name	Number of Items Bid	Number of Items Award	Amount of Award (monthly)
Perry's Ice Cream	14	9	\$4,532.40
Hershey's Creamery Co.	22	18	\$7,038.56
Totals		27	\$11,570.96
No Bids (Items that received 'no bid')		3	

**CITi's Participation:** CITi does not participate in this bid.

**Recommendation:** The Ice Cream Cooperative Bid, B16-1201, with a yearly contract date of July 1, 2016 to June 30, 2017 be awarded as indicated above.

**Total Items Awarded:** Twenty-seven (27) items with a monthly award of **\$11,570.96**.

## MEMORANDUM

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Amy Rhinehart, School Purchasing Officer  
**SUBJECT:** Bid Award #B16-0601 Milk and Dairy Products  
**DATE:** 6/1/16  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
 Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITi) coordinated a cooperative bid for milk and dairy products for the participation of Oswego County Opportunities and the following school districts: Altmar-Parish-Williamstown Central School District, Central Square Central School District, Hannibal Central School District, Mexico Academy & Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-0601 – Milk and Dairy Supplies, on April 20, 2016. In addition to advertising the bid in the Palladium Times and posting the bid opportunity on the CITi website, solicitations were emailed directly to six (6) vendors. One (1) vendor responded to the bid solicitation.

Quantities provided on this bid are estimated monthly numbers for dairy and juice products and the contract resulting from this bid will be for one year. The award for this milk bid is based on the low aggregate bidder for the milk requirements. Of the twenty-four (24) items solicited for bid, two (2) items received 'No Bid' and four (4) items received no award as the bid received did not meet the required specification.

Vendor Name	Number of Items Bid	Rejected Items	Total Price of All Bid Items	Total Price of Milk Items	Total Bid (Monthly)
Hudson Dairy, Inc.	22 of 24	4	\$57,640.81	\$51,907.13	-
<b>Total Monthly Items Awarded</b>	18	-	-	-	<b>\$57,640.81</b>
<b>No Award</b>	4				
<b>No Bid</b>	2				

**CITi's Participation:** CITi does not participate in this bid.





Cooperative Purchasing

**AMY S. RHINEHART**

*School Purchasing Officer*

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*arhinehart@CiTiboces.org*

**Recommendation:** The Milk and Dairy Products Cooperative Bid, B16-0601, with a yearly contract date of July 1, 2016 to June 30, 2017 be awarded on a monthly basis as indicated above to Hudson Dairy.

**Total Items Awarded:** Eighteen (18) items with a monthly award of **\$57,640.81**

## MEMORANDUM

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Amy Rhinehart, School Purchasing Officer  
**SUBJECT:** Bid Award #B16-0901 Bread Products  
**DATE:** 6/1/16  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITI) coordinated a cooperative bid for bread products for the participation of Oswego County Opportunities, Oswego County Opportunities – Head Start and the following school districts: Altmar-Parish-Williamstown Central School District, Hannibal Central School District, Mexico Academy & Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-0901 – Bread Products, on April 20, 2016. In addition to advertising the bid in the Palladium Times and posting the bid opportunity on the CITI website, solicitations were emailed directly to three (3) potential respondents. A total of two (2) vendors responded to the bid solicitation.

The bid solicitation requested pricing for twenty (20) items and reserved the right to award the bid in an aggregate manner, line-by-line manner or category method. Please note, quantities provided on this bid are estimated monthly numbers for bread products and the contract resulting from this bid will be for one year. This bid will be awarded in an aggregate manner and a tabulation of the analysis is as follows:

Vendor Name	Number of Items Bid	Rejected Items	% of Total Items Bid	Total # of Common Items	Total Price of Common Items	# of Items Award	Award Amount
Midstate Bakery Distributors, Inc.	19 of 20	0	95%	18	\$23,918.81		
Bimbo Bakeries USA, Inc.	19 of 20	0	95%	18	\$22,711.90	19	\$22,727.80
No Award	1						

**CITI's Participation:** CITI does not participate in this bid.



Cooperative Purchasing

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**Recommendation:** The Bread Products Cooperative Bid, B16-0901, with a yearly contract date of July 1, 2016 to June 30, 2017 be awarded to Bimbo Bakeries USA, Inc.

**Total Items Awarded:** Nineteen (19) items with a monthly award of **\$22,727.80**

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## MEMORANDUM

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**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Amy Rhinehart, School Purchasing Officer  
**SUBJECT:** Bid Award #B16-2000 Transportation Fuels  
**DATE:** 6/6/16  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

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The Center for Instruction, Technology & Innovation (CiTi) Cooperative Bid #B16-2000 – Transportation Fuels was opened on May 10, 2016. The bid was publicly advertised in the Palladium Times and the bid was posted on the CiTi web site. In addition, solicitations were e-mailed directly to three (3) potential bidders and mailed to a fourth potential vendor. A total of four (4) vendors responded to the solicitation. This bid is to be awarded in a line by line manner to the lowest responsive bidder(s).

**CiTi and the following school districts participate in Transportation Fuels, B16-2000:** Altmar Parish Williamstown Central School District, Central Square Central School District, Hannibal Central School District, Mexico Academy and Central School District, Phoenix Central School District, the Village of Parish (New York) and the Town of Parish (New York).

**Analysis:** Fixed Net Pricing is allowed for Propane only. The contract price will be firm for the contract duration of one (1) year, beginning July 1, 2016 and ending June 30, 2017. All other fuels were bid with an escalator which will remain firm for the contract duration as indicated in the award table.

The bid solicited for 82,200 gallons of ULSK Kerosene. Bid participants do not purchase this product as a stand-alone item, this product is purchased as part of a winter blend product (winter blend 60/40; premium winter blend 60/40; premium winter blend 80/20). There will be no award for ULSK Kerosene, the award for this product is represented in the winter blend awards on the following page.

The Oil Price Information Service (OPIS) Oil Price Daily report weekly posting of the market prices will fluctuate. The pricing will change the Friday morning of each week and will hold firm for the week following. Updated pricing will be provided on each following Monday for the duration of the contract.

**Bid Contract Dates:** July 1, 2016 to June 30, 2017. This contract term is for all bid participants except the Town of Parish. Bid contract dates for the Town of Parish is January 1, 2017 to June 30, 2017.



Cooperative Purchasing

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**CiTi Participation:** CiTi participates in this bid.

**Award Recommendation:**

Fuel Type	Gallons	TW Delivery Escalator Rate/gal. Plus the Per Gallon OPIS Post on April 1, 2016. ( < 5,000 Gallons)		MT Delivery Escalator Rate/gal. Plus the Per Gallon OPIS Post on April 1, 2016. (Min. Delivery 5,500 Gallons)	
		Low Bid	Supplier	Low Bid	Supplier
#2 Fuel Oil	113,700	\$1.3368	North Shore Oil	\$1.2437	Superior Plus Energy Services
ULSD Premium - #2 Premium Diesel	141,820 (Includes the 57,620 gallons of Premium ULSD from the 60/40 Premium Winter Blend and 80/20 Premium Winter Blend below)	\$1.4468	North Shore Oil	1.3766	Mirabito Energy Products
ULSD #2 Diesel	294,580 (Includes the 79,080 gallons of ULSD from 60/40 Winter Blend below)	\$1.3510	North Shore Oil	\$1.2630	Superior Plus Energy Services
87 Unleaded Ethanol Gasoline	117,500	\$1.4883	North Shore Oil	\$1.4207	Superior Plus Energy Services
89 Unleaded Ethanol Gasoline	57,400	\$1.5683	North Shore Oil	\$1.4919	Superior Plus Energy Services
Propane	1,955	\$1.3900	North Shore Oil	N/A	N/A
ULSD Winter Blend (60/40)	131,800 (79,080 ULSD and 52,720 ULSK)	\$1.5021	North Shore Oil	\$1.4057	Superior Plus Energy Services
ULSD Premium Winter Blend (60/40)	60,300 (36,180 Premium ULSD and 24,120 ULSK)	\$1.5596	North Shore Oil	\$1.4858	Mirabito Energy Products
ULSD Premium Winter Blend (80/20)	26,800 (21,440 Premium ULSD and 21,440 ULSK)	\$1.5032	North Shore Oil	\$1.4312	Mirabito Energy Products

## MEMORANDUM

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Amy Rhinehart, School Purchasing Officer  
**SUBJECT:** Bid Award #B16-8005 USDA Food and Meat Purchases NOI (Net-Off Invoice Program)  
(Cooperative Bid)  
**DATE:** 6/6/16  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITI) coordinated a cooperative bid for USDA Food and Meat Purchases Net-Off Invoice (NOI) Program, for the participation of the following school districts: Altmar-Parish-Williamstown Central School District, Central Square Center School District, Hannibal Central School District, Mexico Academy & Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-8005 – USDA Food and Meat Purchases NOI, on May 10, 2016. In addition to advertising the bid in the Palladium Times and posting the bid opportunity on the CITI website, solicitations were emailed directly to three (3) vendors. Vendors that are registered with the USDA and authorized to participate in the NOI (Net-Off-Invoice) Program qualify to submit bid responses. Four (4) vendors responded to the bid solicitation – Two (2) of the respondents submitted Fee For Service (FFS) pricing for items that were erroneously included by districts on their bid solicitation sheets. As such, the FFS items and respective bid proposals are not part of this NOI bid award. Tabulations of the other two (s) respondents (registered with the USDA and authorized to participate in NOI) for NOI commodities are as follows:

Processor	Group Commodity USDA Code	Total # of Line Items	Deli Boy Bid per Group <i>Final Case Price (Quote Price minus NOI Discount) x Estimated Quantity</i>	Renzi Bid per Group <i>Final Case Price (Quote Price minus NOI Discount) x Estimated Quantity</i>
<i>Advance Pierre Foods</i>	<i>100154</i>		<i>FFS Item (No Award)</i>	
Advance Pierre Foods	100397	4	\$26,211.25	\$24,526.32
<i>Advance Pierre Foods</i>	<i>100193</i>		<i>FFS Item (No Award)</i>	
<i>Agios Food Solutions</i>	<i>100112</i>		<i>FFS Item (No Award)</i>	
<i>Blackwood Farms Inc.</i>	<i>100199</i>		<i>FFS Item (No Award)</i>	
ConAgra Foods	110244	2	NO BID	\$14,197.50
High Liner Foods	110601	1	NO BID	\$797.40
Idahoan Foods	110227	1	NO BID	\$1,512.72
J&J Snack Food Corp	100420	1	NO BID	\$7,087.60
Jennie-O Turkey Store	100124	9	NO BID	\$20,497.64



Cooperative Purchasing

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ITM	100193		FFS Item (No Award)	
ITM	100154		FFS Item (No Award)	
ITM	110242		FFS Item (No Award)	
Land O'Lakes	110242	4	NO BID	\$10,945.42
Meat Rite Specialty Foods, LLC	100154		FFS Item (No Award)	
McCain Foods	100506	6	\$6,714.40	\$6,132.88
McCain Foods	100980	1	\$934.80	\$825.60
Michael Foods	100047	4	NO BID	\$2,617.36
National Food Group	110149		FFS Item (No Award)	
Peterson Farms Fresh	110149	1	NO BID	\$846.18
Pilgrims Pride	100100		FFS Item (No Award)	
Pilgrims Pride	100103	11	\$129,975.67	\$127,123.24
Red Gold, LLC	100332	7	NO BID	\$17,134.61
Rich Products Corporation	110244	3	\$3,692.25	\$3,396.00
Schwan's Food Service, Inc.	100113	2	NO BID	\$1,681.68
Schwan's Food Service, Inc.	100332	4	NO BID	\$15,284.80
Schwan's Food Service, Inc.	100418	2	NO BID	\$4,220.10
Smucker Foodservice, Inc.	110510	3	NO BID	\$19,301.70
Tasty Brands	110242		FFS Item (No Award)	
Tyson Prepared Foods, Inc.	100103	4	NO BID	\$7,031.68
<b>Total # of Groups Low Bid</b>				<b>19</b>
<b>Total # of Award Cases per Vendor</b>				<b>8246</b>
<b>Vendor Award Totals</b>				<b>\$285,160.43</b>

**CITI's Participation:** CITI does not participate in this bid.

**Analysis:** The Net-Off-Invoice (NOI) Program allows school districts an 'Indirect Sales Discount' in the purchase of processed foods. School Districts request that USDA donated commodities be sent to processors (manufacturers) annually approved by state guidelines. The school district informs the processor of the certified distributor they wish to use. NOI allows the distributor (vendor) to pass on federally funded discounts onto the school districts, as many of the items a distributor may carry qualify for the federally funded commodity program.

**Recommendation:** That the CITI Cooperative Bid #B16-8005 USDA Food and Meat Purchases NOI, (Net-Off-Invoice) Program with a contract date of July 1, 2016 to June 30, 2017 be awarded as indicated per the above table.

**Total Items Awarded:** To Renzi Foodservice for nineteen (19) groups of items with an annual award of \$285,160.43.

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## MEMORANDUM

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**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Amy Rhinehart, School Purchasing Officer  
**SUBJECT:** Bid Award #B16-8006 Speech, Occupational and Physical Therapy Services  
**DATE:** 6/9/16  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

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The Center for Instruction, Technology & Innovation (CiTi) sought proposals from qualified firms to provide Speech, Occupational and Physical Therapy services to the Hannibal Central School District for the fiscal year of July 1, 2016 through June 30, 2017, with the option of performing similar services for each of the four subsequent fiscal years.

This single-district bid was publicly advertised in the Palladium Times and the bid was posted on the CiTi website. In addition, solicitations were e-mailed directly to two (2) potential bidders. Bid proposals were opened on Thursday, May 19, 2016 at 1:00 p.m. with the following four firms providing a response:

- Ardor Health Solutions
- EDUHealthcare
- Pemberton Associates
- Rehab Resources

The bid required firms to submit a letter of introduction about their firm, a company profile, proposed staffing, references, and a cost proposal addressing all costs. Additionally, the bid requested respondents to sign a non-collusion bidding certification, exception and limitations form, acknowledge of terms form and a certification of compliance with the Iran Divestment Act of 2012.

In alignment with the bid solicitation, proposals were evaluated on the basis of cost and ability to deliver the services requested. Each firm provided the required documentation, demonstrated proficient experience in an educational setting and sufficient certified staff approved by the New York State Department of Education and the State Department of Health to perform the duties and responsibilities outlined in the bid.

With regards to cost, vendors were asked to provide their Certified Therapist Rate and Therapist/COTA or CPTA (Assistant) Rate for individual ½ hour sessions and group ½ hour sessions as well as for completing a consultation and an evaluation for each service sector: Occupational Therapy, Physical Therapy and Speech Therapy. Anticipated service levels for the duration of a school year were provided as part of the bid packet to aid firms in providing a cost response. A complete tabulation of the cost responses appears on page 3. Relative to the tabulations, it is important to note that Pemberton Associates responded with a blended rate with the utilization of SLP/OT/PT Therapists and OT/PT Assistants. Additionally, Ardor





Cooperative Purchasing

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Health Solutions responded with an 'N/A' response for pricing for the consultation and evaluation portion of each service sector. Upon request to clarify the response, the Ardor representative indicated that consultations and evaluations could be provided for each service sector, but would be billed at the hourly rate outlined in their proposal. The number of hours to perform such duties was not indicated and, consequently a comparative rate could not be computed.

**Recommendation:** Rehab Resources, the lowest responsible and responsive bidder with anticipated yearly contract of \$249,273, be selected to provide Speech, Occupational and Physical Therapy Services at the Hannibal Central School District.

# B16-8006 Speech, Occupational and Physical Therapy Services - Hannibal Central School District

Anticipated Service Levels	Number of Weeks	Ardor Health Solutions				EDUHealthcare				Rehab Resources				Pemberton Associates <sup>1</sup>			
		Certified Therapist Rate		Therapist / COTA or CPTA Rate		Certified Therapist Rate		Therapist / COTA or CPTA Rate		Certified Therapist Rate		Therapist / COTA or CPTA Rate		Therapist / COTA or CPTA Rate		Therapist / COTA or CPTA Rate	
		Rate	Cost/Year	Rate	Cost/Year	Rate	Cost/Year	Rate	Cost/Year	Rate	Cost/Year	Rate	Cost/Year	Rate	Cost/Year	Rate	Cost/Year
<b>Occupational Therapy</b>																	
Individual 1/2 hour sessions per week	20	\$33.00	\$23,760.00	\$28.00	\$20,160.00	\$40.00	\$28,800.00	\$35.00	\$25,200.00	\$49.00	\$35,280.00	\$49.00	\$35,280.00	\$54.27	\$39,074.40	\$54.27	\$39,074.40
Group 1/2 hour sessions per week*	65	\$33.00	\$77,220.00	\$28.00	\$65,520.00	\$40.00	\$93,600.00	\$35.00	\$81,900.00	\$22.00	\$51,480.00	\$22.00	\$51,480.00	\$23.61	\$55,247.40	\$23.61	\$55,247.40
Consultations per year	20	N/A		N/A		\$80.00	\$1,600.00	\$70.00	\$1,400.00	\$69.00	\$1,380.00	\$69.00	\$1,380.00	\$76.38	\$1,527.60	\$76.38	\$1,527.60
Evaluations per year	5	N/A		N/A		\$80.00	\$400.00	\$70.00	\$350.00	\$180.00	\$900.00	\$180.00	\$900.00	\$200.00	\$1,000.00	\$200.00	\$1,000.00
<b>Physical Therapy</b>																	
Individual 1/2 hour sessions per week	16	\$33.00	\$19,008.00	\$28.00	\$16,128.00	\$40.00	\$23,040.00	\$35.00	\$20,160.00	\$49.00	\$28,224.00	\$49.00	\$28,224.00	\$54.27	\$31,259.52	\$54.27	\$31,259.52
Group 1/2 hour sessions per week*	12	\$33.00	\$14,256.00	\$28.00	\$12,096.00	\$40.00	\$17,280.00	\$35.00	\$15,120.00	\$22.00	\$9,504.00	\$22.00	\$9,504.00	\$23.61	\$10,199.52	\$23.61	\$10,199.52
Consultations per year	5	N/A		N/A		\$80.00	\$400.00	\$70.00	\$350.00	\$69.00	\$345.00	\$69.00	\$345.00	\$76.38	\$381.90	\$76.38	\$381.90
Evaluations per year	5	N/A		N/A		\$80.00	\$400.00	\$70.00	\$350.00	\$180.00	\$900.00	\$180.00	\$900.00	\$200.00	\$1,000.00	\$200.00	\$1,000.00
<b>Speech Therapy</b>																	
Individual 1/2 hour sessions per week	25	\$33.00	\$29,700.00	\$28.00	\$25,200.00	\$40.00	\$36,000.00	\$35.00	\$31,500.00	\$61.00	\$54,900.00	\$61.00	\$54,900.00	\$67.11	\$60,399.00	\$67.11	\$60,399.00
Group 1/2 hour sessions per week*	65	\$33.00	\$77,220.00	\$28.00	\$65,520.00	\$40.00	\$93,600.00	\$35.00	\$81,900.00	\$27.00	\$63,180.00	\$27.00	\$63,180.00	\$29.33	\$68,632.20	\$29.33	\$68,632.20
Consultations per year	20	N/A		N/A		\$80.00	\$1,600.00	\$70.00	\$1,400.00	\$69.00	\$1,380.00	\$69.00	\$1,380.00	\$76.38	\$1,527.60	\$76.38	\$1,527.60
Evaluations per year	10	N/A		N/A		\$80.00	\$800.00	\$70.00	\$700.00	\$180.00	\$1,800.00	\$180.00	\$1,800.00	\$200.00	\$2,000.00	\$200.00	\$2,000.00
<b>Approximate Totals</b>			\$241,164.00		\$204,624.00		\$297,520.00		\$260,330.00		\$249,273.00		\$249,273.00		\$272,249.14		\$272,249.14

\* - using average group session size of 2.25 students

1 - Costs are based on a blended rate with the utilization of SLP/OT/PT Therapists and OT/PT Assistants.



Cooperative Purchasing

**AMY S. RHINEHART**  
School Purchasing Officer  
P: 315.963.4253 | C: 315.297.3214  
arhinehart@CitiBoces.org

## MEMORANDUM

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Amy Rhinehart, School Purchasing Officer  
**SUBJECT:** Bid Award #B16-3001 Athletic Equipment & Supplies - REVISED  
**DATE:** 6/1/16  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

American Soccer Company was included on the original award for cooperative bid B16-3001 – Athletic Equipment & Supplies that was approved at the May 2016 Citi Board of Education meeting. This vendor should have been disqualified from bid tabulations as their bid proposal pricing was not for a net price to include the cost of freight/delivery.

Per American Soccer Company's bid proposal the following exclusion/limitation was indicated: 'freight will be prepaid and added onto invoice as separate item.' Bid conditions state that 'all bids are to be on the basis of delivery prepaid to destination' (Bidding Instructions and Special Conditions, Item #17); 'Prices shall be net; including transportation and delivery charges fully prepaid by the successful bidder to destination indicated in the instructions to bidders...' (General Conditions, Item #17). Additionally, the bid reserves the right to award as follows: '... to the lowest responsible bidder, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment, or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery' (General Conditions, Item #26).

A revised tabulation of the results of the three hundred and twenty-five (325) items solicited for bid is as follows:

Vendor Name	Number of Items Bid	Number of Items Awarded	Amount of Award
S&S Worldwide	84	17	\$2,280.77
School Specialty	133	44	\$3,784.54
Pyramid School Products	79	18	\$5,846.03
Aluminum Athletic Equipment Co.	29	3	\$867.85
Scholastic Sports Sales Ltd.	95	51	\$10,829.34
Riddell/All American	42	-	-
MFAC, LLC (M-F Athletic)	25	-	-



Cooperative Purchasing

**AMY S. RHINEHART**  
School Purchasing Officer  
P: 315.963.4253 | C: 315.297.3214  
[arhinehart@CITiboces.org](mailto:arhinehart@CITiboces.org)

Ma & Pa Enterprises	1	1	\$142.50
Sportsman'S	165	27	\$2,196.63
BSN Sports	260	83	\$13,565.43
Gopher Sport	107	9	\$1,036.34
Laux Sporting Goods	267	53	\$8,028.44
Medco Company	41	13	\$1,691.84
American Soccer Company	40	-	-
School Health Corp.	19	-	-
Wolverine Sports	72	-	-
<b>Total Award</b>		<b>319 Items</b>	<b>\$50,269.71</b>
No Bid Items		3	
No Award Items		3	

**Recommendation:** The Athletic Equipment and Supplies Cooperative Bid award, with a contract date from June 1, 2016 to May 31, 2017, that was approved at the May 11, 2016 board of education meeting be rescinded and be re-awarded as indicated above. Contract dates will remain, June 1, 2016 to May 31, 2017.

**Total Items Awarded:** Three hundred and nineteen (319) items with an award of **\$50,269.71**

---

***Center for Instruction, Technology & Innovation***  
***MEMORANDUM***

---

**TO:** CiTi Board of Education  
Mr. Christopher Todd

**FROM:** Mary Soble  
Claims Auditor

**DATE:** June 2, 2016

**RE:** May Claims Auditor's Report

---

Attached is a claims auditor's summary report for the month of May. This information details specific issues found in the warrants as well as the corrective action that was taken.

**Center for Instruction, Technology and Innovation**  
**Internal Claims Auditor's**  
**Summary Report**  
**May, 2016**

<b><i>Claims Error Analysis</i></b>	<b><i>May 17th check run</i></b>	<b><i>May 31st check run</i></b>
Original invoice needed		
Taxes not deducted from invoice		
Incorrect math/mile calculation	1	1
Conference approval documentation not submitted with reimbursement request		
Approval signature needed on invoice		
Check amount does not match invoice	1	
Receiving signature needed on purchase order		
Charged to incorrect budget code		
Question regarding appropriateness of expense		1
Employee submitted mileage on day absent		
Conference approval documentation not approved		
Discount available but not taken		
Check made payable to does not match invoice		
Question regarding invoices attached		
<b>Subtotals</b>	2	2
<b>Total claims processed in check run</b>	288	246
<b>Percentage error ratio per check run totals</b>	0.69%	0.81%
Number of demand checks	30	20
<b>Items of concern:</b>		

**Date: 5/16/16 (General)**

[illegible]

## Date: 5/31/16 (Federal)

[illegible]



## Date: 5/31/16 (General)

[illegible]



Administrative Services

**GISÈLE BENIGNO**  
*Coordinator of Business Administration, PR & Special Projects*  
P: 315.963.4241 | C: 315.297.1830  
[gbenigno@oswegoboces.org](mailto:gbenigno@oswegoboces.org)

---

## MEMORANDUM

---

**TO:** Christopher J. Todd, District Superintendent

**FROM:** Gisèle Benigno, Coordinator of Business Administration, PR & Special Projects

**RE:** Approval of Surplus for June 15, 2016 Board Meeting

**DATE:** June 3, 2016

**CC:** Michael J. Sheperd, Assistant Superintendent for Administrative Services  
Tammy Bigelow, Receiving Clerk

---

I am recommending that the equipment listed on the enclosed documentation be deemed surplus and prepared for auction and/or disposal as per Oswego County BOCES Board Policy, as it has been determined the equipment is either obsolete, past repair, and/or of little practical value to the BOCES.

Enclosures

**A BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer



RECEIVED  
Office of the Assistant Superintendent

Instructional Technology

MAY 03 2016

## Location Change or Disposal of Equipment

Administrative Services  
**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Dell C3760dn

Asset Tag # 28804

Serial Number 62BYF42

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

\* Please use reverse to add additional items if necessary

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction
- ☐ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☒ Other (or Additional Details)

Sent back to Dell for warranty exchange.

#### Reason for Action:

- ☐ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Defective printer. Replaced w/ Serial # 167TXS1

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Matt DeSantis 5/3/16  
Requestor Date

[Signature] 5/3/16  
Director Date

[Signature] 5/3/16  
Assistant Superintendent Date  
For Admin. Services

OSWEGO COUNTY B.O.C.E.S.

PLE



UE

28804

Instructional Technology  
MAY 09 2016  
JC



## Location Change or Disposal of Equipment

Administrative Services  
Center for Instruction, Technology & Innovation

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment*	Dell Latitude E6400		
Asset Tag #		Serial Number	563M6K1
Originally purchased with Grant Funds: <input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know			
* Please use reverse to add additional items if necessary			

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

#### Reason for Action:

- ☒ Obsolete
- ☐ Unreparable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Matt DeSantis  
Requestor

LF  
5/3/16  
Date

Assistant Superintendent  
For Admin. Services

5/13/16  
Date

Director

5/9/16  
Date

OSWEGO COUNTY B.O.C.E.S.

PL



IRE

11730



RECEIVED  
Office of the Assistant Superintendent

Instructional Technology

MAY 09 2016

## Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment*	Dell Optiplex 790
Asset Tag #	15658
Serial Number	86W4V82
Originally purchased with Grant Funds:	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know
* Please use reverse to add additional items if necessary	

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

#### Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Matthew DeSantis  
Requestor

5/6/2016  
Date

Director

5/9/16  
Date

Assistant Superintendent  
For Admin. Services

5/13/16  
Date

OSWEGO COUNTY B.O.C.E.S.

PLEA



15658

3



Center for Instruction,  
Technology & Innovation  
Superintendent's Office

RECEIVED  
CITI Administrative Services  
**Location Change or Disposal of Equipment**

Instructional Technology

MAY 09 2016

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Administrative Services  
Center for Instruction, Technology & Innovation

Description of Equipment\* Dell Latitude D630  
Asset Tag # 09201 Serial Number 342TRD1  
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know  
\* Please use reverse to add additional items if necessary

☒ **Surplus of Equipment (Board Action Required)**

Recommended Action:

- ☐ Auction  
☒ Disposal Service (Tech Use Only)  
☐ Discarded/Scrap  
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete  
☐ Unreparable  
☐ No longer of practical use to the BOCES  
☐ Other (or Additional Details)

☐ **Transfer of Equipment**

Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Matthew DeSantis  
Requestor

5/3/16  
Date

LF

Director

[Signature]

5/9/16  
Date

[Signature]  
Assistant Superintendent  
For Admin. Services

5/13/16  
Date

OSWEGO COUNTY B.O.C.E.S.

PI



3RE

09201



RECEIVED  
Office of the Assistant Superintendent  
**Location Change or Disposal of Equipment**

Instructional Technology

MAY 09 2016

*je*

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Administrative Services  
Center for Instruction, Technology & Innovation

Description of Equipment*	<u>Dell Optiplex 780</u>
Asset Tag #	Serial Number <u>57NHEQ1</u>
Originally purchased with Grant Funds: <input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know	
* Please use reverse to add additional items if necessary	

☐ **Surplus of Equipment (Board Action Required)**

Recommended Action:

- ☐ Auction  
☒ Disposal Service (Tech Use Only)  
☐ Discarded/Scrap  
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete  
☐ Unreparable  
☐ No longer of practical use to the BOCES  
☐ Other (or Additional Details)

☐ **Transfer of Equipment**

Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Matthew DeSantis  
Requestor

5/3/16  
Date

LF

*[Signature]*  
Director

5/9/16  
Date

*[Signature]*  
Assistant Superintendent  
For Admin. Services

5/13/16  
Date

OSWEGO COUNTY B.O.C.E.S.

PL



14320

IRE



RECEIVED  
Office of the Assistant Superintendent  
**Location Change or Disposal of Equipment**

Instructional Technology

MAY 09 2016

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Administrative Services  
Center for Instruction, Technology & Innovation

Description of Equipment\* Dell Latitude e6400  
Asset Tag # 11722 Serial Number 663M6K1  
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know  
\* Please use reverse to add additional items if necessary

☐ **Surplus of Equipment (Board Action Required)**

Recommended Action:

- ☐ Auction  
☒ Disposal Service (Tech Use Only)  
☐ Discarded/Scrap  
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete  
☐ Unrepairable  
☐ No longer of practical use to the BOCES  
☐ Other (or Additional Details)

☐ **Transfer of Equipment**

Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

LF  
5/3/16  
Date

Director

5/9/16  
Date

Assistant Superintendent  
For Admin. Services

5/13/16  
Date

OSWEGO COUNTY B.O.C.E.S.

PLI



RE

11722





Center for Instruction,  
Technology & Innovation

RECEIVED  
Office of the Assistant Superintendent

## Location Change or Disposal of Equipment

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Optiplex 755  
Asset Tag # 11238 Serial Number C5A0 F41  
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

\* Please use reverse to add additional items if necessary

Instructional Technology

MAY 16 2016

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction  
☒ Disposal Service (Tech Use Only)  
☐ Discarded/Scrap  
☐ Other (or Additional Details)

#### Reason for Action:

- ☒ Obsolete  
☐ Unreparable  
☐ No longer of practical use to the BOCES  
☐ Other (or Additional Details)

replaced with newer tech.

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

Director

Date

Assistant Superintendent  
For Admin. Services

Date

OSWEGO COUNTY B.O.C.E.S.

PL

ERE



11238

BO-09-07-14



Center for Instruction,  
Technology & Innovation  
*Your education destination*

## Location Change or Disposal of Equipment

Office of the Assistant Superintendent

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Administrative  
Center for Instruction

Description of Equipment\* Dell laptop

Asset Tag # 19209

Serial Number 3WYQJX9

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

\* Please use reverse to add additional items if necessary

Instructional Technology

MAY 16 2016

*je*

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

#### Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

*Scott Hether*

Requestor

*6/12/16*

Date

*(Signature)*

Director

*5/16/16*

Date

*(Signature)*

Assistant Superintendent  
For Admin. Services

*5/17/16*

Date

OSWEGO COUNTY B.O.C.E.S.



19209



Center for Instruction,  
Technology & Innovation  
P.O. Box 1000000

## Location Change or Disposal of Equipment

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Dell Projector

Asset Tag # 09092

Serial Number GLCL4C1

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

\* Please use reverse to add additional items if necessary

Instructional Technology

MAY 16 2016

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

#### Reason for Action:

- ☐ Obsolete
- ☒ Unreparable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Debra J. Fowles  
Requestor

5/12/16  
Date

[Signature]  
Director

5/16/16  
Date

[Signature]  
Assistant Superintendent  
For Admin. Services

5/17/16  
Date

OSWEGO COUNTY B.O.C.E.S.



09092

BO-09-07-14



Center for Instruction,  
Technology & Innovation  
Providing a better way

## Location Change or Disposal of Equipment

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Dell laptop

Asset Tag # 09460

Serial Number 3W462D1

Instructional Technology

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

\* Please use reverse to add additional items if necessary

**MAY 16 2016**

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction  
☒ Disposal Service (Tech Use Only)  
☐ Discarded/Scrap  
☐ Other (or Additional Details)

#### Reason for Action:

- ☒ Obsolete  
☐ Unreparable  
☐ No longer of practical use to the BOCES  
☐ Other (or Additional Details)

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Loyd Weir  
Requestor

5/12/16 <sup>LF</sup>  
Date

[Signature]  
Director

5/16/16  
Date

[Signature]  
Assistant Superintendent  
For Admin. Services

5/17/16  
Date

OSWEGO COUNTY B.O.C.E.S.



09460

E



## Location Change or Disposal of Equipment

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment*	Dell OPTIFLEX 780		
Asset Tag #	14418	Serial Number	FJKDGA1
Originally purchased with Grant Funds:	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> I don't know
* Please use reverse to add additional items if necessary			

Instructional Technology

MAY 16 2016

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

#### Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

replaced with  
newer tech

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

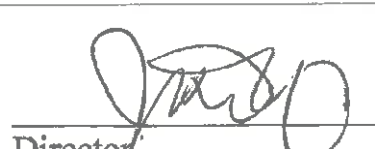
Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

 <sup>LF</sup>  
Requestor \_\_\_\_\_ Date 5/12/16

  
Director \_\_\_\_\_ Date 5/16/16

  
Assistant Superintendent \_\_\_\_\_ Date 5/17/16  
For Admin. Services

OSWEGO COUNTY B.O.C.E.S.



14418



Center for Instruction,  
Technology & Innovation  
Your education destination

Print Form

RECEIVED  
Office of the Assistant Superintendent

## Location Change or Disposal of Equipment

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Epson Document Camera  
 Asset Tag # 24617 Serial Number NCYF4522450  
 Originally purchased with Grant Funds: ☐ yes ☒ no ☐ I don't know  
 \* Please use reverse to add additional items if necessary

### ☐ Surplus of Equipment (Board Action Required)

#### Recommended Action:

- ☐ Auction  
☒ Disposal Service  
☐ Other (or Additional Details)

#### Reason for Disposal:

- ☐ Obsolete  
☐ Unrepairable  
☐ No longer of practical use to the BOCES  
☒ Other (or Additional Details)

Replaced with new camera  
from Epson

### ☐ Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Lori Freeman 5/25/16  
 Requestor Date

[Signature] 5/25/16  
 Director Date

[Signature] 5/25/16  
 Assistant Superintendent Date  
 For Admin. Services

PLEASE ATTACH TAG HERE

N/A



Administrative Services


**MICHAEL J. SHEPERD**  
*Assistant Superintendent for Administrative Services*  
P: 315.963.4260 | C: 315.416.0165  
[msheperd@oswegoboces.org](mailto:msheperd@oswegoboces.org)

---

## INTEROFFICE MEMORANDUM

---

**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution Authorizing Participation in OCM BOCES Cooperative Purchasing

**DATE:** 06/03/2016

**CC:**

---

As part of the governmental cooperative purchasing process, entities that participate in bids let by other entities are supposed to acknowledge participation and authorize the first entity to bid on their behalf, via formal resolution. This step is usually initiated by the first entity, however, it recently came to our attention that OCM BOCES has not been requesting a Cooperative Purchasing Resolution from us in order to participate in bids they conduct.

As we have regularly participated in OCM bids and wish to continue for this year, we would like to present the attached resolution to the Board for their approval retroactively for the current year. Annually thereafter, this resolution will be included on our Reorganization meeting agenda to accommodate future participation.

Thank you for your consideration of this matter.

MJS:mak  
Enclosures

**RESOLUTION OF BOARD OF EDUCATION  
COOPERATIVE PURCHASING SCHOOL YEAR 2015-2016**

**WHEREAS,**

The Cooperative Purchasing Service is a plan of a number of public school districts in the Onondaga-Cortland-Madison Counties Board of Cooperative Educational Services (OCM BOCES) Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Center for Instruction, Technology & Innovation (CiTi) [legal name: Oswego County Board of Cooperative Educational Services] is desirous of participating with other districts in the OCM BOCES region in the joint bidding of technology supplies, equipment, peripherals, copy paper, specialty paper and envelopes as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

CiTi wishes to appoint OCM BOCES to advertise for the bid, accept, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED,**

CiTi hereby appoints OCM BOCES to represent it in all matters relating above, and designates the OCM BOCES' designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

That CiTi authorizes OCM BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That CiTi agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of OCM BOCES; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**BE IT FURTHER RESOLVED,**

That this resolution be approved retroactively to July 1, 2015.

**CERTIFICATION OF DISTRICT CLERK**

\_\_\_\_\_, District Clerk of the Center for Instruction, Technology & Innovation Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk


\_\_\_\_\_  
Date





## INTEROFFICE MEMORANDUM

**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution to Appoint Audit Committee Member

**DATE:** 05/26/2016

At their annual Reorganizational Meeting on July 1, 2015, the Board adopted resolution 8.23 appointing Mr. Jeffrey Grimshaw and Mr. Casey Brouse as Audit Committee Members. However, it has recently come to our attention that Mr. Gregory Muench was inadvertently omitted from this resolution.

Therefore, the following resolution is being provided for consideration by the Board to amend resolution 8.23 and appoint Mr. Gregory Muench as an Audit Committee Member retroactive to July 1, 2015:

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby amends Resolution 8.23 Appointment of Audit Committee Member, originally adopted at the July 1, 2016 Reorganizational Meeting of the Board, to appoint Mr. Gregory Muench as an Audit Committee Member for the term July 1, 2015 through June 30, 2016.

Thank you.

MJS:mak




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## INTEROFFICE MEMORANDUM

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**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution to Accept Continuing Education Sponsorship

**DATE:** 06/03/16

**CC:**

Each spring our districts sign an agreement to sponsor our Continuing Education Program for the following school year. The purpose of this agreement is to describe the responsibilities of the school districts and CITI in operating instructional activities for adults.

The agreements for the 2016-2017 school year have been forwarded to our districts for signature and are in the process of being returned for signature by our Board President during the June meeting.

We would therefore like to present the following resolution to the Board of Education for their consideration and approval:

RESOLVED, that the Oswego County Board of Cooperative Educational Services accepts the sponsorship of participating component districts for the 2016-2017 Continuing Education Program.


Please let me know if you have any questions regarding this.

MJS:mak



## INTEROFFICE MEMORANDUM

**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution to Authorize Funding of Reserves

**DATE:** 05/31/2016

School districts or BOCES intending to establish or fund existing reserves with surpluses/fund balances in a particular school year, need to pass resolution(s) no later than June 30th to acknowledge authorization for such funding. As it is not likely the books would be closed and surpluses/fund balances accurately known by the time an organization's June BOE meeting takes place, it is acceptable to pass such a resolution using "NOT TO EXCEED" language. This allows the flexibility at such time that available balances have been determined to fund up to the designated amount, or less, or perhaps not at all, as may be appropriate.

Therefore, please find below resolutions for contributions to our five existing reserves for Retirement Contribution, Liability, Unemployment Insurance, Employee Benefit Accrued Liability, and CTE Equipment. The purpose of these resolutions is simply to have authorization occur within the required timeframe. Decisions about whether to contribute and/or in what amounts can be made by the Board upon closing of the books and receiving reasonable assurance that results of the audit will confirm the availability of funds.

### Retirement Contribution Reserve Funding:

WHEREAS the Oswego County Board of Cooperative Educational Services has established a Retirement Contribution Reserve Fund ("RCRF") in accordance with General Municipal Law section 6-r; and

WHEREAS the RCRF may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .802 object codes within those programs, or the increase of the .802 object codes as necessary to fund an aggregate total contribution to the RCRF in an amount not to exceed \$100,000 with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program **will** represent the prorated share of this total

based on the percent of qualifying NYSERS salary earned in each program and the proceeds shall be used as may be determined necessary for the payment of required employer NYSERS contributions.

**(Legal) Liability Reserve Funding:**

WHEREAS the Oswego County Board of Cooperative Educational Services had previously established a liability reserve in accordance with Education Law section 1950.4.cc; and

WHEREAS the Liability Reserve Fund may be funded from budgetary appropriations of program surpluses remaining at the end of the year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other codes within each program budget to the .400 object codes within whose programs, or the increase of the .400 object codes as necessary to fund an aggregate total contribution to the liability reserve fund in an amount not to exceed **\$50,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of the total program surplus and the proceeds shall be used as may be determined necessary for the purposes as outlined in Education Law section 1950.4.cc.

**Unemployment Insurance Reserve Funding:**

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Unemployment Insurance Reserve Fund in accordance with General Municipal Law section 6-m; and

WHEREAS the Unemployment Insurance Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .801 object codes within those programs, or the increase of the .801 object codes as necessary to fund an aggregate total contribution to the Unemployment Insurance Reserve Fund in an amount not to exceed **\$100,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying claims for this purpose.

**Employee Benefit Accrued Liability Reserve Funding:**

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Employee Benefits Accrued Liability Reserve Fund in accordance with General Municipal Law section 6-p; and

WHEREAS the Employee Benefits Accrued Liability Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .804 object codes within those programs, or modification of the .804 object codes as necessary to enact an aggregate total adjustment to the Employee Benefits Accrued Liability Reserve Fund in an amount determined in accordance with the established calculation methodology of multiplying the applicable per diem allowance for each employee by the applicable balance of their unused sick days for employees ages 40 and older, less the portion of this total, estimated based on historical trend, to be paid to employees ages 55 and older in the next fiscal year. The amount of adjustment to each program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying contractual obligations allowed for this purpose.

#### Career Education Instructional Equipment Reserve Funding

WHEREAS the Oswego County Board of Cooperative Educational Services passed a resolution at their December 19, 2012 meeting to establish a Career and Technical Education (CTE) Instructional Equipment Reserve Fund in accordance with Education Law Section 1950 (4)(ee) and Section 170.3 (K) of the Regulations of the Commissioner of Education; pending majority approval of the component Boards; and

WHEREAS the fund was unanimously approved by all component districts during winter and spring 2013; and

WHEREAS the CTE Instructional Equipment Reserve may be funded by budgetary expense from the Career & Technical Education budget;


BE IT RESOLVED that effective for the 2015-16 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other CTE budget codes to the 101-3010-200 code or the increase of the 101-3010-200 code as necessary to fund contribution to the CTE Instructional Equipment Reserve in an amount not to exceed ~~\$300,000~~ with the actual amount to be established by the Board at a subsequent Board meeting, following consideration of a recommendation that may be made from the Oswego County Chief School Officers in advance of said meeting.

MJS:mak



## INTEROFFICE MEMORANDUM

**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution to Accept Donation for Career & Technical Education Program

**DATE:** 06/02/2016

**CC:**

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Please find attached a Request for Donation Approval Form for a donation of a portable lathe and tools from Jude C. O'Connor. The donated items are to be used for project work by our Career & Technical Education students. Please see the attached documentation for more detailed information regarding this donation.

It is recommended that our Board recognize and accept such donations through formal action and identify the specific purpose of the donation. As such, please find below a resolution to accept the donation from Jude C. O'Connor for our Career & Technical Education program:

BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the donation of a Portable Lathe and Tools, valued at approximately \$2,000.00 from Jude C. O'Connor to our Career & Technical Education program.

Thank you for your consideration of this matter.

MJS:mak  
Enclosure



**OSWEGO COUNTY BOCES**  
**REQUEST FOR DONATION APPROVAL FORM**  
(this form is for items of \$500+ value ONLY)

DATE: 5/2/16

TO: Christopher J. Todd, District Superintendent

FROM: Marla Berlin

Supervisor

Marla Berlin  
Supervisor Signature

Roseanne Bayne  
Assistant Superintendent Signature

5/16/16

I hereby request BOCES Board approval for the following donation(s).

Donated Item	Working (Y/N)	Approximate Value
portable lathe + tools	Y	\$2000

Attach second page if more space is needed.

Briefly describe how this donation will be used by the program's students:

Project work. This equipment could have interdisciplinary uses.

**Donor Information**

Contact Person: JUDE C O'CONNOR

Company Name: \_\_\_\_\_

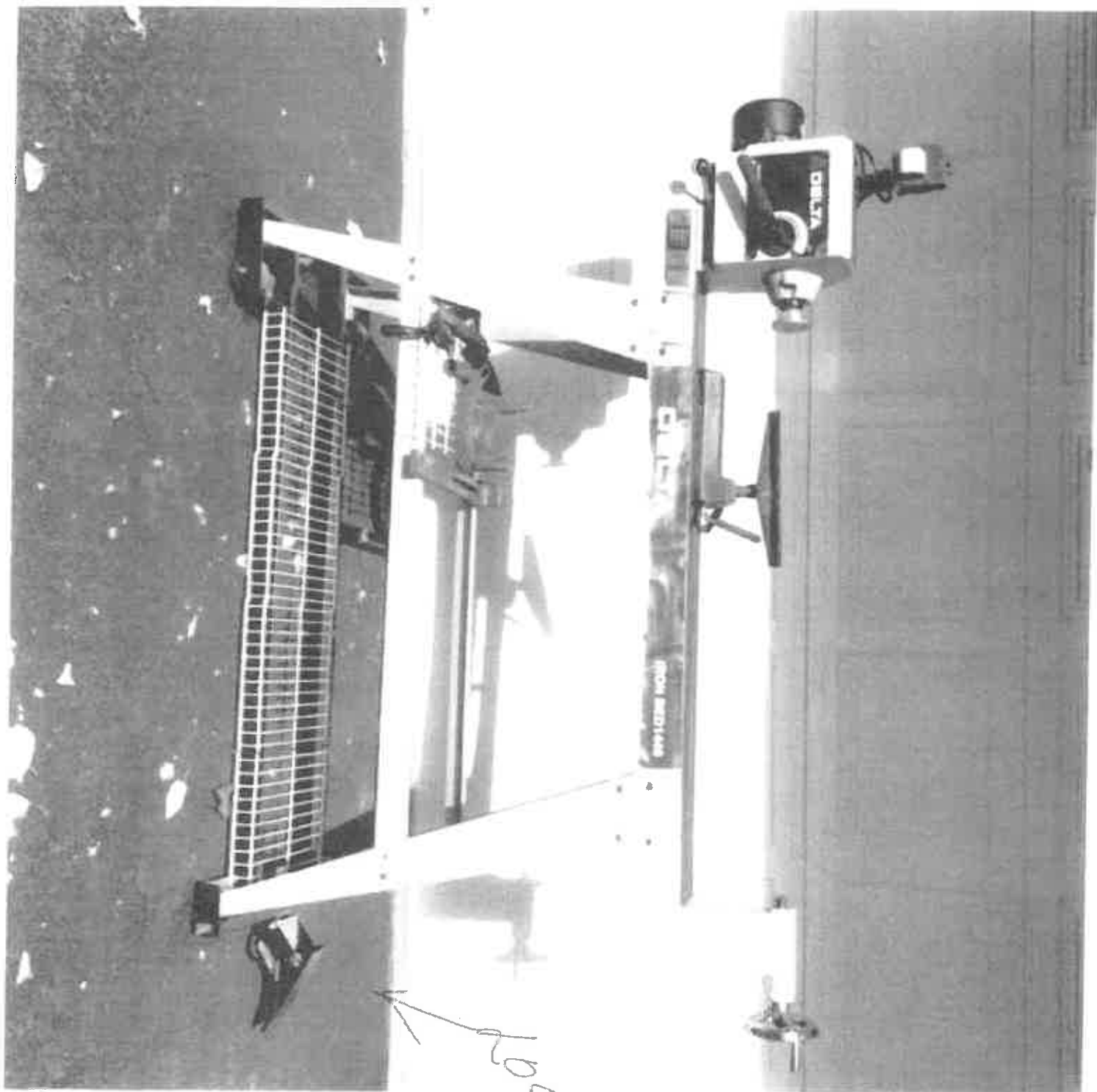
Address: 81 Eisenhower Ave

City, State, Zip: Oswego, NY

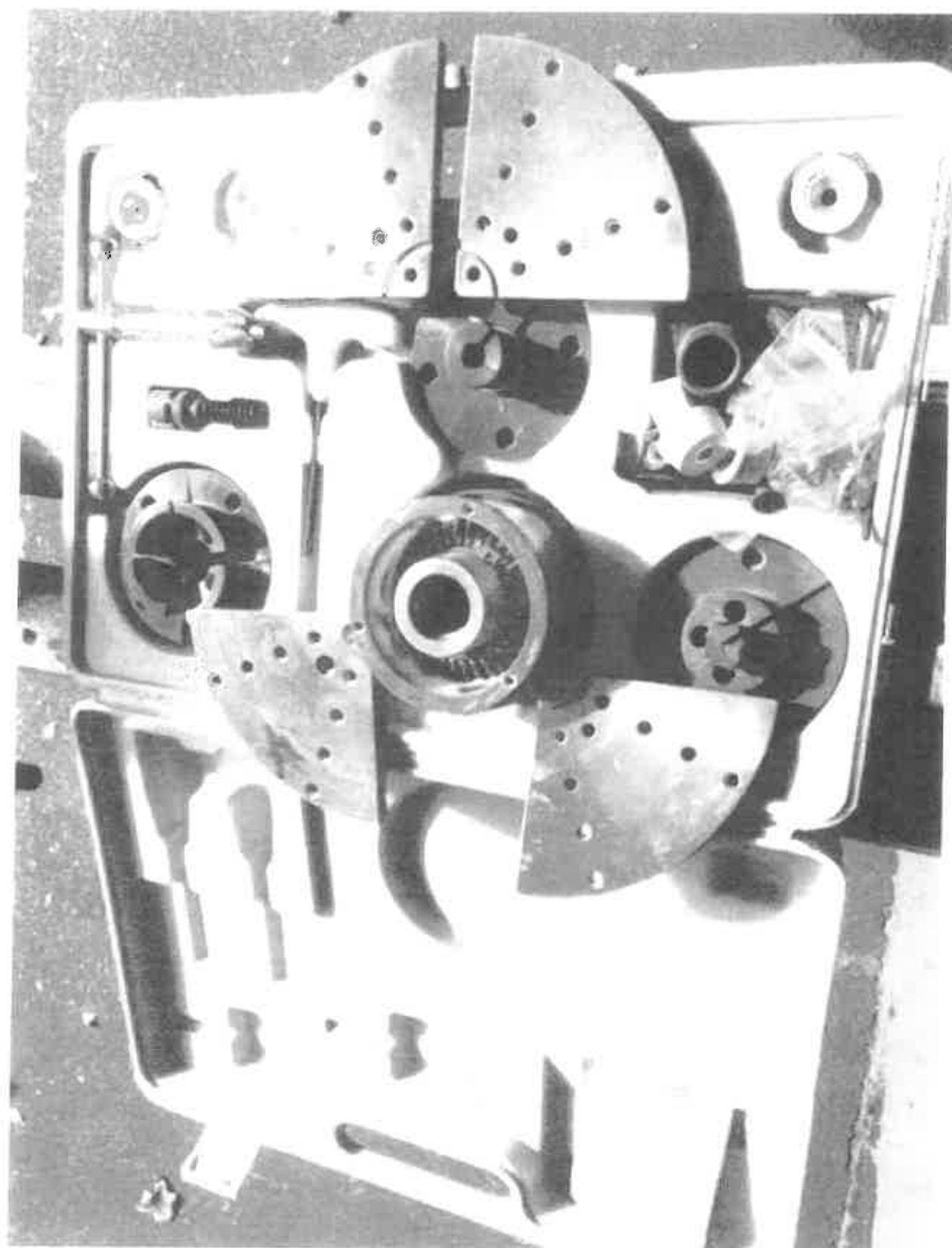
Phone: 315-342-3487

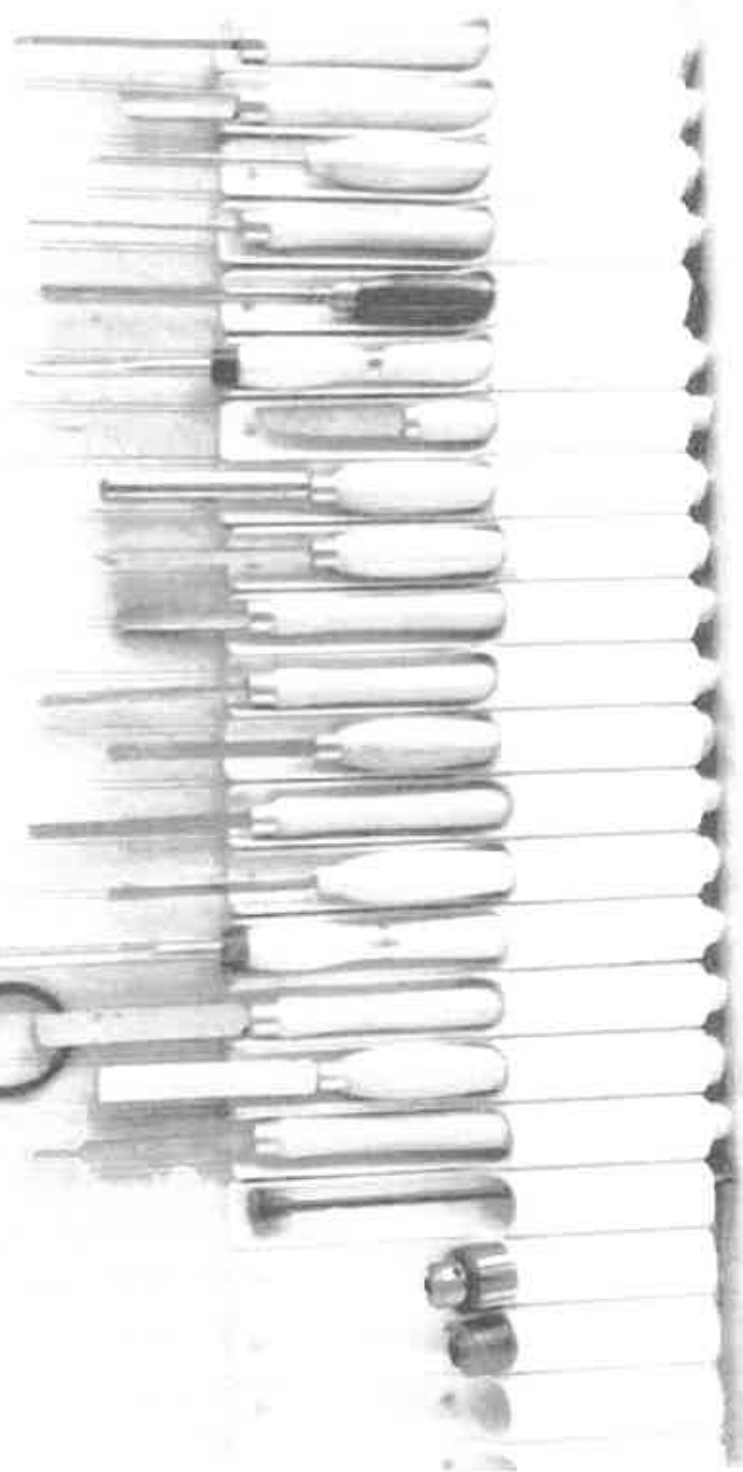
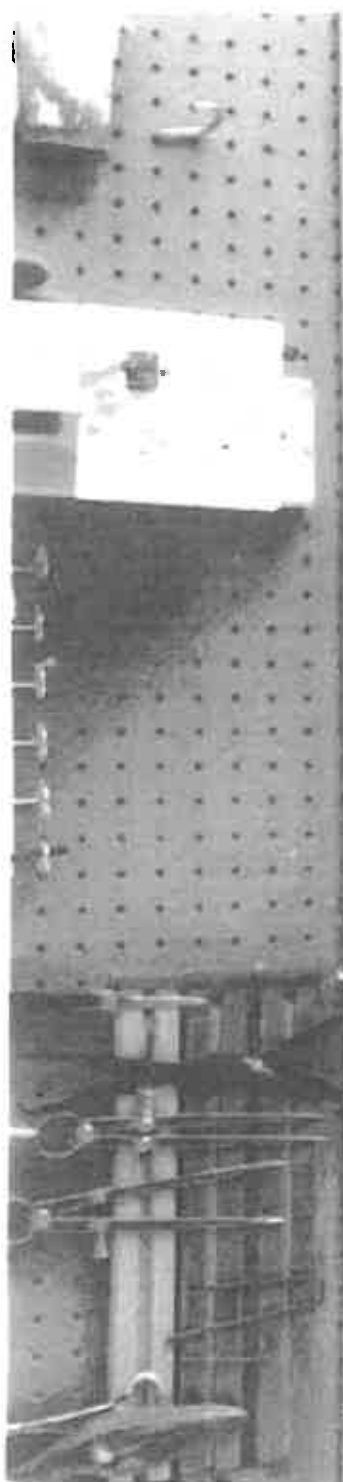
**Instructions**

- Submit this form at least nine business days prior to the next BOCES Board Meeting.
- Donations can not be physically accepted prior to BOCES Board approval.
- In the case of vehicle donations please attach the official title to this form.
- Send this original application to the Assistant Superintendent for Administrative Services and keep a copy for your records.
















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## INTEROFFICE MEMORANDUM

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**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** 2015-16 Audit Committee Summary Report and Update

**DATE:** 05/26/2016

**CC:**

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For inclusion in the Board packet as a discussion item, please find attached copies of the Historical Summary of Audit Findings and Corrective Actions Taken Report and the 2015-16 Audit Committee Calendar and Timeline. These documents summarize the activities of the Audit Committee over the past year and illustrate the progress in addressing action items from previous audits.

A copy of the July 2015 Term Appointments for Audit Committee members is also included for the Board's information.

If there are any questions, please do not hesitate to contact me or the Board members serving on the Audit Committee.

Thank you.

MJS:mak

Enclosures

**The Center for Instruction, Technology & Innovation**  
**AUDIT CORRECTIVE ACTION PLAN PROGRESS REPORT**  
(Revised: June 6, 2016)

**TEST OF PURCHASING 2011-12**

<b># Findings</b>	<b>13</b>
# Completed Corrections	10
# Corrections in Progress	1
# No Action to be Taken	2

**Comments:** Items still outstanding:

- ☐ **(In Progress)** Create a process to update board policies on the intranet and the website as they are updated by board action.  
*(The Board is currently engaged in updating policies. Also, subscription has been initiated to the Board Docs software/service, which will facilitate posting and keeping current Board policies that will be available and searchable by anyone, via link from the CITI website.)*

\*\*\*\*\*

**INTERNAL RISK ASSESSMENT 2014-15**

<b># Findings</b>	<b>10</b>
# Completed Corrections	9
# Corrections in Progress	1
# No Action to be Taken	0

**Comments:** Items still outstanding:

- ☐ **(Completed)** A person separate from the Treasurer should take deposits to the bank.  
*(These procedures were implemented immediately. The courier now delivers deposits to the bank. Also, the Coordinator verifies the cash receipts log against bank deposit slips.)*
- ☐ **(Completed)** Approximately 5-10% of orders are being received in places other than central receiving. All products should be received in one location and a person separate from the one who placed the order should receive it (to eliminate errors or fraud).  
*(Other than for items that are impractical to receive in a single designated location, central receiving is largely occurring. Issues mainly center around staff picking up items directly or vendors delivering directly to staff. As such, the B.O. staff will reroute any receiving paperwork to the Receiving Clerk for her to follow-up with the staff who signed off as received. They will be reminded of the process and receipt of the item will be confirmed.)*
- ☐ **(Completed)** The Central Treasurer should hold training for all Student Treasurers & Faculty Advisors at the beginning of each school year covering the proper procedures for cash receipts, disbursements and record keeping.  
*(Training of Advisors was requested by the two Chief Counselors and took place September 2015. Advisors were provided with materials to train their student treasurers and asked to provide documentation that such has occurred.)*

- ☐ **(In Progress)** Payroll handout hasn't occurred since 2012. Payroll handout should be completed on an annual basis.

*(The exercise hasn't been practical during the many moves and displacements caused by the capital project. However, budget reviews occur regularly that compare actual payroll expenditures against budgeted estimates, and differences are reconciled. Also, handout efforts are expected to resume again during 2015-16 once programs have arrived at their final resting places.)*

## TEST OF CYBER INSURANCE 2014-15

# Findings	6
# Completed Corrections	1
# Corrections in Progress	5
# No Action to be Taken	0

### Comments: Items still outstanding:

- ☐ **(Completed)** Evaluate current levels of insurance and determine whether coverage is sufficient, discuss specific points of coverage with underwriters and review the cost vs. exposure when deciding whether there is a need to upgrade insurance coverage.  
*(A review of existing coverage has taken place with our insurance agent and they have researched and obtained quotes from three companies for various levels of cyber-liability insurance. Details of the coverage has been reviewed and we anticipate engaging coverage effective July 1, 2016.)*
- ☐ **(In Progress)** Gain a better understanding and continue to stay on top of the ever changing cybersecurity risk areas for the organization.  
*(Technology staff regularly attend conferences where these items are discussed. Also, cyber security workshops are being researched and the Director and Network Administrator will attend in order to stay apprised of current events. In addition, Technology Department will initiate subscription to a cybersecurity journal publication.)*
- ☐ **(In Progress)** Expand CiTi's emergency plan to specifically address a cyber-security attack.  
*(CiTi works with a consultant to update its Emergency Management Plan, which contains a section on Continuity of Operations. The Assistant Superintendent for HR has requested the consultant research and propose language in this regard for the next plan update.)*
- ☐ **(In Progress)** IT Department provide training to staff about the risks of cyber-security, including the hazards of taking sensitive CiTi information off the network.  
*(The Director of Technology will work with the CNYRIC to secure resources to provide training to staff in this regard. Such training will be proposed to the planning committee for opening day and/or other staff development days during 2016-17 school year. In addition, such information will also be proposed to be shared with new employees during the "onboarding" process.)*
- ☐ **(In Progress)** IT Department review the current IT policies/procedures and research & identify any additional policies/procedures that may be warranted, including a policy on the removal of sensitive information from the network. Various means available to track and monitor such occurrences should also be explored.  
*(The Director of Technology and IT team will review and evaluate existing policies and procedures for possible revisions, and will also mine for and research policies & procedures related to removing sensitive data from the network and share with administration for consideration.)*
- ☐ **(In Progress)** Review agreements with third party vendors to determine if there is liability assumed by the vendor in the event of a breach while they are storing the data.  
*(A list of vendors that house sensitive data will be compiled and the agreements with each shall be reviewed for language addressing responsibility for safeguarding of data.)*

## EXTERNAL AUDIT 2014-15

# Findings	5
# Completed Corrections	2
# Corrections in Progress	3
# No Action to be Taken	0

### Comments: Items still outstanding:

- ☐ **(Completed)** CiTi make every effort to obtain an IRS Form W-9 from vendors prior to disbursing funds to ensure an IRS Form 1099 is issued when required.  
*(New procedures have been instituted where each vendor record in WINCAP will initially be set up as a default to receive a 1099. Also, a parallel safeguard is implemented where the PO will state that they will not be issued payment until a W-9 is received, and all such W-9's will be attached to the vendor record in WINCAP. Finally, a review of all vendors scheduled to receive 1099's will occur annually in December to identify those meeting 1099 thresholds will be issued for those who are.)*
- ☐ **(Completed)** Administration continue to review and monitor the reporting requirements of the ACA to ensure financial penalties are not incurred.  
*(Beginning in summer 2015, CiTi engaged the services of a consultant to monitor and guide the status of compliance with ACA requirements. This agreement also dictates the consultant to possess errors and omissions insurance and assume responsibility for fines, should they occur as a result of their errors or omissions.)*
- ☐ **(In Progress)** (Recurring since 2008-09): Consider contacting the Commissioner of Education and request a formal opinion as to the specific process to follow when eliminating the preschool deficit.  
*(This remains on hold until DS & SED conversations at the State level provide direction.)*
- ☐ **(In Progress)** (Recurring since 2010-11): Continue to monitor the Adult Education program in order to eliminate the program deficit (2014-15 operating loss of \$123,902 resulting in cumulative surplus of \$21,515).  
*(All Adult Ed CoSers are monitored very closely from budget development all the way through to year-end. The partnership with CCC has completed its first year, and while administration worked to overhaul the structure and put adjustments into place, an operating deficit is still anticipated in 2015-16. However, the 2016-17 tentative budget suggests an overall operating surplus in Adult Ed. of about \$20K, following the write-off of bad aged student debt of about \$45K.)*
- ☐ **(In Progress)** The policies on the CiTi website be updated to reflect the most current Board approved policies.  
*(SEE RESPONSE TO THIS ITEM ON PAGE 1)*



## EXTRACURRICULAR ACTIVITIES AUDIT 2014-15

# Findings	2
# Completed Corrections	1
# Corrections in Progress	0
# No Action to be Taken	1

### Comments: Items still outstanding:

- ☐ **(No Further Action) (Recurring since 2010-11):** Although deposits are being kept secure, cash receipts should be deposited in the bank on a timelier basis.

*(While we understand what the auditors are suggesting, competing demands of the Central Treasurer's regular duties pose a challenge to counting and preparing deposits within shorter timeframes than are already occurring. However, protective protocols have been established by ensuring that proceeds are transported in locked bank bags and always secured in a safe until such time they can be acted upon (approximately weekly, which is supported by Administration and the Audit Committee as being sufficient). Also, a new Assistant Central Treasurer has been appointed and assists with counting money and fulfilling these tasks, which should help with the regularity with which this is able to occur.)*

- ☐ **(Completed)** There were two clubs (Digital Media and STERN) that were financially inactive during the last two fiscal years. We recommend the status of these clubs continue to be reviewed. If future financial activity is not anticipated, they should be closed in accordance with Board policy.

*(Instructor turn-over over the two years was the cause of inactivity for the Digital Media club, and it was decided to keep open and monitor another year. Now that instructor stability has been achieved, that club had financial activity during 2015-16 and will remain open. The instructor/advisor of the STERN club has been consulted for the two years and the decision was made to monitor the club for one more year. If no activity materializes during 2015-16, the club will be closed in accordance with Board policy as recommended.)*

## SINGLE AUDIT 2014-15

# Findings	0
# Completed Corrections	0
# Corrections in Progress	0
# No Action to be Taken	0

### Comments:

THERE WERE NO FINDINGS IN THIS REPORT

## COMPTROLLERS AUDIT 2014-15 (Field Work Oct 28<sup>th</sup>, 2015 – Dec. 31<sup>st</sup>, 2015)

# Findings	TBD
# Completed Corrections	TBD
# Corrections in Progress	TBD
# No Action to be Taken	TBD

### Comments:

REPORT NOT YET RECEIVED FOR THIS AUDIT

**OSWEGO COUNTY BOCES  
AUDIT COMMITTEE  
2015-2016 Calendar & Timeline**

July 1, 2015	BOE: Appointed Audit Committee members to fill vacancies resulting from term expirations
July 2015	Oath of Office Administered to Non-Board Members
July 13, 2015	MTG: Welcomed new Committee Members Elected Committee Chair Kicked-off 2014-15 External Audit Reviewed results of Cybersecurity Study
<i>September 14-17, 2015</i>	<i>AUD: External Audit field work for 2014-15 audit.</i>
October 5, 2015	MTG: Reviewed draft of 2014-15 External Audit Reviewed draft of Management Responses/Action Plan to External Audit report Notice of Office of State Comptroller Audit Reviewed draft Internal Audit Cybersecurity and Insurance Coverage Summary
October 21, 2015	MTG: Reviewed draft 2014-15 Single Audit Report Reviewed draft of 2014-15 Extraclassroom Activity Funds Financial Report  BOE: Reviewed and accepted final 2014-15 External Audit and Management Letter containing Administrative Response/Action Plan Reviewed and accepted 2014-15 Single Audit Report Reviewed and accepted 2014-15 Extraclassroom Activity Funds Financial Report and Administrative Responses/Action Plan Reviewed and accepted Internal Controls Study Review of Cybersecurity
<i>May 31-June 3, 2016</i>	<i>AUD: Preliminary External Audit field work for 2015-16 audit</i>
June 6, 2016	MTG: Kicked-off 2015-16 External Audit Reviewed Charter and Member Appointments BOE update, 2016-17 Calendar
June 15, 2016	BOE: Update on year's activities & results of reviews

**TENTATIVE FUTURE CALENDAR:**

*July 2016*

*Oath of Office for Non-Board Members*

*October 2016*

*Election of Committee Chair*

*Review results of 2015-16 External Audit*

*BOE review and acceptance of 2015-16 External Audit*

*June 2017*

*Kick-off External Audit for 2016-17*

*BOE update on 2016-17 activity*


*Review Charter and Member Appointments*

**Oswego County BOCES**  
**Audit Committee Term Appointments**  
**July 2015**

<u>Name</u>	<u>Relationship</u>	<u>Term Length</u>	<u>Effective Date</u>	<u>Conclusion Date</u>
Casey Brouse	Board Member	3-year	July 1, 2015	June 30, 2018
Jeff Grimshaw	County Resident	2-year	July 1, 2015	June 30, 2017
Michael Egan	County Resident	2-year	July 1, 2014	June 30, 2016
Morris Sorbello	County Resident	2-year	July 1, 2014	June 30, 2016
Gregory Muench	Board Member	1-year	July 1, 2015	June 30, 2016

**Center for Instruction, Technology & Innovation**  
**MEMORANDUM**

TO: CiTi Board of Education  
Chris Todd

FROM: Mark LaFountain   
Asst. Supt. for Personnel

DATE: June 10, 2016

RE: **Cover Memo for June 15, 2016 Personnel Report**

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The following appointments will be on the personnel report for the June 15 Board agenda:

**Alternative Education**

Tamera Dilmore is being reappointed to a probationary appointment as an English teacher.

**Career & Technical Education**

Sam Passer is being reappointed to a probationary Civil Service appointment as a Culinary Arts Assistant.

**Exceptional Education**

Amy Fiedler is being appointed as Principal of the STRIVE (6:1:1) program.

Gary Brisson is being appointed as Principal of the Day Treatment program at Fourth Street.

Shannon Babbie is being reappointed as Principal of external Exceptional Education programs.

Christine Babcock is being appointed as a Stenographer in the Exceptional Education program. This vacancy is due to the retirement of Sandy Pinkevicz.

**Operations and Maintenance**

Lorine Butcavage is being appointed as a Custodial Worker.

**PTECH**

Bill Lynch is being appointed as Principal for the PTECH program.

**Teacher Center**

Tammy Anderson is being appointed as the Coordinator for the CNY Teacher Center to replace Karen Culotti who is retiring.

As usual at this time of year, there are many appointments for our Exceptional Education, Secondary and Migrant Education summer programs.

Please contact me prior to the Board meeting if you have any questions or concerns.

ML/lb

**Board of Education  
Personnel Report  
June 15, 2016**

Leave of Absence							
Name	Program	Position	Effective Date				
LaBarge, Susan	Exceptional Education	Teaching Assistant	6/10/2016 - 6/30/2016				
Resignations							
Name	Program	Position	Effective Date				
Benjamin, Michelle	Exceptional Education Summer School	Teaching Assistant	NEVER STARTED				
Keams, Michaela	Exceptional Education Summer School	Lifeguard/Teaching Assistant	NEVER STARTED				
LaBarge, Susan	Exceptional Education Summer School	Teaching Assistant	NEVER STARTED				
Lippert, Nicholle	Exceptional Education Summer School	Lifeguard/Teaching Assistant	NEVER STARTED				
Miller, Heather	Exceptional Education	Job Coach	5/25/2016				
Neocasia, Denise	Exceptional Education Summer School	Teacher of the Visually Impaired	NEVER STARTED				
Stec, Amy	Exceptional Education	Teacher	6/24/2016				
Throne, Mary	Exceptional Education Summer School	Teacher	NEVER STARTED				
Retirements							
Name	Program	Position	Effective Date				
Costello, Kathryn	Exceptional Education	Teaching Assistant	7/1/2016				
Giverson, Lori	Career & Technical Education	Nurse Assisting Instructor	7/25/2016				
Graham, Nina	Exceptional Education	Teaching Assistant	7/10/2016				
Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Adult Education	Albrecht, Marcia	Test Proctor	Reapp	\$11.15/hr	07/01/2016	06/30/2017	0-10 hrs/wk as per timesheet
	Beck, Karalyn	ESOL Instructor	Reapp	\$20.39/hr	07/01/2016	06/30/2017	0-15 hrs/wk as per timesheet
	Bucher, Patricia	Clinical Instructor	Reapp	\$32.31/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Bucher, Patricia	Health Occ. Instructor	Reapp	\$26.51/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Bucher, Patricia	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	2 days as per timesheet
	Dusharm, Leland	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	4 days as per timesheet
	Dusharm, Leland	HVAC Instructor	Reapp	\$22.66/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Ellis, Robert	Workforce Liaison	Reapp	\$18.59/hr	07/01/2016	06/30/2017	0-37.5 hrs/wk as per timesheet
	Euson, Roxanne	Literacy Instructor	Reapp	\$23.66/hr	07/01/2016	06/30/2017	0-19 hrs/wk. as per timesheet
	Finnerty, Kathy	Consultant Teacher	Reapp	\$496.78/day	07/01/2016	06/30/2017	not to exceed 30 days as per timesheet
	Fisher, William	GED Literacy Instructor	Reapp	\$24.18/hr	07/01/2016	06/30/2017	as per timesheet
	Gravelle, Ralph	Curriculum Development	Reapp	\$178.00/day	07/01/2016	06/30/2017	1 day as per timesheet
	Gravelle, Ralph	Evening Welding Instructor	Reapp	\$29.48/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Gravelle, Sean	Evening Welding Instructor	Reapp	\$21.81/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Gravelle, Sean	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	1 day as per timesheet
	Grey, Barbie Jo	Evening Welding Instructor	Reapp	\$23.58/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Grey, Barbie Jo	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	1 day as per timesheet
	Grey, Nathan	Evening HEMO Instructor	Reapp	\$26.01/hr	07/01/2016	06/30/2017	as per timesheet pending enrollment
	Haskins, Adele	Dental Assisting Instructor	Reapp	\$23.78/hr	07/01/2016	06/30/2017	0-37.5 hrs/wk. as per timesheet
	Haskins, Adele	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	up to 2 days as per timesheet
	Lamb, Theresa	GED Literacy Instructor	Reapp	\$22.66/hr	07/01/2016	06/30/2017	as per timesheet
	Moran, Susan	GED Literacy Instructor	Reapp	\$23.83/hr	07/01/2016	06/30/2017	as per timesheet
	Pierce, Ellen	Health Occ. Instructor/CNA	Reapp	\$23.65/hr	07/01/2016	06/30/2017	0-19.5 hrs/wk. as per timesheet
	Pierce, Ellen	Health Occ. Instructor/LPN	Reapp	\$31.82/hr	07/01/2016	06/30/2017	0-19.5 hrs/wk. as per timesheet
	Pierce, Ellen	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	2 days as per timesheet
	Proietti, Cynthia	TASC Coordinator	Reapp	\$25.00/hr	07/01/2016	06/30/2017	not to exceed 125 hours as per timesheet
	Rice, Elizabeth	Health Occupations Coordinator	Reapp	\$62,000.00/yr	07/01/2016	06/30/2017	
	Santa Barbara, Kathy	TASC Examiner	Reapp	\$25.00/hr	07/01/2016	06/30/2017	as per timesheet
	Scheppard, Kimberly	Test Proctor	Reapp	\$11.15/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Smith, Kara	Health Occ. - LPN Instructor	Reapp	\$31.21/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Smith, Kara	Clinical Instructor	Reapp	\$31.21/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Spencer, Shelly	Health Occ. Instructor/MA	Reapp	\$27.13/hr	07/01/2016	06/30/2017	0-37.5 hrs/wk. as per timesheet
	Spencer, Shelly	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	2 days as per timesheet
	Totman, Kelly Jo	Clinical Instructor (part-time)	Reapp	\$31.82/hr	09/17/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Totman, Kelly Jo	Health Occ. Nursing Instructor	Reapp	\$21.03/hr	09/17/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Vroeman, Roger	CDL Instructor	Reapp	\$22.66/hr	07/01/2016	06/30/2017	as per timesheet
	Wickham, Jerry	Evening Auto Technology Instructor	Reapp	\$28.34/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Wickham, Jerry	Curriculum Development	Reapp	\$176.00/day	07/01/2016	06/30/2017	4 days as per timesheet
Alternative Education	Halsey, Justin	Curriculum Development	Reapp	\$176.00/day	07/01/2016	08/31/2016	5 days as per timesheet
	Jones, Keith	Curriculum Development	Reapp	\$176.00/day	07/01/2016	08/31/2016	5 days as per timesheet
	Martin, Colleen	School Counselor	Reapp	\$369.08/day	07/01/2016	08/31/2016	10 days as per timesheet
Alt. Education-Behavioral Interv.	Thibado, Nichole	Teacher Mentor	Reapp	\$817.00/stipend	09/01/2015	06/30/2016	Mentoring Christopher Wahl
AP/PS	Pajura, Kristen	Teen Health Issues Educator (PT)	Reapp	\$17.21/hr	09/01/2016	06/30/2017	1 day/wk as per timesheet
	Perkins-DiGiovanni, Ch	Teen Health Issues Educator (FT)	Reapp	\$17.21/hr	09/01/2016	06/30/2017	1 day/wk as per timesheet
Career & Technical Education	Passer, Samuel	Culinary Arts Assistant	Prob	\$38,083.00/yr	06/01/2016	06/01/2017	
District Office	LaGrou, Gery	CPRAED, First Aid Instructor	Reapp	\$150.00/class	07/01/2016	06/30/2017	as per timesheet
	LaGrou, Gary	Coaching Instructor	Reapp	\$28.55/hr	07/01/2016	06/30/2017	as per timesheet
	Manion, John	CPRAED, First Aid Instructor	Reapp	\$150.00/class	07/01/2016	06/30/2017	as per timesheet

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	Manion, John	Coaching Instructor	Reapp	\$28.58/hr	07/01/2016	06/30/2017	as per timesheet
	Morris, Bonnie	Sub-Teacher Registrar	Reapp	\$5,896.88/istpend	09/01/2016	06/30/2017	12.5 hrs/wk
Exceptional Education	Babcock, Christine	Stenographer	Reinstated Perm	\$14.58/hr	07/01/2016		to be adjusted according to negotiated contract
	Greenhouse, Jonika	Stenographer	Reapp	\$22.52/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet; to be adjusted according to negotiated contract
	Hall, Charlotte	Interpreter	Reapp	\$25.00/hr	06/09/2016	06/30/2016	as per timesheet
	March, Alicia	Speech Therapist	Reapp Perm	\$69,752.00/yr	09/01/2016		Reduced to 60% eff. 9/1/2016
Exceptional Education Summer School 2016	Adkins, Meegan	Teacher	Reapp	\$274.59/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Aguilar, Theresa	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Bateman, Alex	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Belden, Virginia	Teacher	Reapp	\$274.58/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Blount, Martha	School Nurse/RN	Reapp	\$200.47/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Chavarria, Wendy	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Elkin, Nicholas	Teaching Assistant	Reapp	\$94.81/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Engelman, Susan	Teacher	Reapp	\$298.66/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; rate pending board approval
	Farmer, Carol	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Frigon, Barbara	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Fronk, Marygrace	School Nurse/RN	Reapp	\$200.47/day	07/05/2016	08/16/2016	2.5 days total as per timesheet
	Harbert, Helena	School Nurse/RN	Reapp	\$200.47/day	07/05/2016	08/12/2016	5.5 days; as per timesheet
	Hanwood, Michael	Teaching Assistant	Reapp	\$90.55/day	07/05/2016	08/16/2016	24 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hebblethwaite, Tami	SEIT Teacher	Reapp	\$274.59/day	07/05/2016	08/16/2016	5.5 days; contingent upon enrollment; as per timesheet
	Herrington, Colleen	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hollier, Andrea	Teacher of Deaf & Hearing Impaired	Reapp	\$245.59/day	07/05/2016	08/03/2016	22 days; contingent upon enrollment
	Keams, Michaela	Teacher	Reapp	\$245.59/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Kemp, Susan	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	29 days; contingent upon enrollment; to be adjusted according to negotiated contract
	LaValley, Todd	School Counselor	Reapp	\$393.52/day	07/05/2016	08/16/2016	15 days
	Lynch, Jennifer	School Psychologist	Reapp	\$343.41/day	07/05/2016	08/16/2016	REVISED TO 19 days; contingent upon enrollment
	Marshall, Douglas	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Pappa, Doreen	Teaching Assistant	Temp	\$87.02/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
Exceptional Education Summer School 2016	Passer, Samuel	Teaching Assistant	Reapp	\$186.46/day	07/05/2016	08/16/2016	REVISED to 26 days; contingent upon enrollment; salary to be adjusted in accordance with negotiated contract
	Phillips, Jeneva	Teaching Assistant/Interpreter	Reapp	\$118.15/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Reitz, Jessica	Teaching Assistant/Interpreter	Temp	\$90.67/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Richter, Sandra	Teaching Assistant	Reapp	\$141.26/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Sawyer, Amanda	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	30 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Shenwood, Jaclyn	Teacher of Visually Impaired	Reapp	\$284.63/day	07/05/2016	08/16/2016	REVISED to 13 days; contingent upon enrollment
	Smith, Nicolette	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	REVISED to 28 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Somers, Kerry	Teaching Assistant	Reapp	\$119.27/day	07/05/2016	08/16/2016	REVISED rate; 31 days; contingent upon enrollment; salary to be adjusted according to negotiated contract
	Spink, Karen	School Nurse/RN	Reapp	\$252.23/day	07/05/2016	08/05/2016	24 days; contingent upon enrollment
	Thibado, Nichole	Science Teacher	Reapp	\$286.58/day	07/05/2016	08/16/2016	REVISED to 6 days; contingent upon enrollment as per timesheet
	Thibault, Clarice	Teaching Assistant	Reapp	\$87.02/day	07/05/2016	08/16/2016	26 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Thompson, Clement	School Counselor	Reapp	\$292.80/day	07/06/2016	08/16/2016	18 days; contingent upon enrollment
	Tighe, Diane	Teacher	Reapp	\$381.31/day	07/05/2016	08/16/2016	REVISED to 31 days; contingent upon enrollment

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	Trump, Lorie	Physical Education Teacher	Reapp	\$380.05/day	07/05/2016	08/16/2016	REVISED to 31 days; contingent upon enrollment
	Wilson, Lynne	Teacher	Reapp	\$391.18/day	07/05/2016	08/16/2016	REVISED to 22 days; contingent upon enrollment
	Yorker, Robyn	Teacher	Reapp	\$381.79/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
Instructional Technology	Dolbear, Brooke	Temp. IT Tech Assistant	Temp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
	Edwards, Donna	Temp. IT Tech Assistant	Reapp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
	Edwards, Jeffery	Temp. IT Tech Assistant	Reapp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
	Grethel, Liza	Temp. IT Tech Assistant	Temp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
	Hazboun, Garret	Student Helper	Reapp	\$9.00/hr	07/01/2016	08/31/2017	as per timesheet
	Leach, Michael	Temp. IT Tech Assistant	Temp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
	Sharkey, Christi	Temp. IT Tech Assistant	Reapp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
	Smith, Cody	Temp. IT Tech Assistant	Temp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
	Smith, Thomas	Temp. IT Tech Assistant	Temp	\$9.00/hr	07/06/2016	08/31/2016	as per timesheet
Migrant Education	Cook, Claudia	Adolescent Specialist	Reapp	\$45,348.00/yr	07/01/2016	06/30/2017	
	Daniels, Lisa	Summer School Instructor	Reapp	\$274.59/day	07/01/2016	08/31/2016	36 days
	Drake, Helen	Migrant Tutor	Reapp	\$16.56/hr	07/01/2016	06/30/2017	0-37.5 hrs/wk. as per timesheet
	Espinosa, Sally	Parent Involvement Specialist	Reapp	\$40,520.00/yr	07/01/2016	06/30/2017	
	Farden, Mandy	Curriculum/Data Specialist	Reapp	\$40,520.00/yr	07/01/2016	06/30/2017	
	Figueroa, Katherine	Summer School Instructor	Reapp	\$274.59/day	07/01/2016	08/31/2016	31 days
	Figueroa, Katherine	Curriculum Development	Reapp	\$173.00/day	06/28/2016	06/30/2016	3 days
	Hyland-Haak, Jodi	Summer School Instructor	Reapp	\$274.59/day	07/01/2016	08/31/2016	36 days
	Hyland-Haak, Jodi	Migrant Tutor	Reapp	\$15.29/hr	09/01/2016	06/30/2017	0-37.5 hrs/wk as per timesheet
	Hyland-Haak, Jodi	Curriculum Development	Reapp	\$173.00/day	06/28/2016	06/30/2016	3 days as per timesheet
	Jaramillo, Rosario	Migrant Tutor	Reapp	\$14.79/hr	07/01/2016	06/30/2017	0-19 hrs/wk s per timesheet
	Jimenez, Wilmer	Migrant Tutor	Reapp	\$14.28/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Johnson, Wanda	Migrant Tutor	Reapp	\$16.02/hr	07/01/2018	06/30/2017	0-37.5 hrs/wk as per timesheet
	Lewandowski, Evelyn	Migrant Tutor	Reapp	\$16.56/hr	07/01/2016	06/30/2017	0-37.5 hrs/wk as per timesheet
	Lund, Dalsy	Migrant Tutor	Reapp	\$14.79/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Marroquin, Yesinia	Migrant Tutor	Reapp	\$14.00/hr	06/18/2016	06/30/2017	0-19 hrs/wk as per timesheet
Migrant Education	McKee, Kristin	Summer School Instructor	Reapp	\$274.59/day	07/01/2016	08/31/2016	31 days
	McKee, Kristin	Curriculum Development	Reapp	\$173.00/day	06/28/2016	06/29/2016	3 days as per timesheet
	Miller, Charlotte	Summer School Instructor	Temp	\$274.59/day	07/01/2016	08/31/2016	31 days
	Miller, Charlotte	Curriculum Development	Reapp	\$173.00/day	06/28/2016	06/30/2016	3 days as per timesheet
	Neulieb, Marilyn	Migrant Tutor	Reapp	\$15.00/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Neulieb, Robert	Migrant Tutor	Reapp	\$15.00/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Olivera, Maria	Migrant Tutor	Reapp	\$15.50/hr	07/01/2016	06/30/2017	0-37.5 hrs/wk as per timesheet
	Santana, Alexander	Summer School Instructor	Temp	\$274.59/day	07/01/2016	08/31/2016	31 days
	Santana, Alexander	Curriculum Development	Reapp	\$173.00/day	06/28/2016	06/28/2016	3 days as per timesheet
	Stanton-Smith, Marjorie	Summer School Instructor	Reapp	\$274.59/day	07/01/2016	08/31/2016	31 days
	Stanton-Smith, Marjorie	Curriculum Development	Reapp	\$173.00/day	06/28/2016	06/30/2016	3 days
	Trowbridge, Adele	Early Childhood Specialist	Reapp	\$40,520.00/yr	07/01/2016	06/30/2017	
	Vaccarelli, Jenna	OSY Specialist	Reapp	\$40,520.00/yr	07/01/2016	06/30/2017	
	Vaccarelli, Jenna	Migrant Health	Reapp	\$20.19/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Vasquez, Ruth	Migrant Tutor	Reapp	\$14.79/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Wiggins, Stacie	Migrant Tutor	Temp	\$15.00/hr	06/15/2016	06/30/2017	0-19 hrs/wk. as per timesheet
	Wilson, Edward	Migrant Tutor	Reapp	\$15.23/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
Operations & Maintenance	Bulcavage, Lorine	Custodial Worker	Prob	\$13.87/hr	06/02/2016	06/02/2017	+ 2nd shift differential
Oswego County Teacher Center	Anderson, Tammy	Coordinator	Temp	\$299.54/day	07/01/2016	08/31/2016	up to 10 days as per timesheet as per timesheet pending fingerprint clearance
Student Programs	Rollison, Lindsay	Student Helper	Temp	\$9.00/hr	06/16/2016	06/30/2017	
Summer School 2016	Anderson, Alison	English Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Barry, Kyle	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Blackburn, Scott	Physical Education	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Brown, Michael	Social Studies Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend
	Buda, A. John	Math Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend
	Clements, Kimberly	Math Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Conklin, William	Math Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Courtemanche, Nicholas	Health Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Deckman, Joseph	English Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Devlin, Justin	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Eestman, David	School Counselor	Reapp	\$5,000.00/total	07/11/2016	08/18/2016	24 days; contingent upon enrollment
	Edick, Cynthia	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend
	Ferguson, Robert	Social Studies Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Fisher, Karen	TA/ISS Monitor	Reapp	\$14.35/hr	07/07/2016	08/19/2016	as per timesheet
	Ford, Leah	Math Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Frank, Gretchen	English Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Gilbert, Zachary	English Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Halsey, Justin	Driver Education Instructor	Reapp	\$1,500.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	Hanley, Thomas	Driver Education Instructor	Reapp	\$1,550.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	Hannah, Ryan	History Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment



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	Harrell, AnnaLee	School Nurse/RN	Reapp	\$31.88/hr	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Hawn, Melanie	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$250 longevity stipend
	Henry, Scott	School Counselor	Reapp	\$5,000.00/total	07/11/2016	08/18/2016	24 days; contingent upon enrollment
	Henry, Susan	Art Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Hesler, Mary	Math Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Higginbotham, Kim	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$250 longevity stipend
	Hinman, Raina	Middle/High School Principal	Reapp	\$7,216.90/total	07/01/2016	08/26/2016	contingent upon enrollment
	Honors, Tommy	APEX Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Horth, Molly	Student Helper	Reapp	\$9.00/hr	06/27/2016	06/30/2016	as per timesheet
	Horth, Molly	Student Helper	Reapp	\$9.00/hr	07/18/2016	08/26/2016	as per timesheet
	Horth, Molly	Secretary	Reapp	\$13.30/hr	07/01/2016	07/15/2016	as per timesheet
	Howard, Michael	History Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Iorio, Gina	Librarian	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend, to be prorated to 50%
	James, Todd	Math Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$250 longevity stipend
Summer School 2016	Jenks, Patricia A.	AIS Math Teacher	Reapp	\$1,346.15/session	07/07/2016	08/19/2016	10 days; contingent upon enrollment; + \$134.61 longevity stipend
	Johnson, Nicholas	Math Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Johst, Michael	Science Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend
	Julian, Kimberly	Librarian	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Kirch, Emily	English Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Klopotoski, Jeffrey	Physical Education	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$250 longevity stipend
	Klunder, Courtney	Science Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Latimore, Donald	Earth Science Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	LeRoy, Kimberly	Librarian	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	LeVea, Margaret	Math Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend
	Lipiska, Jenna	Social Studies Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Lotto, Kaitlyn	Secretary	Reapp	\$13.30/hr	07/18/2016	08/19/2016	as per timesheet
	Mahon, Craig	Driver Education Instructor	Reapp	\$1,550.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	Malone, Joseph	Driver Education Instructor	Reapp	\$1,850.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	Mangano, Jordan	Science Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Marks, Charles	Driver Education Instructor	Reapp	\$1,850.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	McCaffrey, Robert	Driver Education Instructor	Reapp	\$1,850.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	McGowan, Katherine	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$250 longevity stipend
	Miller, Whitney	Science Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Nabinger, Melissa	Assistant Principal	Reapp	\$5,500.00/total	07/01/2016	08/26/2016	contingent upon enrollment
	Olsen, Joseph	Middle/High School Principal	Reapp	\$7,216.90/total	07/01/2016	08/26/2016	contingent upon enrollment
	Pasho, Patrick	English Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$250 longevity stipend
	Petrie, Bill	Math Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend
	Prye, Lindsay	Student Helper	Temp	\$9.00/hr	07/01/2016	08/26/2016	as per timesheet
	Rector, Sarah	Driver Education Instructor	Reapp	\$1,550.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	Regan, Deborah	Apex Teacher	Reapp	\$30.30/hr	06/20/2016	06/30/2016	as per timesheet, up to 30 hrs
	Regan, Deborah	Apex Teacher	Reapp	\$30.30/hr	07/01/2016	07/06/2016	as per timesheet, up to 30 hrs
	Regan, Deborah	Apex Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Schultzle, Lisa	Math Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Severance, Shanna	Science Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$250 longevity stipend
	Sheppard, Bryn	English Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Sixberry, Audra	Health Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment; + \$500 longevity stipend
	Smith, John	TA - ISS Monitor	Reapp	\$14.35/hr	07/07/2016	08/19/2016	as per timesheet
	Snow, Jon	Driver Education Instructor	Reapp	\$1,500.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	Spaulding, Samantha	Assistant Principal	Reapp	\$5,500.00/total	07/01/2016	08/26/2016	contingent upon enrollment
	St. Gelais, Joanne	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Stoltz, Jay-Nel	English Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Stempowski, Sara	Resource Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Storio, Brooke	Social Studies Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Thibado, Nichole	Science Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Thurlock, Michael	Driver Education Instructor	Reapp	\$1,850.00/session	07/01/2016	08/19/2016	contingent upon enrollment
	Wallace, Deborah	School Nurse/RN	Reapp	\$31.88/hr	07/01/2016	08/19/2016	26 days; as per timesheet
	Wentworth, Daniel	Social Studies Teacher	Reapp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Wilson, Michael	Property Guard	Reapp	\$13.79/hr	07/07/2016	08/19/2016	as per timesheet; contingent upon enrollment

**Board of Education  
Personnel Report  
June 15, 2016**

	Winks, Kaitlyn	Student Helper	Temp	\$9.00 /hr	07/01/2016	08/26/2016	as per timesheet
	Wood, Ryan	Math Teacher	Temp	\$2,500.00/session	07/07/2016	08/19/2016	26 days; contingent upon enrollment
	Woodridge, Kristina	Secretary	Reapp	\$13.30 /hr	06/27/2016	06/30/2016	as per timesheet
	Woodridge, Kristina	Secretary	Reapp	\$13.30 /hr	07/01/2016	08/26/2016	as per timesheet
	Zogg, Douglas	Driver Education Instructor	Reapp	\$1,850.00/session	07/01/2016	08/19/2016	contingent upon enrollment
Workstudy	Student # 108	Workstudy Student	Temp	\$1.75 /hr	05/01/2016	06/30/2016	as per timesheet
Probationary Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Alt. Education/Credit Accrual	Dilmore, Tamara	English Teacher	Reapp Prob	\$57,276.00/yr	09/01/2015	09/01/2019	
Oswego County Teacher Center	Anderson, Tammy	Coordinator	Prob	\$65,000.00/yr	09/01/2016	09/01/2020	
Exceptional Education	Babbie, Shannon	Principal of External Exceptional Education Programs	Prob	\$80,000.00/yr	07/01/2016	07/01/2020	
	Brisson, Gregory	Principal	Prob	\$82,500.00/yr	TBA	TBA	
	Fiedler, Amy	Principal of Strive Program	Prob	\$81,000.00/yr	TBA	TBA	
P-TECH	Lynch, William	P-TECH Principal	Prob	\$110,000.00/yr	07/01/2016	07/01/2020	
Substitutes							
Alternative Education							
Scanlon, Carolyn	\$80.95/day; \$10.20/hr						
Career & Technical Education							
Kirch, Emily	\$86.48/day; \$10.20/hr						
Nosiglia, Holly	\$91.98/day; \$10.20/hr						
Exceptional Education							
Horth, Molly	\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr						
Instructional Technology							
Houlihan, Sage	\$9.01/hr						
Student Programs							
Lupa, Danis:	\$91.98/day						

## Points of Pride due on 6/1/16

What accomplishments or work would you like to share out with the ISS Department and the CiTi Board of Education?

### Director of ISS

**Iraina**

- Collaborated with the JMT to bring together all the facilitators of teacher networks to share purpose, processes, strategies, and goal setting.
- DTSDE training continues. 6 county schools identified for LAP. ISS will be assisting 4 out of the 6 to review practices and write plans.
- Working to develop a more aligned partnership with SUNY Oswego through Team Sheldon.
- Will be presenting at the NYS Tech Summit with Ted Love from Phoenix – Topic: the changing relationship/partnership with CiTi.
- Finished Comprehensive Plan at Central Square. Huge PD push this summer to kick off implementation. I will be presenting with their teacher leaders.
- Congratulations to Will Jones who has successfully completed his CAS program. He has also been elected co-chair to his statewide consortium.
- Congratulations to Melissa Daniels who was elected secretary to her statewide consortium.

### Distance Learning

**Melissa  
Elaine**

### ITS: Model Schools

ITS:MS is pleased to announce that the June Educator Spotlight shines on Kate Clark, CiTi Exceptional Education TASC/CTE Resource Teacher

We have gained many items to lend out to districts:

- A second Cubelets set (with Bluetooth Cubelet)
- A Hummingbird Set
- A Littlebits STEAM Set
- 2 Finches
- 1 BlueBot and 1 BeeBot
- A dual head 3D printer (\*currently not for lending as it needs to be assembled)

**Peri**

- Oswego: Finished the student competencies grid. Working with teachers on Google Docs.
- Co-facilitated Teacher Mentoring Training Day with Cheryl Beck on the topic "Using Technology to Teach Vocabulary". Held a Geogebra workshop.
- Central Square: Held final Schoology session at the High School

- Fulton: Assisted teachers with using Camtasia to create a video from their Erie Canal trip (in preparation for a Distance Learning session)
- Worked with Barb Recchio in finalizing a science audit.
- Worked with Suzanne Fox on reconfiguring Year 1 (of 3) of our Flipped Mathematics Classroom Grant (Learning Technology Grant).
- Worked with Cathy Chamberlain on the initial orders for the LTG.
- Attended the CBT webinar and 2-3 CBT statewide phone calls.

## **Nancy**

### **APW**

- Working with the HS Meteorology class to create weekend weather forecasts to be posted each week on the web page and announcements.
- Completed a year-long research project with Ms. Bennett's 15-1-1 class and the presented to their families on Monday, May 16<sup>th</sup>. They were so proud of themselves. Now starting a 3rd grade story telling project.

### **Mexico**

- Finishing up projects and working on developing our blended learning academies.
- EverFi is invited to present their interactive course resources to our blended learning teachers this summer.

## **Dan**

### **CiT**

- Preparing for Pearson testing working on technology competencies for CiTi with Peri, Liane, Jackie and Roger.
- Helped Kate Clark use assistive technology features on the iPad and Schoology for student to submit work requirements for Culinary Arts and read text in photo versions of recipes.

### **Phoenix**

- Video conferencing, preparing summer work for Flipped and Blended learning in Phoenix

### **Oswego**

- Working on student and teacher tech competencies

## **Lynn**

### **Mexico**

- Blended Learning summer planning; assisting several teachers that have classes doing research/video projects
- Continued embedded PD and morning workshop offerings

### **Phoenix**

- Flipped Learning application review and summer planning; assisted art teachers at the high school get ready for the art show
- Assisted Assist Principal at MAM shoot video for teachers to use as an instructional reference and discussed getting morning PD sessions rolling there for next year

## **Brad**

### **Mexico**

- Blended Learning summer planning
- Passion Project with resource students via Cari Tudman and Becky Todd

### **Phoenix**

- Flipped Learning application review
- FL celebration/summary planning for end of the year meeting

**SEGIS**

- Participated in Preliminary Planning with the Mid-State RSE-TASC members
- Participated in Regional Planning with CiTi administrators, SEQA and the RSE-TASC Coordinator to discuss SEGIS work in 2016-2017

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**Tracy**

- Attended a 2-day DTSDE Institute
- Participated in a District-Led DTSDE Review at Fairley Elementary School
- Participated in LAP Reviews at Granby Elementary in Fulton CSD and Fitzhugh Park Elementary in Oswego CSD

**Mary Jo**

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**School Improvement****Liane**

- Continued support for Sandy Creek Writing Committee
- Provided PD for Central Square High School on Staff Dev. Day
- Assessment Development work with Fulton K-6 teachers
- APW Book Club support – The Leader in Me
- Curriculum/Instruction support with Mexico 7<sup>th</sup> grade ELA
- Instructional Coaches Network meeting/Cognitive Coaching PD
- Attended Statewide ELA workshop with Chris Tovani

**Barb**

- Planning for CiTi Summer School Facilitation
- Collaboration with School Library Systems (Marla) in designing Year 2 of Social Studies Rollout county wide
- Completed Fulton High School Earth Science Review Report
- Presented Balanced Assessment Workshop to Fulton CSD
- Collaborated with Mexico MS principal on data meeting planning
- Attended Statewide BOCES Social Studies Conference in Albany
- LOTE planning meeting Mexico Academy
- Collaborated with JMT Teacher Network planning meeting at OCM
- Presentation to SLS meeting on the Inquiry Design Model in Social Studies
- Collaboration with Alt Ed in data collection for Summer School program

**Suzanne**

- Attended statewide math initiative in Albany
- Facilitated/participated in grade level data meetings (Oswego)
- Facilitated assessment vetting and development (Fulton)
- Continued in district work with Math Reviews (Phoenix, Oswego)
- Held math leader network (county wide)
- Attended JMT collaboration on networks

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**Arts and Ed  
Will**

## **SLS**

### **Marla**

Congratulation to Mexico Academy and Central School District's Nicole Nicosia for being awarded Librarian of the Year and to Citi's Dr. John Ramin for being awarded Library Advocate of the year at the annual Administrator/Advocate of the year breakfast.



### **Elaine**

## **CTE**

### **Construction Technology**

- Field Trip to Carpenters Training Center in Rochester
- ARISE ramp teardown
- Fastenal donated DeWalt Drill set for building and tearing down ramps
- Lathe donation from Jude O'Connor

### **Cosmetology**

- Vernon Downs for a beauty show
- John Halleron, Business Advisor Cosmetology Guest Speaker in regards to small business planning
- John Fitzgibbons guest speaker on insurance

### **New Vision Allied Health**

- Decontamination Drill
- Teen drug abuse awareness presentations

### **New Vision Law and Government**

- Field trip to the Federal Building

#### Digital Media

- Field trip to Syracuse Label
- Leadership Oswego Brochure
- Collaborated with Cosmetology on logos and brochures
- NAPA car show advertisement for Dan Pacyon
- Healthy Mile logo

#### Advanced Metal Manufacturing

- Field trip to Novelis

#### Early Childhood Education

- Internships at Children's Museum of Oswego
- Parent/Teacher mock conferences
- Mary Buske performed EAT! For all CTE students

#### Outdoor Power

- Field trip to Paul Smiths College for the NYS logging competition
- Nick Betts came in 2<sup>nd</sup> in tree felling
- Alyssa Stopa placed 2<sup>nd</sup> for compass and pace competition
- Awarded grant for New York logger training

#### Public Safety

- Fire School
- Extraction using the jaws of life

#### Counselor

- 8<sup>th</sup> Grade Roadshow for Fulton and Hannibal
- Fulton Career Day in Fulton
- Sandy Creek 8<sup>th</sup> Grade visited CTE – Jody Whitney coordinated
- Sema Holm from Lincoln Tech will provide all Top Three CTE students and staff with Lincoln Tech shirts

#### Curriculum Specialist

- National Technical Honor Society Ceremony
- Student Senate/Safety Committee collaborated on end of year wrap-up

#### Culinary Arts

- Worked with Lori Hoyt to plan nutritional menus

#### Auto body

- Hands on skills competition with industry judges -Ashton Garrison, Donna Jackson, Jim Shaeffer, Roger Giuseppitti, Joe Owen, Matt Rainville.

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**Marla**

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**Alternative Programs**

**Ron**

## Exceptional Education

Jim

### Class Activities/Field Trips

- BJ's – May 12 – 1 class attended
- Chiefs Game – Education Day - May 4 – 20 classes attended
- Mapleview Family Restaurant – May 26 – 2 classes attended
- Mexico Town park – May 19 – 1 class attended
- Ontario Orchards, Sterling Nature Center, Oswego Park – May 12 – 3 classes attended
- Oswego County Olympiad Invitational – Phoenix High School – May 12 – 6 classes attended
- Senior Day – 4<sup>th</sup> Street and Destiny Mall – May 13 – 14 seniors and staff attended
- Sha-nohn Great Law of Peace Center – Onondaga Lake Parkway – May 4 – 2 classes attended

### Staff Development

- Literary Braille Transcribing Course – online – May 5, 19 – 1 staff attended
- Regional Vocational Rehabilitation Community Employment Information Session – May 18 – 3 staff attended
- Safe Schools – Preventing School Violence – online – May 3 – 1 staff attended
- Science Standards and PBL – May 5 – 4 staff attended
- Science Teacher Network – May 5 – 1 staff attended
- SLS Communications Coordinators Meeting – May 26 – 1 staff attended
- Social Studies Teacher Network – May 3 – 1 staff attended
- SSHSP 2016 – Required Medicaid Update Training – May 25 – 2 staff attended
- SSL 2016 Capitalizing on the Past, Revolutionizing the Future – May 5-7 – 1 staff attended
- Teaching the Common Core Learning Standards to Deaf and Hard of Hearing Students – May 20 – 2 staff attended

### Other.

- Classroom visitations – APW Elementary, Campus, and 4<sup>th</sup> Street.
- Interviews – TA subs, Summer School staff.
- Meetings – Community Services Board (monthly), CSE Advisory Council (monthly), Exceptional Education Administrative Team Meeting (bi-weekly), Integrated Sub-Committee Meeting (for CSB) – monthly, Leadership Meeting (monthly), Meeting with Roseann (bi-weekly), Stepping Stones Steering Committee (quarterly), and Superintendent's Sub-Committee Meeting (monthly).
- Miscellaneous meetings – Campus Tour for Canastota CSE Chair, Hosted the Regional BOCES Directors of Special Education meeting (May 11)
- Mobile Audiology Vehicle – Investigate and start process – Columbus, Ohio – May 16 and 17.
- Move from CCC back to Campus
- Oswego County Olympiad Invitational – May 12
- Senior Day – May 13
- SSHSP Required Medicaid Training - May 25
- Summer School – appointments, food service arrangements, interviews, planning, securing pools, site determinations, etc.







Exceptional Education

**DR. JOHN E. RAMIN**  
*Director of Curriculum & Instruction*  
P: 315.963.4234 | C: 315.402.3336  
[jramin@oswegoboces.org](mailto:jramin@oswegoboces.org)

June 3, 2016

Mr. John Shelmidine, President  
OCB Board of Education  
179 County Route 64  
Mexico, NY 13114

Dear Mr. Shelmidine;

On August 4, 2016 the Camp Hollis summer school classes have again been invited to have an overnight camping experience with the other campers at Camp Hollis in Oswego. This annual event includes various camp activities integrating all the children attending Camp Hollis. The activities for the experience will have an educational focus addressing items within the CCSS for ELA and Literacy, NYS Learning Standards for LOTE and HPEHE as well as offering opportunities for students to engage in 21<sup>st</sup> Century Skills.

The summer school staff currently working in the three Camp Hollis classes will be chaperoning the event. Tents will be set up at Camp Hollis for the students to sleep in. Sleeping arrangements will be arranged by both gender and age with chaperones assigned accordingly. Meals will be provided at Camp Hollis. A breakdown of students and staff is included with this letter.

If you have any further questions, please feel free to contact me.

Thanks you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "John E. Ramin", is written over a circular stamp or seal.

John E. Ramin, Ed. D.  
Director of Curriculum and Instruction

Enclosures

CC: Jim Huber

**A BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
179 County Route 64, Mexico, NY 13114  
Christopher J. Todd, District Superintendent/Executive Officer

**Camp Hollis Summer School Classes Overnight  
Camping Experience  
August 04, 2016**

12:1:4 Deaf Education/HH Classes + 1 Autism Class

16 Students (9 boys, 7 girls)

**Staff working at Camp Hollis:**

Nancy Cooper

Morgan Batchelor

Chelsea Cooper

Jeneva Phillips

Kathy Titman

Beth Hicks

Justin McAuslin

Andrea Hollier

Morgan Cooper

Mary Lougee

Jessica Reitz




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## INTEROFFICE MEMORANDUM

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**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Recognition for Achievement of Excellence in DOT Inspection

**DATE:** 06/02/2016

**CC:**

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Please find attached a notice from the NYS Department of Transportation congratulating our organization for a 100% passing rate for our student transportation vehicle inspections from the period April 1, 2015 through March 31, 2016. This is entirely due to the work of a single employee, Mr. Paul Clark, our Head (and only) Automotive Mechanic. Paul has been with the BOCES since 1986 (30 years), and has always been known for his quality work and meticulous attention to detail.

The DOT inspection process is rigorous, and Paul has consistently performed with great success on these State "evaluations". Paul's achievements over his years with us have helped to ensure safe travels for the students and staff of our BOCES, and for that we are all grateful. As such, please join me in offering formal acknowledgement and congratulations to Paul for his outstanding work and a job well-done.

MJS:mak

Enclosure



Department of  
Transportation

ANDREW M. CUOMO  
Governor

MATTHEW J. DRISCOLL  
Commissioner

Cathy Calhoun  
Chief of Staff

May 19, 2016

OPERATOR ID 2349

BOCES OSWEGO COUNTY  
COUNTY ROUTE 64  
MEXICO NY 13114

Dear Motor Carrier:

Enclosed is the annual New York State Department of Transportation Bus Inspection System Operator Profile that summarizes the results of vehicle inspections performed on your fleet by the Department during the last State Fiscal Year (April 1, 2015 to March 31, 2016). For regular inspections, the profile identifies the number and percentage of vehicles that passed or were placed Out-of-Service (OOS) due to one or more OOS defects. It is the Department's continued goal to have all operators pass at least 90% of their scheduled safety inspections. The current statewide average OOS rate is 6.1%.

We would like to congratulate those operators who have achieved the goal of a 90% or greater pass rate. Your commendable performance indicates a strong dedication to safety and a commitment to sound maintenance standards and practices.

Operators who have a passing rate of less than 90%, it is requested that your organization examine the enclosed profile inspection data and immediately update your maintenance program in order to achieve the Department's stated goal. Your Regional Bus Inspection Program Supervisor is available to review the actions being taken and provide assistance, if necessary to address any needed changes.

For those operators whose OOS rate is 25% or greater and fall under the Department's enforcement program, you will be contacted shortly to address your unacceptable poor performance. Actions may include civil penalties, unannounced vehicle inspections, denial of B & C privileges, compliance reviews or other regulatory enforcement.

Please visit <https://www.dot.ny.gov/divisions/operating/osss/bus> for program updates.

Sincerely,

Lawrence Scotto, Acting Director  
Passenger Carrier Safety Bureau

Enclosures

cc: Regional Bus Program Supervisor

4/15/16

NYS DEPARTMENT OF TRANSPORTATION  
BUS INSPECTION SYSTEM  
OPERATOR PROFILE

PAGE 1

\*\*\*\*\* PROFILE PERIOD: INSPECTION PERIOD:  
\* OPERATOR # \* 2015-04-01 THRU 2016-03-31 2015-04-22 THRU 2016-03-08  
\* 2349 \*  
\* OOS 0.0 % \* REGION : 03 TYPE(S) OF SERVICE: 1 2  
\* PM 100.0 % \*  
\*\*\*\*\*

BOCES OSWEGO COUNTY  
COUNTY ROUTE 64  
MEXICO

NY 13114-

INSP. SUMMARY	TOTAL	PASS	PCT
REGULAR (TYPE 1)	14	14	100.0 %
REINSPECT (TYPE 2)	0	0	0.0 %
INITIAL (TYPE 9)	2	2	100.0 %
CRIT ITEM (TYPE 0)	14	14	100.0 %
TOTAL OF TYPES 0,1,2,9	30		
		PCT OF TOTAL	0,1,2,9
ACCIDENT (TYPE 3)	0		0.0 %
TEMP. OOS (TYPE 4)	0		0.0 %
PERM. OOS (TYPE 5)	5		16.7 %
FLEET (TYPE 6)	0		0.0 %
NON-PRESENT (TYPE 7)	0		0.0 %
OTHER (TYPE 8)	0		0.0 %
TOTAL OF TYPES 3-8	5		

B+C PRIVILEGE CODE = GRANT

\*\*\*\*\*  
RESULTS OF REGULAR INSPECTIONS  
\*\*\*\*\*

REGULAR INSPECTION DATA	TOT	PCT	DEFECT DATA
TOTAL INSP:	28		TOTAL DEFECTS:
TOTAL INSP PASSED:	28	100.0 %	TOTAL "A" DEFECTS:
TOTAL INSP W/"A" DEFECT:	0	0.0 %	TOTAL "B" DEFECTS:
TOTAL INSP W/"B" DEFECT:	0	0.0 %	TOTAL "C" DEFECTS:
TOTAL INSP W/"C" DEFECT:	0	0.0 %	TOTAL "OTHER" DEFECTS:
TOTAL INSP W/A, B, OR C:	0	0.0 %	TOTAL HWY OPN PROHIBITED:
TOTAL INSP W/NO DEFECTS:	28	100.0 %	AVERAGE DEFECTS/INSP:
TOTAL INSP OOS W/A DEFECT:	0	0.0 %	AVERAGE "A" DEFECTS/INSP:
TOTAL INSP OOS:	0	0.0 %	AVERAGE "B" DEFECTS/INSP:
			AVERAGE "C" DEFECTS/INSP:

ITEM	DEFECT SUMMARY DESCRIPTION	REGULAR INSPECTIONS	TOTAL
------	----------------------------	---------------------	-------

"A" DEFECTS:

"INSPECTION POINTS NOT COUNTED AS DEFECTS"

52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION

3

4/15/16

NYS DEPARTMENT OF TRANSPORTATION  
BUS INSPECTION SYSTEM  
OPERATOR PROFILE - PREVENTATIVE MAINTENANCE SECTION

PAGE 2

\*\*\*\*\* PROFILE PERIOD: INSPECTION PERIOD:  
 \* OPERATOR # \* 2015-04-01 THRU 2016-03-31 2015-04-22 THRU 2016-03-08  
 \* 2349 \*  
 \*\*\*\*\* REGION : 03

BOCES OSWEGO COUNTY  
 COUNTY ROUTE 64  
 MEXICO NY 13114-

## NUMBER

NUMBER OF VEHICLES INSPECTED: 14  
 TOTAL NUMBER OF TYPE 1 INSPECTIONS: 28

## SELECTED PM CODES SUMMARY SECTION

PCT.

TOTAL INSP. WITH 1 OR MORE "A" PM DEFECTS:	0	0.0%
TOTAL INSP. WITH 1 OR MORE "B" PM DEFECTS:	0	0.0%
TOTAL INSP. WITH 1 OR MORE "C" PM DEFECTS:	0	0.0%
TOTAL INSP. WITH 3 OR MORE "A" PM DEFECTS:	0	0.0%
TOTAL INSP. WITH 3 OR MORE "B" PM DEFECTS:	0	0.0%
TOTAL INSP. WITH 3 OR MORE "C" PM DEFECTS:	0	0.0%
TOTAL "A" DEFECTS:	0	
TOTAL "B" DEFECTS:	0	
TOTAL "C" DEFECTS:	0	
TOTAL:	0	

## PREVENTATIVE CODES SUMMARY SECTION

ITEM	DESCRIPTION	TOTAL	PCT %
53.00	MAINTENANCE & RECORDS: OK	28	100.0

NUMBER OF FM CODES 5302 THRU 5309: 0  
 NUMBER OF PM CODES (5300 THRU 5309) - 5301: 28

PM CODES PERCENTAGE  
 5302 THRU 5309 / (5300 THRU 5309) - 5301 = 100.0 %

4/15/16

NYS DEPARTMENT OF TRANSPORTATION  
 BUS INSPECTION SYSTEM  
 OPERATOR PROFILE - DIESEL EMISSIONS SECTION

PAGE 3

\*\*\*\*\* PROFILE PERIOD: INSPECTION PERIOD:  
 \* OPERATOR # \* 2015-04-01 THRU 2016-03-31 2015-04-22 THRU 2016-03-08  
 \* 2349 \*  
 \*\*\*\*\* REGION : 03

BOCES OSWEGO COUNTY  
 COUNTY ROUTE 64  
 MEXICO NY 13114-

DIESEL SCHOOL BUSES	NUMBER OF VEHICLES	DIESEL TESTS PERFORMED	PASSED PCT.	FAILED PCT.
GVWR < 8501	0	0	0 0.0 %	0 0.0 %
8500 < GVWR < 18000	1	1	1 100.0 %	0 0.0 %
GVWR >= 18000	0	0	0 0.0 %	0 0.0 %

DIESEL NON SCHOOL BUSES	NUMBER OF VEHICLES	DIESEL TESTS PERFORMED	PASSED PCT.	FAILED PCT.
GVWR < 8501	0	0	0 0.0 %	0 0.0 %
8500 < GVWR < 18000	0	0	0 0.0 %	0 0.0 %
GVWR >= 18000	0	0	0 0.0 %	0 0.0 %



## Policy notes and corrections.

### 2000 Series of Policy;

2110 Paragraph 3 & 5	Name correction "CITI BOCES"
2110 Pg 2 Paragraph 5	Name correction "CITI BOCES"
2111 Paragraph 1	Name correction "CITI BOCES"
2120 Paragraph 1, multiple	Name correction "CITI BOCES"
2130 Paragraph 1	Name correction "CITI BOCES"
2210 Paragraph 1	Name correction "CITI BOCES"
2221 Paragraph 1	Name correction "CITI BOCES"
2230 Paragraph 1 & 5	Name correction "CITI BOCES"
2240 Paragraph 1	Name correction "CITI BOCES"
2310 Paragraph 5	Name correction "CITI BOCES"
2240 Paragraph 1	Name correction "CITI BOCES"
2310 Paragraph 5	Name correction "CITI BOCES"
2420 Pg 2 Paragraph 2 & 3	Name correction "CITI BOCES"
2420 Pg 4 Last Paragraph	Name correction "CITI BOCES"

### 3000 Series of Policy;

3112 Paragraph 2	Name correction "CITI BOCES"
If possible can we include an Organizational Chart with current names of administrators.	
3112 Paragraph 3	end of first sentence should read NYS Commissioner of Education, not Commissioner of New York State.

### 4000 Series of Policy;

4120 Paragraphs 2,3,5,6	Name correction "CITI BOCES"
4120 Pg 2 Paragraphs 2 & 3	Name correction "CITI BOCES"
4130 Paragraph 1	Name correction "CITI BOCES"
4130 BUDGET TRANSFER	Paragraph 1 second sentence "Any such budget adjustment individually in excess of Fifty thousand dollars, \$50,000.00 shall be "Approved by the BOCES Board" and be specifically noted in the regular budget status report provided in its monthly finance package.
{Wording in blue is new text added.	

4210 Paragraphs 1 & 4	Name correction "CITI BOCES"
4210 Pg 2 Paragraph 1 & 4	Name correction "CITI BOCES"
4210 Pg 3 Paragraph 3	Name correction "CITI BOCES"
4210 Pg 4 Paragraphs 3,6,7	Name correction "CITI BOCES"
4310 Paragraph 6	Name correction "CITI BOCES"
4330 Paragraph 1, 1d,1f,1g	Name correction "CITI BOCES"
4330 Pg2 Paragraph 3	Name correction "CITI BOCES"
4340 Paragraph 3,5,5b, 5d	Name correction "CITI BOCES"

## Policy notes and corrections.

4411 Paragraph 1, A3	Name correction "CITI BOCES"
4412	Name correction "CITI BOCES"
4473 Paragraph 4b	Name correction "CITI BOCES"
4484 Paragraph 6	Name correction "CITI BOCES"
4510 Paragraph 3	Name correction "CITI BOCES"
4513 Paragraph 1 & 2	Name correction "CITI BOCES"
4514 Paragraph 1	Name correction "CITI BOCES"
4522 Paragraph 1	Name correction "CITI BOCES"
4530 Paragraph 1	Name correction "CITI BOCES"
4542 Paragraph 1	Name correction "CITI BOCES"
4550 Paragraphs 2,3,6	Name correction "CITI BOCES"
4550 Pg2 Paragraph 2	Name correction "CITI BOCES"
4571 Paragraph 1 , B, last	Name correction "CITI BOCES"
4571 Pg2 a,b. last	Name correction "CITI BOCES"
4571 Pg3 all	Name correction "CITI BOCES"
5120 Pg1 Paragraph 1	Name correction "CITI BOCES"
5120 Pg2 Paragraph 3	Name correction "CITI BOCES"
5130 Pg1 Paragraph 1 & 3	Name correction "CITI BOCES"
5140 Paragraph 3,4,5	Name correction "CITI BOCES"
5150 Paragraph 3 & 5	Name correction "CITI BOCES"
5159 Paragraph 1	Name correction "CITI BOCES"
5160 Paragraph 1 & 5	Name correction "CITI BOCES"
5161 Paragraph 1, A, last	Name correction "CITI BOCES"
5210 Paragraph 2	Name correction "CITI BOCES"
5211 Pg1Paragraph 1,2, A	Name correction "CITI BOCES"
5211 Pg2Paragraph c, last	Name correction "CITI BOCES"
5212 Paragraph E	Name correction "CITI BOCES"
5240 Paragraph 4	Name correction "CITI BOCES"
5260 Pg 1 Paragraph 1	Name correction "CITI BOCES"
5270 Paragraph 1,10,12	Name correction "CITI BOCES"
5301 Paragraph 1 & A-F	Name correction "CITI BOCES"
5320 Pg1 Paragraph 2	Name correction "CITI BOCES"
5330 Paragraph 1	Name correction "CITI BOCES"
5341 Pg1 Paragraph 1	Name correction "CITI BOCES"
5350 Paragraph 1, 2	Name correction "CITI BOCES"
5370 Paragraph 1	Name correction "CITI BOCES"
6110 Pg1 Header	Name correction "CITI BOCES"
6110 Pg 2 Paragraph last	Name correction "CITI BOCES"
6110 Pg3 Paragraph 1	Name correction "CITI BOCES"
6130 Paragraph 3, 4	Name correction "CITI BOCES"
6170 Paragraph 1	Name correction "CITI BOCES"
6170 Pg3 Paragraph 3,4,5	Name correction "CITI BOCES"
6210 Paragraph 1	Name correction "CITI BOCES"
6211 Paragraph 11	Name correction "CITI BOCES"
6212 All	Change term "Acting Principal" to Principle

6212 Paragraph B	Name correction "CITI BOCES"
6213 Paragraph 4	Name correction "CITI BOCES"
6214 Paragraph 1	Name correction "CITI BOCES"
6216 Pull Policy	Name correction "CITI BOCES"
6321 Paragraph 1,2,3,7	Name correction "CITI BOCES"
6440 Pg2 Paragraph last	Name correction "CITI BOCES"
6440 Pg3 Paragraph 1	Name correction "CITI BOCES"
6440 Pg4 Paragraph 1,4,5	Name correction "CITI BOCES"
6492 Paragraph 3	Name correction "CITI BOCES"
7113 Paragraph 2	Name correction "CITI BOCES"
7120 Paragraph 3	Name correction "CITI BOCES"
7130 Paragraph 1,6	Name correction "CITI BOCES"
7140 Paragraph 1,3,5	Name correction "CITI BOCES"
7220 Pg 1 Paragraph 1,2	Name correction "CITI BOCES"
7231 Paragraph 1 & F	Name correction "CITI BOCES"
7250 Pg1 Paragraph 1,2	Name correction "CITI BOCES"
7250 Pg3 Paragraph 3	Name correction "CITI BOCES"
7320 Paragraph 1	Name correction "CITI BOCES"